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# PROCUREMENT PLAN

## EMPLOYMENT SUPPORT PROJECT FOR SYRIANS UNDER TEMPORARY PROTECTION AND HOST COMMUNITIES

**V3.0**
**P161670**

**I. General**

**1. Project Information**

| | |
|---|---|
| **Country** | : Turkey |
| **Recipient** | : Republic of Turkey |
| **Project Name** | : Employment Support Project for Syrians Under Temporary Protection and Host Communities |
| **TF No** | : TF0A5478 |
| **Implementing Agency** | : Ministry of Labour and Social Security & ISKUR |

**2. Bank's Approval Date of the Procurement Plan:** Original: October 31, 2017

**3. Date of General Procurement Notice:** 31-Oct-2017

**4. Period Covered with this procurement plan:** 1 January 2018 - 30 June 2019

**5. TF Closing Date:** 6/30/2019

**Preamble**

In accordance with paragraph 5.9 of the "World Bank Procurement Regulations for IPF Borrowers" (July 2016) ("Procurement Regulations") the Bank's Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

***The Bank's Standard Procurement Documents***: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

**National Procurement Arrangements**: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country's own procurement procedures may be used.

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**Mandatory Provisions for Procurement under Bank-Financed Contracts**

**Subject to National Procurement Procedures**

The procedures to be followed for National Open Competitive Bidding shall be those set forth in the Public Procurement Law of the Borrower (Law No. 4734), as amended from time to time, with the latest amendment dated July 01, 2017 (the "PPL") notwithstanding anything to the contrary in the Borrower's Law on Public Procurement Contracts (Law No. 4735), as amended from time to time, with the latest amendment dated April 23, 2015, and subject to the following provisions:

A. Eligibility

The eligibility of bidders shall be as defined under Section III of the World Bank Procurement Regulations for IPF Borrowers; accordingly, no bidder or potential bidder shall be declared ineligible for contracts financed by the Bank for reasons other than those provided in Section III of the Procurement Regulations

Bidding shall not be restricted to domestic bidders. No restrictions in respect of eligibility to participate in bidding for contracts shall be placed on the basis of nationality of the bidder and/or the origin of goods other than those set forth in paragraph 3.23 of the Procurement Regulations. No restriction of any kind shall be applied to foreign bidders who wish to submit a bid.

Bidding shall not be restricted to pre-registered firms, and foreign bidders shall not be required to be registered with local authorities as a prerequisite for submitting bids.

Participation shall be allowed from joint ventures on the condition that such joint venture partners will be jointly and severally liable under the contract. Procuring entities shall use bidding documents agreed by the Bank.

B. Fraud and Corruption

The request for bids/request for proposals document shall require that Bidders/Proposes submitting Bids/Proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, the Bank's Anti-Corruption Guidelines, including without limitation the Bank's right to sanction and the Bank's inspection and audit rights.

C. Debarment

The Bank may recognize, if requested by the Borrower, exclusion from participation as a result of debarment under the national system, provided that the debarment is for offenses involving fraud and corruption and further provided that the Bank confirms that the particular debarment procedure afforded due process and the debarment decision is final.

***Procurement of Second Hand Goods.*** Not Applicable

***Domestic preference*** *as specified under paragraph 5.51* of the Procurement Regulations ***(Goods and Works)***. Not applicable.

**II. Goods and Non-ConsultingTechnical Services**

**1. Hands-on Support Threshold :** Hands-on support will be received from the Bank for the Implementing Agency to familiarize with the Bank's Procurement Regulations with the below defined thresholds

| Procurement Method | Procurement Method Threshold | Hands-on Support Threshold |
|---|---|---|
| **ICB / Open International** | Default Method (No procurement method threshold) | Goods Contracts Valued ≥ $ 2,000,000 |
| **NPP / Open National** | Contracts valued < US$2,000,000 - Goods and Non-consulting Services | First Contract |
| **RFQ** | Contracts valued < US$100,000 - Goods and Non-consulting Services<br>Contracts valued < US$200,000 - Small Works | First Contract |
| **Direct Contracting** | No threshold | All contracts are subject to prior review |

**III. Selection of Consultants**

**1. Hands-on Support Threshold :** Hands-on support will be received from the Bank for the Implementing Agency to familiarize with the Bank's Procurement Regulations with the below defined thresholds

| Selection Method | Selection Method Threshold* | Hands-on Support Threshold |
|---|---|---|
| Quality and Cost Based Selection (QCBS) | Default Method (No selection method threshold) | Contracts valued ≥$ 1,000,000 and irrespective of contract amount first contract of each selection method |
| Least Cost Selection (LCS) | No selection method threshold | |
| Quality Based Selection (QBS) | No selection method threshold | |
| Selection Based on Consultants Qualification (CQS or CQ) | Contracts valued <$ 300,000 * | |
| Single Source Selection of Firms (SSS) | No selection method threshold | All contracts are subject to review |
| Individual Consultants (IC) | No selection method threshold | Contracts valued ≥ $ 300,000 and,<br><br>the first individual consultant contract and **all single source individual contracts.** ToRs for individual consultant contracts will be shared with the Bank for comments. |

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The selection of any audit, procurement or legal consultants financed by the project shall be sent to the Bank for its comments.

* Increased thresholds may be used for individual cases to respond to the needs of the project for the fast track delivery of the required services.

**2. Short list comprising entirely of national consultants:** Short list of consultants for services estimated to cost less than US$ 500,000 equivalent per contract, may comprise entirely of national consultants.

**IV. Any Other Special Procurement Arrangements:**

Single Source Contracting would be possible for Skills and Language Training Activities based on justifications reflecting current implementation arrangements and legal basis.

CQS thresholds may be increased on a case by case basis to respond to the needs on the speed of the implementation

**V. Procurement Packages with Methods and Time Schedule**

- The estimated costs in the attached tables (sheets) include all the taxes (including VAT).

**PROCUREMENT PLAN** **Turkey : Employment Support Project for Syrians Under Temporary Protection and Turkish Citizens**

## General Information

**Country:** Turkey
**Bank's Approval Date of the Original Procurement Plan:** 2018-05-25
**Revised Plan Date(s): (comma delineated, leave blank if non** 2021-07-30
**Project ID:** P161670
**GPN Date:** 2018-04-13
**Project Name:** Employment Support Project for Syrians Under Temporary Protection and Turkish Citizens
**Loan / Credit No:** TF / A5478
**Executing Agency(ies** CSGB

## WORKS

| Activity Reference No. / Description | Loan / Credit No. | Component | Review Type | Method | Market Approach | Procurement Process | Prequalification (Y/N) | High SEA/SH Risk | Procurement Document Type | Actual Amount (US$) | Process Status | Draft Pre-qualification Documents | | Prequalification Evaluation Report | | Draft Bidding Document / Justification | | Specific Procurement Notice / Invitation | | Bidding Documents as Issued | | Proposal Submission / Opening / Minutes | | Bid Evaluation Report and Recommendation for Award | | Signed Contract | | Contract Completion | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual |
| FRIT1-ACSHB-WB-Y-01 / Establismenent of IT Center and Help Desk Center. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | | | 426,817.50 | Signed | | | | | | | 2019-07-29 | 2019-08-01 | | | | | | | 2019-08-25 | 2019-09-06 | 2019-11-23 | |

## GOODS

| Activity Reference No. / Description | Loan / Credit No. | Component | Review Type | Method | Market Approach | Procurement Process | Prequalification (Y/N) | Actual Amount (US$) | Process Status | Draft Pre-qualification Documents | | Prequalification Evaluation Report | | Draft Bidding Document / Justification | | Specific Procurement Notice / Invitation | | Bidding Documents as Issued | | Proposal Submission / Opening / Minutes | | Bid Evaluation Report and Recommendation for Award | | Signed Contract | | Contract Completion | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual |
| FRIT1-ACSHB-WB-M-01 / Procurement of server and storage | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-08-27 | | | | | | | | 2019-10-08 | | 2020-04-05 | |
| FRIT1-ACSHB-WB-M-02 / Procurement of network infrastructure. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-08-27 | | | | | | | | 2019-10-08 | | 2019-12-07 | |
| FRIT-ACSHB-WB-M-03 / Purchase of Desktop PC | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-08-27 | | | | | | | | 2019-10-22 | | 2019-12-21 | |
| FRIT1-ACSHB-WB-M- 01 / Procurement of Server and External Disk | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-11 | | | | | | | | 2019-11-11 | | 2020-01-25 | |
| FRIT1-ACSHB-WB-M- 02 / Setting Up Network Infrastructure | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-18 | | | | | | | | 2019-11-14 | | 2020-01-28 | |
| FRIT-ACSHB-WB-M- 04 / Uninterruptible Power Supply, Generator Supply and Installation Works | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-14 | | | | | | | | 2019-11-01 | | 2020-01-30 | |

## NON CONSULTING SERVICES

| Activity Reference No. / Description | Loan / Credit No. | Component | Review Type | Method | Market Approach | Procurement Process | Prequalification (Y/N) | Actual Amount (US$) | Process Status | Draft Pre-qualification Documents | | Prequalification Evaluation Report | | Draft Bidding Document / Justification | | Specific Procurement Notice / Invitation | | Bidding Documents as Issued | | Proposal Submission / Opening / Minutes | | Bid Evaluation Report and Recommendation for Award | | Signed Contract | | Contract Completion | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual |
| FRIT-ACSHB-WB-DDH-01 / Procurement of Software for Servers and Infrastructure. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-08-23 | | | | | | | | 2019-10-18 | | 2019-10-24 | |
| FRIT-ACSHB-WB-DDH-02 / Purchase of Statistical and Geographic Data Software. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-09-23 | | | | | | | | 2019-11-11 | | 2020-01-10 | |
| FRIT-ACSHB-WB-DDH-04 / Establishment of ISO / IEC-27001 Information Security Management Information System. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Limited | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-15 | | | | | | | | 2019-12-10 | | 2020-05-18 | |
| FRIT-ACSHB-WB-DDH- 01 / Purchasing System Software for Network and Servers | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-15 | | | | | | | | 2019-11-11 | | 2020-01-25 | |
| FRIT-ACSHB-WB-DDH- 02 / Procurement of Statistical and Geographical Data Software | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-10-18 | | | | | | | | 2019-11-14 | | 2020-01-28 | |
| FRIT-ACSHB-WB-DDH- 03 / Operation and Maintenance of the Work Permit Automation System within the Administration | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2019-11-29 | | | | | | | | 2019-12-26 | | 2020-12-20 | |
| FRIT-ACSHB-WB-DDH- 04 / Process-Based Development of Work Permit Automation System in the Framework of New Regulations | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Bids | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | 2019-10-31 | | 2019-11-05 | | | | 2019-11-30 | | 2019-12-15 | | 2019-12-30 | | 2020-12-24 | |
| FRIT-ACSHB-WB-DDH- 05 / Browsing, Indexing Files of Past Work Permits | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Request for Quotations | Open - National | Single Stage - One Envelope | | 0.00 | Canceled | | | | | | | 2020-01-05 | | | | | | | | 2020-02-01 | | 2020-07-30 | |

## CONSULTING FIRMS

| Activity Reference No. / Description | Loan / Credit No. | Component | Review Type | Method | Market Approach | Contract Type | Actual Amount (US$) | Process Status | Terms of Reference | | Expression of Interest Notice | | Short List and Draft Request for Proposals | | Request for Proposals as Issued | | Opening of Technical Proposals / Minutes | | Evaluation of Technical Proposal | | Combined Evaluation Report and Draft Negotiated Contract | | Signed Contract | | Contract Completion | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |

## INDIVIDUAL CONSULTANTS

| Activity Reference No. / Description | Loan / Credit No. | Component | Review Type | Method | Market Approach | Contract Type | Actual Amount (US$) | Process Status | Teams of Reference | | Invitation to Identified/Selected Consultant | | Draft Negotiated Contract | | Signed Contract | | Contract Completion | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual | Planned | Actual |
| FRIT1-MOLSS-WB-DH01 / Information technology consultation support services for the new work permit automation system. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Prior | Individual Consultant Selection | Limited | | 36,000.00 | Signed | 2018-05-30 | 2018-06-11 | 2018-06-04 | 2018-06-29 | 2018-06-09 | 2018-09-17 | 2018-06-29 | 2018-09-18 | 2019-06-30 | |
| FRIT1-ACSHB-WB-DH-02 / Recruitment Consultancy to support the operation of the IT Center. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Limited | | 0.00 | Canceled | 2019-09-13 | | 2019-09-18 | | 2019-10-09 | | 2019-11-13 | | 2020-11-07 | |
| FRIT1-MOLSS-WB-DH02 / Recruitment Consultancy to support the operation of the IT Center. (Software Architect) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH03 / Recruitment Consultancy to support the operation of the IT Center. (Software Development Consultant) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-23 | | 2021-07-24 | | 2021-07-26 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH04 / Recruitment Consultancy to support the operation of the IT Center. (Software Development Consultant) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH05 / Recruitment Consultancy to support the operation of the IT Center. (Software Development Consultant) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-27 | | 2021-07-29 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH06 / Recruitment Consultancy to support the operation of the IT Center. (Database Consultant) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH07 / Recruitment Consultancy to support the operation of the IT Center. (Frontend Software Development Consultant) | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH08 / Recruitment Consultancy to support the procurement and contract management of project. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH09 / Recruitment Consultancy to support the financial management of the project. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-05 | | 2021-07-22 | | 2021-07-23 | | 2021-07-25 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH10 / Recruitment of JAVA SOFTWARE DEVELOPMENT CONSULTANT for the technical support to work permit automation system. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-29 | | 2021-08-16 | | 2021-08-17 | | 2021-08-20 | | 2021-12-31 | |
| FRIT1-MOLSS-WB-DH11 / Recruitment of JAVA SOFTWARE DEVELOPMENT CONSULTANT for the technical support to work permit automation system. | TF / A5478 | Institutional Support for Delivery of Employment Services and ALMP | Post | Individual Consultant Selection | Open | | 0.00 | Pending Implementation | 2021-07-30 | | 2021-08-17 | | 2021-08-18 | | 2021-08-21 | | 2021-12-31 | |