December 27, 2012

H.E. Amara M. Konneh
Minister of Finance
Ministry of Finance
P.O. Box 10-9013
Broad Street
Monrovia, Liberia

Re: Republic of Liberia IDF Grant for Liberia Will Rise Again
     Diaspora Engagement Program Project
     IDF Grant No. TF012105

Honorable:

In response to the request for financial assistance made on behalf of the Republic of Liberia ("Recipient"), I am pleased to inform you that the International Bank for Reconstruction and Development ("World Bank") proposes to extend to the Recipient a grant from the World Bank's Institutional Development Fund ("IDF") in an amount not to exceed four hundred forty three thousand United States Dollars (U.S.$443,000) ("Grant") on the terms and conditions set forth or referred to in this letter agreement ("Agreement"), which includes the attached Annex, to assist in the financing of the project described in the Annex ("Project").

The Recipient represents, by confirming its agreement below, that it is authorized to enter into this Agreement and to carry out the Project in accordance with the terms and conditions set forth or referred to in this Agreement.

Please confirm the Recipient's agreement to the foregoing by having an authorized official of the Recipient sign and date the enclosed copy of this Agreement, and returning it to the World Bank. Upon receipt by the World Bank of this countersigned copy, this Agreement shall become effective as of the date of the countersignature; provided, however, that the offer...
of this Agreement shall be deemed withdrawn if the World Bank has not received the
countersigned copy of this Agreement within 90 days after the date of signature of this
Agreement by the World Bank, unless the World Bank shall have established a later date for
such purpose.

Very truly yours,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT

By

Yusupha Crookes
Country Director for Liberia
Africa Region

AGREED:

REPUBLIC OF LIBERIA

By

Authorized Representative

Name: AMARA M. KABIEH
Title: MINISTER OF FINANCE
Date: 21-31-13

Enclosures:

(1) Standard Conditions for Grants Made by the World Bank Out of Various Funds,
dated February 15, 2012
(2) Disbursement Letter of the same date as this Agreement, together with World Bank
Disbursement Guides for Projects, dated May 1, 2006
Article I
Standard Conditions; Definitions

1.01. **Standard Conditions.** The Standard Conditions for Grants Made by the World Bank Out of Various Funds dated February 15, 2012 ("Standard Conditions") constitute an integral part of this Agreement.

1.02. **Definitions.** Unless the context requires otherwise, the capitalized terms used in this Agreement have the meanings ascribed to them in the Standard Conditions or in this Agreement.

Article II
Project Execution

2.01. **Project Objectives and Description.** The objective of the Project is to strengthen the capacity of the Recipient’s diaspora affairs unit to design and implement its diaspora engagement program. The Project consists of the following parts:

Part 1: **Developing Networking/Coordination Capacity of the Diaspora Unit within the Ministry of State**

A. Carrying out a program aimed at enhancing information and knowledge sharing between the Recipient’s diaspora unit and the diaspora, including:

(i) establishing a simple and basic communication infrastructure (communication hardware and applications, internet access and connectivity, including webpage and content development);

(ii) strengthening networking capabilities with various stakeholders;

(iii) providing training on the use of modern information technology and knowledge management tools to access, process and store information, as well as share knowledge with partners and the general public; and

(iv) providing technical and operational support for webpage design and development including two-year web hosting fees; training in networking and coordination with diaspora, and equipment, such as three desktop computers and printers, video camera and projector.

B. Carrying out a program aimed at gathering inputs from the diaspora, in consultation with relevant internal and external institutions, with the aim of designing the diaspora engagement program, including: (i) providing training to national staff on communication strategies; (i) engaging diaspora through various media means; and (iii) carrying out workshops and diaspora coming events.

Part 2: **Designing Diaspora Engagement Interventions in Socio-economic Development in the Education and other Sectors under the National Liberian Diaspora Policy and the New Poverty Reduction Strategy**
Carrying out a program aimed at strengthening the Recipient's diaspora unit and policymakers' knowledge about the diaspora strategy and global practices, including:

(i) commissioning studies on global and regional best practices on policies for creating enabling environment for diaspora mobilization, especially in the education sector;

(ii) organizing study tours to African countries where successful diaspora engagement approaches have been developed and are being implemented;

(iii) organizing strategic policy forums to exchange of ideas with diaspora and home based Liberians on a broad range of socio-economic issues in support of the Recipient's new poverty reduction strategy;

(iv) preparing analytical papers as inputs for developing a strategy to engage Diaspora generally in the implementation of the Recipient's new poverty reduction strategy and especially in the education sector; and

(v) holding consultations with various stakeholders to transform the analytical papers prepared into inputs for the formulation of the Recipient's diaspora policy and plan of action.

Part 3: Audit of the Grant

Carrying out the required audits of the Grant activities.

2.02. Project Execution Generally. The Recipient declares its commitment to the objectives of the Project. To this end, the Recipient shall carry out the Project through its ministry responsible for presidential affairs (“Ministry of State Without Portfolio in the Presidency”) in accordance with the provisions of: (a) Article II of the Standard Conditions; (b) the “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January 2011 (“Anti-Corruption Guidelines”); and (c) this Article II.

2.03. Institutional and Other Arrangements. Without limitation upon Section 2.02 above, the Recipient shall maintain at all time until completion of the Project, the Financial Management Unit (PFMU) within its Ministry of Finance (MoF), with staff in number and with qualification and experience satisfactory to the World Bank, to be responsible for the financial management aspects of the Project.

2.04. Project Monitoring, Reporting and Evaluation. (a) The Recipient shall monitor and evaluate the progress of the Project and, upon the World Bank's request, prepare Project Reports, in accordance with the provisions of Section 2.06 of the Standard Conditions and on the basis of indicators acceptable to the World Bank. Each Project Report shall cover such period as shall be indicated in the World Bank's request and shall be furnished to the World Bank not later than one month after the date of such request.

(b) The Recipient shall, upon the World Bank's request, prepare the Completion Report in accordance with the provisions of Section 2.06 of the Standard Conditions. The
Completion Report shall be furnished to the World Bank not later than five months after the Closing Date.

2.05. **Financial Management.** (a) The Recipient shall ensure that a financial management system is maintained in accordance with the provisions of Section 2.07 of the Standard Conditions.

(b) The Recipient shall ensure that interim unaudited financial reports for the Project are prepared and furnished to the World Bank not later than forty five (45) days after the end of each calendar quarter, covering the quarter, in form and substance satisfactory to the World Bank.

(c) The Recipient shall have its Financial Statements audited in accordance with the provisions of Section 2.07 (b) of the Standard Conditions. Each such audit of the Financial Statements shall cover the period of the fiscal year of the Recipient. The audited Financial Statements for each such period shall be furnished to the World Bank not later than six months after the end of such period.

2.06. **Procurement**

(a) **General.** All goods and consultants’ services required for the Project and to be financed out of the proceeds of the Grant shall be procured in accordance with the requirements set forth or referred to in:

(i) Section 1 of the “Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (“Procurement Guidelines”), in the case of goods and non-consulting services;

(ii) Sections I and IV of the “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (“Consultant Guidelines”) in the case of consultants’ services; and

(iii) the provisions of this Section, as the same shall be elaborated in the procurement plan prepared and updated from time to time by the Recipient for the Project in accordance with paragraph 1.13 of the Procurement Guidelines and paragraph 1.25 of the Consultant Guidelines (“Procurement Plan”).

(b) **Definitions.** The capitalized terms used in the following paragraphs of this Section to describe particular procurement methods or methods of review by the World Bank of particular contracts, refer to the corresponding method described in Sections II and III of the Procurement Guidelines, or Sections II, III, IV and V of the Consultant Guidelines, as the case may be.

(c) **Particular Methods of Procurement of Goods.** Goods shall be procured under contracts awarded on the basis of (A) Shopping; and (B) Direct Contracting.

(d) **Particular Methods of Procurement of Consultants’ Services**
(i) Except as otherwise provided in item (ii) below, consultants’ services shall be procured under contracts awarded on the basis of Quality- and Cost-based Selection.

(ii) The following methods may be used for the procurement of consultants’ services for those assignments which are specified in the Procurement Plan: (A) Selection based on Consultants’ Qualifications; (B) Selection of Individual Consultants; and (C) Single-source Selection.

(e) Review by the World Bank of Procurement Decisions. The Procurement Plan shall set forth those contracts which shall be subject to the World Bank’s Prior Review. All other contracts shall be subject to Post Review by the World Bank.

Article III
Withdrawal of Grant Proceeds

3.01. Eligible Expenditures. The Recipient may withdraw the proceeds of the Grant in accordance with the provisions of: (a) Article III of the Standard Conditions; (b) this Section; and (c) such additional instructions as the World Bank may specify by notice to the Recipient (including the “World Bank Disbursement Guidelines for Projects” dated May 2006, as revised from time to time by the World Bank and as made applicable to this Agreement pursuant to such instructions), to finance Eligible Expenditures as set forth in the following table. The table specifies the categories of Eligible Expenditures that may be financed out of the proceeds of the Grant (“Category”), the allocations of the amounts of the Grant to each Category, and the percentage of expenditures to be financed for Eligible Expenditures in each Category:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount of the Grant Allocated (expressed in USD)</th>
<th>Percentage of Expenditures to be Financed (inclusive of Taxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Goods</td>
<td>17,600</td>
<td>100%</td>
</tr>
<tr>
<td>(2) Consultants’ Services</td>
<td>331,800</td>
<td>100%</td>
</tr>
<tr>
<td>(3) Training</td>
<td>93,600</td>
<td>100%</td>
</tr>
<tr>
<td>TOTAL AMOUNT</td>
<td>443,000</td>
<td></td>
</tr>
</tbody>
</table>

For the purpose of this Section, the term “Training” means training and training-related activities under the Project, including seminars, study tours and workshops, together with all costs associated with travel and subsistence allowances for training participants, trainers’ fees, rental of training facilities, preparation and reproduction of training materials and other activities reasonably incidental to the preparation and implementation of training activities, other than Consultants’ Services.
3.02. **Withdrawal Conditions.** Notwithstanding the provisions of Section 3.01 of this Agreement, no withdrawal shall be made for payments made prior to the date of countersignature of this Agreement by the Recipient.

3.03. **Withdrawal Period.** The Closing Date referred to in Section 3.06 (c) of the Standard Conditions is three years after the date of countersignature of this Agreement by the Recipient.

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**Article IV**

**Recipient’s Representative; Addresses**

4.01. **Recipient’s Representative.** The Recipient’s Representative referred to in Section 7.02 of the Standard Conditions is its minister at the time responsible for finance.

4.02. **Recipient’s Address.** The Recipient’s Address referred to in Section 7.01 of the Standard Conditions is:

Ministry of Finance  
P.O. Box 10-9013  
Broad Street  
Monrovia, Liberia

Email:  
eesiah@mopea.gov.lr

4.03. **World Bank’s Address.** The World Bank’s Address referred to in Section 7.01 of the Standard Conditions is:

International Bank for Reconstruction and Development  
1818 H Street, N.W.  
Washington, D.C. 20433  
United States of America

Cable: INTBAFRAD  
Telefax: 248:23 (MCI) or 641:5 (MCI)  
Facsimile: 1-202-477-6391