H.E. Emmanuel Nganou Djoumessi  
Minister of Economy, Planning and Regional Development  
Ministry of Economy, Planning and Regional Development  
Yaoundé  
Republic of Cameroon  

Re: Cameroon: IDA Credit 5422-CM  
Africa Higher Education Centers of Excellence Project  
Additional Instructions: Disbursement  

Excellency:  

I refer to the Financing Agreement ("Agreement") between the Republic of Cameroon ("Recipient"); and the International Development Association ("Association") for the above-referenced project of even date herewith. The Agreements provide that the Association may issue additional instructions regarding the withdrawal of the proceeds of Credit No. 5422-CM ("Credit"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.  

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Credit is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.  

I. Disbursement Arrangements  

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Credit:  

- Reimbursement  

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after the Closing Date specified in the Financing Agreement. Any changes to this date will be notified by the World Bank.
II. Withdrawal of Credit Proceeds

(i) Authorized Signatures (subsection 3.1).
A letter in the Form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street
Washington DC, 20433
Attention: Mr. Colin Bruce, Director Regional Integration

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed (a) applications for withdrawal (Attachment 3), together with supporting documents required, to the address indicated below:

The World Bank,
Loan Department,
Delta Center, 13th Floor,
Menengai Road, Upper Hill,
Nairobi,
Kenya.
Contact Telephone number: +254 20 2936 000.

(iii) Electronic Delivery (subsection 3.4) The World Bank may permit the Recipient to electronically deliver to the World Bank Applications (with supporting documents) through the World Bank's Client Connection, web-based portal. The option to deliver Applications to the World Bank by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials ("SIDC") from the World Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the World Bank agrees, the World Bank will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The World Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC") provided in Attachment 2; and (b) to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for Direct Payments and Special Commitments is US$ 50,000.

(vi) Advances (sections 5 and 6).

For the reason set forth in subsection 5.2 of the Disbursement Guidelines, the advancing of financing proceeds into a designated account is not a Disbursement Method currently available under this Financing. Please send Applications only in support of the Disbursement Methods listed in subsection I (i) of this letter.

III. Reporting on Use of Financing Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- For requests for Reimbursement:
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5)
  - Interim Financial Report in the form attached (Attachment 4) for all other expenditures / contracts; and
  - Supplementary information on performance grants (included in Attachment 4)

(ii) Frequency of Reporting Eligible Expenditures Paid (subsection 6.3): frequency of submission of the bi-annual Interim Financial Report specified in Section II.B. 2 of Schedule 2 to the Financing Agreement.

(iii) Other Supporting Documentation Instructions:

All other supporting documentation for IFRs should be retained by the project management or Recipient and must be made available for review by periodic World Bank missions and internal and external auditors.

Copies of the following documents should be attached to each withdrawal applications:

- Commitment of the government to invest in the ACE through a specific budget line;
- Money transfer proof of the previous tranche from the MoF to the ACE designated account;
- Proof of Commitment for the next year;
- ACE results achievement proofs.

IV. Withdrawal Conditions; Withdrawal Period

- Please refer to Section IV, Part B, 1 and 2 of the Financing Agreement for the Withdrawal Conditions and DLIs.
(ii) Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3): frequency of submission of the bi-annual Interim Financial Report specified in Section II.B. 2 of Schedule 2 to the Financing Agreement.

V. Other Disbursement Instructions

One Designated Account (DA) will be opened once the issue referred in section II (vii) of this Letter has been remedied in a manner that is in form and substance acceptable to the World Bank. The account will be denominated in CFAF and opened at Caisse Autonome d'Amortissement (CAA), a financial institutions acceptable to the World Bank.

Funds from the Designated Account may be transferred to ‘Draw-down bank account’ in local currency to meet eligible expenditures, provided that transactions and balances in this account is included in all project financial reports and in in the IFRs referred to in Section III (iii) above.

All withdrawals in form of reimbursements under category (1) and category (2) from the Financing shall be deposited by the Association into an account designated by the Recipient and acceptable to the Association.

Disbursements under category (1) will be made upon achievement of the DLIs specified in Schedule 4 of the Financing Agreement.

VI. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (http://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information.
If you have any queries in relation to the above, please contact Faly Diallo, Regional Finance Officer at loa-afr@worldbank.org using the above reference.

Yours sincerely,

Gregor Martin
Country Director
Africa Region

Attachments:
1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
3. Terms and Conditions for the Use of Security Identification Devices - Tokens
4. Form of Interim Unaudited Financial Reports - IFRs
5. Form of Payments Against Contracts Subject to the World Bank’s Prior Review