Mr. Dinh Tien Dung
Minister
Ministry of Finance
28 Tran Hung Dao Street
Hanoi, Viet Nam

Re: Vietnam - Dynamic Cities Integrated Development Project
Credit Number IDA 6428-VN
Credit Number IDA 6429-VN
Credit Number IDA 6427-VN
Credit Number IDA 6426-VN

Additional Instructions: Disbursement and Financial Information Letter

Excellency:

I refer to the Financing Agreement between the Socialist Republic of Vietnam (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Credit Amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds


(i) Disbursement Arrangements

The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Accounts.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Recipient will electronically deliver applications (with supporting documents) through the Association’s web-based portal (https://clientconnection.worldbank.org) “Client Connection”. This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of “Client Connection”. The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”.

Page 1 of 10
By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits

(i) **Financial Reports.** The Recipient, through the Project Provinces, must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar semester, interim unaudited financial reports (“IFR”) for the Project covering the semester.

(ii) **Audit.** Each audit of the Financial Statements shall cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period shall be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (http://www.worldbank.org/) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the Association by email at askloans@worldbank.org.

If you have any queries in relation to the above, please contact Thao Thi Do, Act. Finance Officer at tdo@worldbank.org, with copy Caroline Cheng, Finance Analyst at ccheng2@worldbank.org using the above reference.

Yours sincerely,

[Signature]

Authorized Representative
Attachments
1. Statement of Expenditure
2. Forecast Statement
3. Designated account reconciliation statement
4. Form of Authorized Signatory Letter

With copies:

Mr. Trương Hưng Long
Director General
Debt Management and External Finance Department (DMEFD)
Ministry of Finance
28 Trần Hưng Đạo Street, Hà Nội, Vietnam
Tel. 024-22202828
Email: truonghunglong@mof.gov.vn

Mr. Lưu Văn Đôn
Director of Provincial Project Management Unit for Investment and Construction
260A Trần Phú street, Group 36A, Yên Thịnh Ward, Yên Bái City, Yên Bái Province
Tel: 0912.362.073
Email: dothitrongdiemyb@gmail.com

Mr. Vũ Tiến Phùng
Director of Hải Dương City Project Management Unit
106 Trần Hưng Đạo Boulevard, Hải Dương City, Tỉnh Hải Dương
Tel: 02203.830.385
Email: pmuhaiduongcity@gmail.com

Mr. Nguyễn Minh Hoàng
Director of Construction Investment Project Management Unit of Nghi Sơn Economic Zone and Industrial Zones of Thanh Hóa
4th Floor – Project Management Unit, Trúc Lâm Commune, Tỉnh Gia district, Thanh Hóa Province
Tel. 093.856.8999
Email: bangldaky.thanhhoa@gmail.com

Mr. Nguyễn Hữu Kiều
Director of Kỳ Anh town Project Management Unit
Hưng Hóa residential area, Sông Trị ward, Kỳ Anh town, Hà Tĩnh province
Tel. 091.2999.123
Email: pmutxka@gmail.com
Schedule 1: Disbursement Provisions

<table>
<thead>
<tr>
<th>IDA Credit Number</th>
<th>Country</th>
<th>Socialist Republic of Vietnam</th>
<th>Closing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>IDA 6426-VN</td>
<td>Recipient</td>
<td>Socialist Republic of Vietnam</td>
<td>Section III.B.2 of Schedule 2 to the Financing Agreement.</td>
</tr>
<tr>
<td>IDA 6427-VN</td>
<td>Name of the Project</td>
<td>Vietnam - Dynamic Cities Integrated Development Project</td>
<td>Disbursement Deadline Date Four (4) months after the closing date.</td>
</tr>
<tr>
<td>IDA 6428-VN</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IDA 6429-VN</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Disbursement Methods and Supporting Documentation

<table>
<thead>
<tr>
<th>Disbursement Methods</th>
<th>Methods</th>
<th>Supporting Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
</tr>
<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) (Attachment 1)</td>
</tr>
</tbody>
</table>
| Advance (Designated Account) | Yes | 1. Statement of Expenditure (SOE) (Attachment 1)  
2. Forecast Statement (Attachment 2)  
3. Designated Account Reconciliation Statement with Bank Statement (attachment 3) |
| Special Commitments  | Yes     | Copy of Letter of Credit |

#### Type

- Segregated. A segregated designated account will be opened by each Project Province at a financial institution selected by its Provincial People’s Committee and acceptable to the Association:
  - DA-YB: Yen Bai (Yen Bai Province); IDA 6426-VN
  - DA-TG: Tinh Gia (Thanh Hoa Province); IDA 6427-VN
  - DA-KA: Ky Anh (Ha Tinh Province); IDA 6428-VN
  - DA-HD: Hai Duong (Hai Duong Province); IDA 6429-VN

#### Financial Institution - Name

- Financial institution selected by each Provincial People’s Committee and acceptable to the Association

#### Frequency of Reporting Subsection 6.3 (**)

- Quarterly, or more often as needed

#### Minimum Value of Applications (subsection 3.5)

- The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is USD 100,000 equivalent.
An authorized signatory letter in the Form attached (Attachment 4) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
8th Floor
63 Lý Thái Tổ
Hà Nội, Vietnam

Attention: Country Director

Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitment, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank
26th Floor, One Global Place
5th Avenue Corner 25th Street
Bonifacio Global City
Taguig City, Philippines 1634

Attention: Loan Department

**Sections and subsections relate to the “Disbursement Guidelines for Investment Project Financing”, dated February 2017.**
Attachment 1

**Statement of Expenditures SOE**

Payment made during the period from __________ to __________

The following expenditures have incurred during the retroactive financing period (please tick)

<table>
<thead>
<tr>
<th>Category</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loan/Credit/Grant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 6 of 10
For period from Jan 1 to March 31
Original forecast: Y/N
Forecast number:

**DISBURSEMENT FORECAST FOR PAYMENT TO BE PAID FROM DESIGNATED ACCOUNT**

<table>
<thead>
<tr>
<th>Item No</th>
<th>Supplier names/Expenditure types (IOC, sub grants, Training, workshops etc.)</th>
<th>WB control No (Y/N)</th>
<th>Contract No and date</th>
<th>Package</th>
<th>Date of Bank's No objection</th>
<th>Amount (est. in USD equiv.)</th>
<th>Forecast amount</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From Jan 1 to March 31</td>
<td></td>
<td></td>
<td>USD</td>
<td>VND</td>
<td>Others</td>
<td>USD</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>ABC</td>
<td>12345</td>
<td>xxx</td>
<td>1,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>xxx</td>
<td></td>
<td>1,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>xxx</td>
<td></td>
<td>1,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>xxx</td>
<td></td>
<td>1,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>xxx</td>
<td></td>
<td>1,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Total advance needed for next 3 months</td>
<td></td>
<td></td>
<td></td>
<td>5,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Less: Closing balance of previous quarter which should not be greater than USD 3 Millions</td>
<td></td>
<td></td>
<td></td>
<td>800,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Less: Amount paid but not yet documented at the time of report</td>
<td></td>
<td></td>
<td></td>
<td>200,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 Amount requested in this application</td>
<td></td>
<td></td>
<td></td>
<td>3,000,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Amount available to be advanced under this forecast</td>
<td></td>
<td></td>
<td></td>
<td>1,000,000.00 **</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Notes: (*) Bank Statement must be submitted as supporting document
(**) This forecast can be used for the next advance but within the forecast period
During forecast period, Project can change the forecast amount if cash requirement is greater than the initial needs. The same forecast number and period is used.

PIU director signature
# Statement of Designated Account Reconciliation

*Used for transaction based with variable DA ceiling*

**Loan/TF/ Credit number**

**Account number:**

**Bank name:**

1. **Cumulative advances to end of current reporting period**
   - $0.00

2. **Less: Cumulative documented to end of last reporting**
   - $0.00

3. **Equals: Present outstanding amount advanced to designated account**
   - $0.00

4. **Balance of Special Account per attached Bank statement**
   - $0.00

5. **Total amount claimed in this application**
   - $0.00

6. **Total amount withdrawn and not yet claimed**
   - $0.00

7. **Interest earned**
   - ($0.00)

8. **Total Advance accounted for (#s 4 through 8)**
   - $0.00

9. **Difference to be explained**
   - $0.00

10. **Explanation of any difference between the totals appearing on lines 3 and 9 (Amounts)**
    - $0.00

   **Total Advanced Accounted For**
   - $0.00

11. **Unclaimed amount without explanation**
    - 

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Page 8 of 10
The World Bank  
8th Floor  
63 Ly Thai To Street  
Ha Noi, Vietnam  

Attention: Country Director  

Re: IDA Credit No. ____-____ (Dynamic Cities Integrated Development Project)  

Dear Country Director:  

I refer to the Financing Agreement between the Socialist Republic of Vietnam (the "Recipient") and the International Development Association (the "Association"), dated _______, providing the above Credit. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any 1[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal and Applications for Special Commitment under this Credit.  

For the purpose of delivering Applications to the Association, 2[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting 3[individually] 4[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.  

5[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations]  

---  

1 Instruction to the Recipient: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.  

2 Instruction to the Recipient: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.  

3 Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.  

4 Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.  

5 Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the Association.
and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: ___________________

[Name], [position] Specimen Signature: ___________________

[Name], [position] Specimen Signature: ___________________

Yours truly,

/ signed /

[Position]