Mr. Lê Minh Hùng
Governor
State Bank of Vietnam
Hanoi, Vietnam

Excellency:

Re: Grant Agreement for the Vietnam Partnership for Market Readiness Project
Implementation Phase - Grant No. TF0A2914
Additional Instructions: Disbursement

I refer to the Letter Agreement ("Agreement") between Socialist Republic of Vietnam ("Recipient"),
and the International Bank for Reconstruction and Development ("World Bank"), acting as administrator of
grant funds provided by various donors (Donors) under the Partnership for Market Readiness Multi-Donor
Trust Fund, dated October 14, 2016. The Agreement provides that the World Bank may issue
additional instructions regarding the withdrawal of the proceeds of Grant TF081739 ("Grant"). This letter
("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006,
("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner
in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and
subsections in parentheses below refer to the relevant sections and subsections in the Disbursement
Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings
ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the
Grant:
- Reimbursement
- Advances
- Direct Payment
- Special Commitments

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after
the Closing Date specified in the Grant Agreement. Any changes to this date will be notified by the World
Bank.

(iii) Disbursement Conditions (subsection 3.8). Please refer to the Withdrawal Condition(s) in Section
3.02 of the Grant Agreement.
II. Withdrawal of Grant Proceeds

(i) Authorized Signatures (subsection 3.1).

A letter in the Form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to submit Applications:

The World Bank
8th Floor
63 Ly Thai To Street
Ha Noi, Vietnam

Attention: Mr. Ousmane Dione, Country Director-Vietnam

(ii) Applications (subsections 3.2-3.3). Please provide completed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit through the World Bank’s Client Connection, web-based portal, following the instructions for electronic delivery. In the case the recipient does not have internet access, the World Bank may permit the delivery of applications for withdrawal, together with supporting documents and applications for special commitments, together with a copy of the commercial bank letter of credit, in accordance with subsection 3.3, to the following address:

The World Bank,
26th Floor, One Global Place
5th Avenue Corner, 25th Street,
Bonifacio Global City
Taguig City, Philippines

Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4) The World Bank may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the World Bank by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the World Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the World Bank agrees, the World Bank will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The World Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to accept SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC") provided in Attachment 3; and (b) to deliver the Terms and Conditions of Use of SIDC to each such official and to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for Reimbursements and Direct Payments is USD 250,000

(vi) Advances (sections 5 and 6)

- **Type of Designated Account[s] (Subsection 5.3):** Segregated
- **Currency of Designated Account[s] (subsection 5.4):** USD
- **Financial Institution at which the Designated Account[s] Will Be Opened (subsection 5.5):** Financial institution acceptable to the World Bank

_Ceiling (subsection 6.1)_ USD 500,000

III. Reporting on Use of Grant Proceeds

(i) **Supporting Documentation (section 4):** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5);
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts subject to the World Bank’s prior review; and
  - Statement of Expenditure in the form attached for all other payments/contracts (Attachment 4).

- **For reporting eligible expenditures paid from the Designated Account:**
  - Statement of Expenditure in the form attached (Attachment 4);
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts subject to the World Bank’s prior review;
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5); and
  - A reconciliation of the Designated Account, in the form attached (Attachment 6), with a copy of the bank statement.

- **For requests for Direct Payment:** records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for amounts above the Minimum Value of Applications.

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** Quarterly

IV. Other Disbursement Instructions:

NIL
V. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be affected. For more information about the website and registration arrangements, please contact the World Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact WFALD-TF by sending an email to WFALD-tf@worldbank.org and using the trust fund number as a reference.

Very truly yours,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT

[Signature]

By,

Sebastian Eckardt
Acting Country Director for Vietnam
East Asia and Pacific Region

Attachments

1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
4. Form of Statement of Expenditures
5. Form of Payments Against Contracts Subject to the World Bank’s Prior Review
6. Designated Account Reconciliation Statement