H. E. Alamie Ousmane Mey  
Minister of Economy, Planning and Regional Development  
Ministry of Economy, Planning and Regional Development  
Yaounde  
Republic of Cameroon

Re: Republic of Cameroon: Advance Agreement for Preparation of Proposed Additional Financing for Sahel Women Empowerment and Demographic Dividend Project  
Project Preparation Advance No. V3320-CM

Excellency:

In response to the request for financial assistance made on behalf of the Republic of Cameroon ("Recipient"), I am pleased to inform you that the International Development Association ("World Bank") proposes to extend to the Recipient an advance out of the World Bank’s Project Preparation Facility in an amount not to exceed one million eight hundred seventy thousand five hundred Dollars ($1,870,500) ("Advance") on the terms and conditions set forth or referred to in this letter agreement ("Agreement"), which includes the attached Annex, to assist in financing the activities described in the Annex ("Activities"). The objective of the Activities is to facilitate the preparation of a proposed project designed to increase women and adolescent girls’ empowerment and their access to quality reproductive, child and maternal health services in selected areas of the Participating Countries, including the Recipient’s territory, and to improve regional knowledge generation and sharing as well as regional capacity and coordination ("Project") for the carrying out of which the Recipient has requested the World Bank’s financial assistance.

The Recipient represents, by confirming its agreement below, that: (a) it understands that the provision of the Advance does not constitute or imply any commitment on the part of IBRD or IDA to assist in financing the Project; and (b) it is authorized to enter into this Agreement and to carry out the Activities, repay the Advance and perform its other obligations under this Agreement, all in accordance with the provisions of this Agreement.

Please confirm the Recipient’s agreement to the foregoing by having an authorized official of the Recipient sign and date the enclosed copy of this Agreement, and returning it to the World Bank. Upon receipt by the World Bank of this countersigned copy, this Agreement shall become effective as of the date of the countersignature; provided, however, that the offer of this Agreement shall be deemed withdrawn if the World Bank has not received this countersigned
copy within 90 days after the date of signature of this Agreement by the World Bank, unless the World Bank has established a later date for such purpose.

Very truly yours,
INTERNATIONAL DEVELOPMENT ASSOCIATION

By
Mazen Bough
Acting Country Director for Cameroon
Africa Region

AGREED:
REPUBLIC OF CAMEROON

By:
Authorized Representative

Name:

Title:

Date:

Enclosures:

(1) "Standard Conditions for Advances Made by the World Bank under its Project Preparation Facility", dated July 31, 2010; and

(2) Disbursement Letter for the Advance of the same date as this Agreement, together with "Disbursement Guidelines for Investment Project Financing", dated February 2017.
Article I
Standard Conditions; Definitions


1.02. Definitions. Unless the context requires otherwise, the capitalized terms used in this Agreement have the meanings ascribed to them in the Standard Conditions or in this Agreement, and the following additional terms shall have the following meanings:

(a) "Operating Costs" means the incremental expenditures incurred by the Recipient to finance the Activities, including consumable materials and supplies, furniture, communications, mass media and printing services, purchase of vehicle, Project implementation unit's office rental and utilities, operation and maintenance of equipment and vehicles, charges for the opening and operation of bank accounts required for the Activities, and travel, lodging and per diems, but excluding salaries of officials of the Recipient's civil service.

(b) "Project Implementation Unit" or "PIU" means the unit established in Recipient's Ministry of Economy, Planning and Regional Development responsible to coordinate and oversee the day-to-day implementation of the Project and its fiduciary aspects.

(c) "Safeguards Policies" means the Operational Policies (Ops) and Bank Procedures (BPs) of the Bank, namely OP/BP 4.01 (Environmental Assessment), OP/BP 4.04 (Natural Habitats), OP/BP 4.09 (Pest Management), OP/BP 4.10 (Indigenous Peoples), OP/BP 4.11 (Physical Cultural Resources), OP/BP 4.12 (Involuntary Resettlement), OP/BP 4.36 (Forests), and OP/BP 4.37 (Safety of Dams); they can be found at https://policies.worldbank.org.

(d) "Training" means the reasonable costs associated with training and workshop participation under the Activities, consisting of travel and subsistence costs for training participants, costs (other than consulting services) associated with securing the services of trainers and presenters, rental of training facilities, translation and interpretation services, preparation and reproduction of training materials.

Article II
Execution of the Activities

2.01. Description of the Activities. The Activities for which the Advance is provided consist of the following:

Carrying out of activities in connection with Project design and development, including:

(a) Preparing a Project implementation manual;

(b) Developing a communications plan;
(c) Finalizing the identification of the zones of high need and intervention areas;

(d) Carrying out baseline surveys in the intervention areas as well as studies, including on the following: (i) economic activities for women in the Sahel, (ii) level of current health care provided to women in the Sahel, including contraception distribution; and (iii) school retention rates of women in the Sahel;

(e) Carrying out workshops for the preparation activities of the Project;

(f) Developing the first annual action plan for the Project;

(g) Strengthening the capacity of the Project implementing entity through: (i) the recruitment of key personnel, including a national coordinator; a procurement expert, a financial administrator, and (ii) the provision of operating costs for the purpose of Project preparation;

(h) Establishing a national committee comprising of technical departments in charge of Project implementation;

2.02. Execution of the Activities Generally. The Recipient declares its commitment to the objectives of the Activities. To this end, the Recipient shall carry out the Activities through the PIU in accordance with the provisions of: (a) Article II of the Standard Conditions; (b) this Article II; and (c) the “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January 2011 and as of July 1, 2016.

2.03. Institutional and Other Arrangements.

(a) The Recipient shall, throughout the Refinancing Date, maintain the Implementation Unit with structure, functions and resources acceptable to the World Bank and with competent staff in adequate numbers with qualifications and experience satisfactory to the World Bank to be responsible for the overall implementation of the Activities, including financial management and procurement.

(b) The Recipient shall ensure that the terms of reference for any technical assistance provided under the Project, for any studies to be carried out, shall be satisfactory to the Bank, and to that end, such terms of reference shall require that the advice conveyed through such technical assistance be consistent with the requirements of the Bank’s Safeguards Policies and Procedures.

2.04. Monitoring, Reporting and Evaluation of the Activities. The Recipient shall monitor and evaluate the progress of the Activities in accordance with the provisions of Section 2.08 of the Standard Conditions.

2.05. Financial Management. (a) The Recipient shall ensure that a financial management system is maintained in accordance with the provisions of Section 2.09 of the Standard Conditions.

(b) The Recipient shall ensure that interim un-audited financial reports for the Activities are prepared and furnished to the World Bank not later than 45 days after the end of each calendar semester, covering the semester, in form and substance satisfactory to the World Bank.
(c) The Recipient shall have its Financial Statements audited in accordance with the provisions of Sections 2.09 (b) of the Standard Conditions.

(i) If, on or before the Refinancing Date, a Refinancing Agreement has been executed by all of its parties, the Recipient shall have the Financial Statements included in the first audit of financial statements required under the Refinancing Agreement.

(ii) If, by the Refinancing Date, no Refinancing Agreement has been executed by all of its parties, such audit of the Financial Statements shall cover the period of the Advance, commencing with the fiscal year in which the first withdrawal under the Advance was made. The audited Financial Statements for such period shall be furnished to the World Bank not later than six months after the end of the Recipient’s fiscal year in which the Refinancing Date occurs.

(iii) Notwithstanding the provisions of paragraphs (i) and (ii) of this Section, the World Bank may request an audit of the Financial Statements prior to the Refinancing Date, covering such period as is indicated in its request. The audited Financial Statements for such period shall be furnished to the World Bank not later than six months after the end of such period.

2.06. Procurement

All goods, non-consulting services and consulting services required for the Activities and to be financed out of the proceeds of the Advance shall be procured in accordance with the requirements set forth or referred to in the “World Bank Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”) and the provisions of the Recipient’s procurement plan for the Activities dated February 26, 2020 (“Procurement Plan”) provided for under Section IV of the Procurement Regulations, as the same may be updated from time to time in agreement with the World Bank.

Article III
Withdrawal of the Advance

3.01. Eligible Expenditures. The Recipient may withdraw the proceeds of the Advance in accordance with the provisions of: (a) Article III of the Standard Conditions; (b) this Section; and (c) such additional instructions as the World Bank may specify by notice to the Recipient (including the “Disbursement Guidelines for Investment Project Financing”, dated February 2017, as revised from time to time by the World Bank and as made applicable to this Agreement pursuant to such instructions), to finance Eligible Expenditures as set forth in the following table. The table specifies each category of Eligible Expenditures that may be financed out of the proceeds of the Advance (“Category”), the amount of the Advance allocated to each Category, and the percentage of expenditures to be financed for Eligible Expenditures in each Category:
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount of the Advance Allocated (expressed in Dollars)</th>
<th>Percentage of Expenditures to be Financed (inclusive of Taxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Goods, non-consulting services, consulting services, and Operating Costs and Training under the Activities.</td>
<td>1,870,500</td>
<td>100%</td>
</tr>
<tr>
<td><strong>TOTAL AMOUNT</strong></td>
<td>1,870,500</td>
<td></td>
</tr>
</tbody>
</table>

3.02. **Withdrawal Conditions.** Notwithstanding the provisions of Section 3.01 of this Agreement, no withdrawal shall be made for payments made prior to the date of countersignature of this Agreement by the Recipient.

3.03. **Refinancing Date.** The Refinancing Date is August 31, 2020.

**Article IV**

**Terms of the Advance**

4.01. **Service Charge.** The Recipient shall pay a service charge on the Withdrawn Advance Balance at the rate of three-fourths of one percent (3/4 of 1%) per annum. The service charge shall accrue from the respective dates on which amounts of the Advance are withdrawn and shall be paid in arrears in accordance with the provisions of Section 4.02 of this Agreement. Service charges shall be computed on the basis of a 360-day year of twelve 30-day months.

4.02. **Repayment.** The Withdrawn Advance Balance shall be repaid by the Recipient to the World Bank (together with any service charges accrued thereon) in accordance with the provisions of Article IV of the Standard Conditions and the following provisions:

(a) **Refinancing under the Refinancing Agreement:** If, on or before the Refinancing Date, a Refinancing Agreement has been executed by all of its parties, then the full amount of the Withdrawn Advance Balance shall be repaid to the World Bank (together with any service charges accrued on the Advance to the date of repayment) as soon as the Refinancing Agreement becomes effective, by means of a withdrawal by the World Bank of an amount of the Refinancing Proceeds equivalent to the Withdrawn Advance Balance plus such service charges, in accordance with the provisions of the Refinancing Agreement.

(b) **Repayment in the absence of a Refinancing Agreement:** If, on or before the Refinancing Date, no Refinancing Agreement has been executed by all of its parties, or if, by such date, it has been so executed but terminates without becoming effective, then:

(i) if the amount of the Withdrawn Advance Balance does not exceed $50,000, it shall be repaid by the Recipient to the World Bank (together with service charges accrued on the Withdrawn Advance Balance to the date of repayment) on such
date as the World Bank shall specify in a notice to the Recipient, which shall in no event be earlier than 60 days following the date of dispatch of such notice; and

(ii) if the amount of the Withdrawn Advance Balance exceeds $50,000, it (together with service charges accrued on the Withdrawn Advance Balance to the Notice Date) (the "Aggregate Balance") shall be paid by the Recipient to the World Bank in ten approximately equal semiannual installments, in the amounts and on the dates ("Payment Dates") which the World Bank shall specify in a notice to the Recipient. In no event shall the first Payment Date be set earlier than 60 days following the date ("Notice Date") of dispatch of such notice. The Recipient shall pay a service charge on the Aggregate Balance at the rate of three-fourths of one percent (3/4 of 1%) per annum, payable in arrears on each Payment Date. The service charge shall be computed on the basis of a 360-day year of twelve 30-day months.

**Article VI**

Recipient's Representative; Addresses

6.01. **Recipient's Representative.** The Recipient's Representative referred to in Section 9.02 of the Standard Conditions is its Minister in charge of Planning.

6.02. **Recipient's Address.** The Recipient's Address referred to in Section 9.01 of the Standard Conditions is:

Ministry of Economy, Planning and Regional Development
Yaounde
Republic of Cameroon

Facsimile: +237 222 22 15 09

6.03. **World Bank's Address.** The World Bank's Address referred to in Section 9.01 of the Standard Conditions is:

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Telex: 248423 (MCI) or 64145 (MCI)
Facsimile: (1)-202-477-6391 or (1)-202-477-6391
Invitation à participer au Technical Deep Dive:
Creative Cities - Culture and Creativity for Jobs and Inclusive Growth
du 27 au 31 janvier 2020 au Japon

La Banque mondiale avec le Tokyo Development Learning Center (TDLC) organise un programme technique approfondi de partage d'expérience sur Villes créatives : Culture et créativité pour l'emploi et la croissance inclusive ou Technical Deep Dive (TDD) : Creative Cities - Culture and Creativity for Jobs and Inclusive Growth du 27 au 31 janvier 2020 au Japon. Il s'agit de fournir une plateforme d'échange de connaissances et d'apprentissage structuré entre les praticiens du développement et les gestionnaires des villes/gouvernements sur la manière de permettre des activités culturelles et créatives pour un développement économique inclusif, et comment les mettre à profit pour améliorer le développement urbain et la qualité de vie des résidents et des visiteurs.

Ainsi dans le cadre de ce programme, les participants visiteront les villes de Kyoto, Tokyo et Kobe - des villes au riche patrimoine et aux activités créatives - et en tireront des enseignements, et proposeront différents modèles de la manière dont les acteurs locaux ont fait de ces villes les villes créatives qu'elles sont aujourd'hui. Ils apprendront également des expériences des uns et des autres et de celles de diverses villes du Japon, de la Corée du Sud (Séoul) et d'autres régions du monde.

Pour ce faire, nous souhaiterions inviter 3 représentants du MINDUH, de la Communauté urbaine de Douala et de Yaoundé dans le cadre de la mise en œuvre du Projet de Développement des Villes inclusives et résilience ou PDVIR. Il est recommandé que ces représentants œuvrent dans le cadre du développement urbain, soient partie prenante au PDVIR et maîtrisent l'anglais. Au terme du programme, il sera demandé à chaque délégation de présenter un plan d'action pour développer les villes créatives.

Suite à la nomination de ces représentants, nous invitons ces derniers à remplir le formulaire en ligne https://web.cvent.com/event/17e6f830-bc7f-4dfd-8683-35d6cfe96c32/register?rp=00000000-0000-0000-0000-000000000000 qui nous permettra de préparer et de vous envoyer tous les documents nécessaires au voyage : invitation officielle, programme et agenda. Pour tout autre information et appui, veuillez contacter Mme Monique Kamga à l'adresse suivante : mmoguekamga@worldbank.org.

En espérant que vous répondrez positivement à notre invitation, veuillez agréer, Madame, l'assurance de notre haute considération.