The Honourable Dr. Peter Phillips  
Minister of Finance and Planning  
Ministry of Finance and Planning  
30 National Heroes Circle  
Kingston 4  
Jamaica

Re: Jamaica: Japan Policy and Human Resources Development Technical Assistance Grant to Support Disability and Development: Social and Economic Inclusion of Persons with Disabilities  
Grant No. TF014258

Dear Minister:

In response to the request for financial assistance made on behalf of Jamaica (the Recipient), I am pleased to inform you that the International Bank for Reconstruction and Development ("World Bank"), as administrator of Trust Fund proceeds provided by Japan ("Donor") under the Japan Policy and Human Resources Development Technical Assistance program, proposes to extend to the Recipient a grant in an amount not to exceed two million eight hundred ninety-seven thousand seven hundred ninety United States Dollars (U.S.$2,897,790) ("Grant") on the terms and conditions set forth or referred to in this letter agreement ("Agreement"), which includes the attached Annex, to assist in the financing of the project described in the Annex ("Project").

This Grant is funded out of the Trust Fund for which the World Bank receives periodic contributions from the Donor. In accordance with Section 3.02 of the Standard Conditions (as defined in the Annex to this Agreement), the World Bank’s payment obligations in connection with this Agreement are limited to the amount of funds made available to it by the Donor under the abovementioned trust fund, and the Recipient’s right to withdraw the Grant proceeds is subject to the availability of such funds.

The Recipient represents, by confirming its agreement below, that it is authorized to enter into this Agreement and to carry out the Project in accordance with the terms and conditions set forth or referred to in this Agreement.
Please confirm the Recipient's agreement with the foregoing by having an authorized official of the Recipient sign and date the enclosed copy of this Agreement, and returning it to the World Bank. Upon receipt by the World Bank of this countersigned copy, this Agreement shall become effective as of the date of the countersignature; provided, however, that the offer of this Agreement shall be deemed withdrawn if the World Bank has not received the countersigned copy of this Agreement within (60) days after the date of signature of this Agreement by the World Bank, unless the World Bank shall have established a later date for such purpose.

Very truly yours,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT

By: 
Françoise Clottes
Director
Caribbean Country Management Unit
Latin America and the Caribbean Region

AGREED:

JAMAICA

By: 
Authorized Representative

Name:  Peter D. Phillips, PhD, MP
Title:  Minister of Finance and Planning, the Government of Jamaica
Date:  14th August 2013

Enclosures:


(2)  Disbursement Letter of the same date as this Agreement, together with World Bank Disbursement Guidelines for Projects, dated May 1, 2006.
Article I
Standard Conditions; Definitions


1.02. Definitions. Unless the context requires otherwise, the capitalized terms used in this Agreement have the meanings ascribed to them in the Standard Conditions or in this Agreement.

Article II
Project Execution

2.01. Project Objectives and Description. The objective of the Project is to assist the Ministry of Labor and Social Security (“MLSS”) increase the employability and skills development of poor persons with disabilities, and improve the service delivery of special education needs to poor children with disabilities. The Project consists of the following parts:

   Part I: Skills Development of Persons with Disabilities

   Developing skills of persons with disabilities through provision of technical assistance, including (i) conducting a labor market study; (ii) assessing training providers and organizations; and (iii) implementing skills or entrepreneurial training activities for persons with disabilities.

   Part II: Strengthening the Service Delivery of Special Education Needs to Children with Disabilities

   Strengthening the service delivery of special education needs to children with disabilities, including:

   (i) delivering special expertise on child development, physiotherapy, behavior modification and speech therapy;

   (ii) providing equipment and tools, such as adaptive aids, hearing aids, glasses, wheelchairs, and special chairs, for improved service to beneficiaries;

   (iii) improving access to Early Stimulation Centers for people with disabilities;

   (iv) building capacity in child development, child therapy, and curriculum development;

   (v) delivering rehabilitative therapy sessions; and

   (vi) training and workshops for stakeholders and parents of children with disabilities.
Part III: Monitoring and Evaluation

Monitoring and evaluating Project activities, including: (i) baseline and end line surveys; (ii) development of a management information system module for tracking beneficiaries’ employment and improvements in school readiness for children in place; and (iii) outcome evaluations.

Part IV: Project Administration and Management

Carrying out Project management and implementation support.

2.02. Project Execution Generally. The Recipient declares its commitment to the objectives of the Project. To this end, the Recipient shall cause the Project to be carried out by MLSS in accordance with: (a) the provisions of Article II of the Standard Conditions; (b) the “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January 2011 (“Anti-Corruption Guidelines”); and (c) this Article II.

2.03. Institutional and Other Arrangements. The Recipient, through MLSS, shall implement the Project in accordance with the Operational Manual, satisfactory to the World Bank, to be issued for the implementation of the Grant by not later than forty-five (45) days after the date of countersignature of this Agreement.

2.04. Donor Visibility. The Recipient shall take or cause to be taken all such measures as the World Bank may reasonably request to identify publicly the Donor’s support for the Project.

2.05. Project Monitoring, Reporting and Evaluation.

(a) The Recipient, through MLSS, shall monitor and evaluate the progress of the Project and prepare Project Reports in accordance with the provisions of Section 2.06 of the Standard Conditions and on the basis of indicators acceptable to the World Bank. Each Project Report shall cover the period of one calendar semester, starting at the beginning of the second year of grant implementation, and shall be furnished to the World Bank not later than one month after the end of the period covered by such report.

(b) The Recipient, through MLSS, shall prepare the Completion Report in accordance with the provisions of Section 2.06 of the Standard Conditions. The Completion Report shall be furnished to the World Bank not later than six months after the Closing Date.

2.06. Financial Management.

(a) The Recipient shall ensure that a financial management system is maintained in accordance with the provisions of Section 2.07 of the Standard Conditions.

(b) The Recipient shall ensure that interim unaudited financial reports for the Project are prepared and furnished to the World Bank not later than one month after the end of each calendar quarter, covering the quarter, in form and substance satisfactory to the World Bank.
(c) The Recipient, through MLSS shall have its Financial Statements for the Project audited in accordance with the provisions of Section 2.07(b) of the Standard Conditions. Each such audit of the Financial Statements shall cover the period of one fiscal year of the Recipient.

2.07. Procurement

(a) General. All goods and consultants’ services required for the Project and to be financed out of the proceeds of the Grant shall be procured in accordance with the requirements set forth or referred to in:


(ii) Sections I and IV of the “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (“Consultant Guidelines”), in the case of consultants’ services; and

(iii) the provisions of this Section, as the same shall be elaborated in the procurement plan prepared and updated from time to time by the Recipient for the Project in accordance with paragraph 1.18 of the Procurement Guidelines and paragraph 1.25 of the Consultant Guidelines (“Procurement Plan”).

(b) Definitions. The capitalized terms used in the following paragraphs of this Section to describe particular procurement methods or methods of review by the World Bank of particular contracts, refer to the corresponding method described in Sections II and III of the Procurement Guidelines, or Sections II, III, IV and V of the Consultant Guidelines, as the case may be.

(c) Particular Methods of Procurement of Goods

(i) Except as otherwise provided in sub-paragraph (ii) below, goods shall be procured under contracts awarded on the basis of International Competitive Bidding.

(ii) The following methods, other than International Competitive Bidding, may be used for procurement of goods for those contracts specified in the Procurement Plan: (A) National Competitive Bidding; (B) Shopping; and (C) Direct Contracting.

(d) Particular Methods of Procurement of Consultants’ Services

(i) Except as otherwise provided in sub-paragraph (ii) below, consultants’ services shall be procured under contracts awarded on the basis of Quality- and Cost-based Selection.

(ii) The following methods may be used for the procurement of consultants’ services for those assignments which are specified in the Procurement Plan: (A) Quality-based Selection; (B) Least Cost Selection; (C) Selection based on Consultants’ Qualifications; (D) Single-source Selection of consulting firms; (E) Selection of Individual Consultants; and (F) Single-source procedures for the Selection of Individual Consultants.
(e) **Review by the World Bank of Procurement Decisions.** The Procurement Plan shall set forth those contracts which shall be subject to the World Bank’s Prior Review. All other contracts shall be subject to Post Review by the World Bank.

**Article III**  
Withdrawal of Grant Proceeds

3.01. **Eligible Expenditures.**

(a) The Recipient may withdraw the proceeds of the Grant in accordance with the provisions of: (i) Article III of the Standard Conditions; (ii) this Section; and (iii) such additional instructions as the World Bank may specify by notice to the Recipient (including the “World Bank Disbursement Guidelines for Projects” dated May 2006, as revised from time to time by the World Bank and as made applicable to this Agreement pursuant to such instructions), to finance Eligible Expenditures as set forth in the following table. The table specifies the categories of Eligible Expenditures that may be financed out of the proceeds of the Grant (“Category”), the allocations of the amounts of the Grant to each Category, and the percentage of expenditures to be financed for Eligible Expenditures in each Category:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount of the Grant Allocated (expressed in U.S. $)</th>
<th>Percentage of Expenditures to be Financed (inclusive of Taxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Consultant services, Goods, Training and workshops, and Operating Costs under Part I of the Project</td>
<td>1,684,024</td>
<td>100%</td>
</tr>
<tr>
<td>(2) Consultant services, Goods, Training and workshops, and Operating Costs under Part II of the Project</td>
<td>725,766</td>
<td>100%</td>
</tr>
<tr>
<td>(3) Consultant services under Part III of the Project</td>
<td>276,000</td>
<td>100%</td>
</tr>
<tr>
<td>(4) Consultant services under Part IV of the Project</td>
<td>212,000</td>
<td>100%</td>
</tr>
<tr>
<td>TOTAL AMOUNT</td>
<td>2,897,790</td>
<td>100%</td>
</tr>
</tbody>
</table>
For the purposes of this Section:

(i) "Training" means training conducted in the territory of the Recipient, including purchase and publication of materials, rental of facilities, course fees, and travel and subsistence of trainees; and

(ii) "Operating Costs" means operating costs required for the Project including consumable materials and supplies, communications, mass media and printing services, vehicle rental, operation and maintenance, charges for the opening and operation of bank accounts required for the Project, and travel, lodging and per diems, but excluding salaries of officials of the Recipient's civil service.

3.02. Withdrawal Conditions. Notwithstanding the provisions of Section 3.01 of this Agreement, no withdrawal shall be made for payments made prior to the date of countersignature of this Agreement by the Recipient.

3.03. Withdrawal Period. The Closing Date referred to in Section 3.06(c) of the Standard Conditions is four years after the date of countersignature of this Agreement by the Recipient, or such later date as the Bank shall establish.

Article IV
Additional Remedies

4.01. Additional Event of Suspension. The Additional Event of Suspension referred to in Section 4.02 (k) of the Standard Conditions consist of the following:

(a) The Recipient has not withdrawn any funds from the Project account for six months after the date of countersignature of this Agreement.

Article V
Recipient’s Representative; Addresses

5.01. Recipient’s Representative. The Recipient’s Representative referred to in Section 7.02 of the Standard Conditions is its Minister of Finance and Planning.

5.02. Recipient’s Address. The Recipient’s Address referred to in Section 7.01 of the Standard Conditions is:

Ministry of Finance and Planning
30 National Heroes Circle
Kingston 4
Jamaica

Facsimile:

876-924-9291
5.03. **World Bank’s Address.** The World Bank’s Address referred to in Section 7.01 of the Standard Conditions is:

International Development Association  
1818 H Street, N.W.  
Washington, D.C. 20433  
United States of America

Cable: INTBAFRAD  
Telex: 248423 (MCI) or 64145 (MCI)  
Facsimile: 1-202-477-6391