

## Sample Procurement Plan

### I. General

1. **Bank's approval Date of the procurement Plan** *[Original: 26 August 2016]: Revision 1 of Updated Procurement Plan, March 2016]*
2. **Date of General Procurement Notice:** 10 July 2016
3. **Period covered by this procurement plan:** *The procurement period of project covered from year June 2016 to December 2017*

### II. Goods and Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: *[Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]*

	Procurement Method	Prior Review Threshold US\$	Comments
1.	ICB and LIB (Goods)	<i>Above US\$ 500,000</i>	<i>All</i>
2.	NCB (Goods)	<i>Above US\$ 100,000</i>	<i>First contract</i>
3.	ICB (Works)	<i>Above US\$ 15 million</i>	<i>All</i>
4.	NCB (Works)	<i>Above US\$ 5 million</i>	<i>All</i>
5.	(Non-Consultant Services)	<i>Below US\$ 100,000</i>	<i>First contract</i>
	<i>[Add other methods if necessary]</i>		

2. **Prequalification.** Bidders for *Not applicable* shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.
3. **Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines:** *[Refer to the relevant CDD project implementation document approved by the Bank or delete if not applicable]*
  2. **Reference to (if any) Project Operational/Procurement Manual:** *Project Implementation Manual for World Bank Loan Project ZW-Public Financial Management Enhancement Project (P152932) issued by MOFED of PIU>PIM for Zimbabwe*
  3. **Any Other Special Procurement Arrangements:** *No packages will be financed under retroactive financing*
  4. **Summary of the Procurement Packages planned during the first 18 months after project effectiveness**

*[List the Packages which require Bank's prior review first and then the other packages]*

July 9, 2010

1	2	3	4	5	6	7
Ref. No.	Description	Estimated Cost US\$	Packages	Domestic Preference (yes/no)	Review by Bank (Prior / Post)	Comments
	Summary of the ICB (Works)	<i>NIL</i>	<i>NIL</i>	<i>No</i>	<i>NIL</i>	<i>No major works</i>
	Summary of the ICB (Goods)	<i>7,292,082.00</i>	<i>6</i>	<i>No</i>	<i>Prior</i>	
	Summary of the NCB (Works)	<i>NIL</i>	<i>NIL</i>	<i>No</i>	<i>NIL</i>	<i>No major works</i>
	Summary of the NCB (Goods)	<i>NIL</i>	<i>NIL</i>	<i>No</i>	<i>NIL</i>	
	Summary of the ICB (Non-Consultant Services)	<i>NIL</i>	<i>NIL</i>	<i>No</i>	<i>NIL</i>	
	Summary of the SHOPPING (Goods)	<i>235,000.00</i>	<i>5</i>	<i>No</i>	<i>Prior</i>	
	Summary of the DC (Goods)	<i>500,000.00</i>	<i>1</i>	<i>No</i>	<i>Prior</i>	<i>Direct Contracting</i>

### **III. Selection of Consultants**

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

	Selection Method	Prior Review Threshold	Comments
1.	Competitive Methods (Firms)	<i>Above US\$ 100,000</i>	
2.	Single Source (Firms)	<i>All</i>	
3.	<i>Individual</i>	<i>Above US\$ 50,000</i>	

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$ 300,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.
3. **Any Other Special Selection Arrangements:** *[including advance procurement and retroactive financing, if applicable or delete if not applicable]*

#### **4. Consultancy Assignments with Selection Methods and Time Schedule**

1	2	3	4	5	6
Ref. No.	Description of Assignment	Estimated Cost US\$ million	Packages	Review by Bank (Prior / Post)	Comments

	Summary of number of contracts that will be let under LCS	<i>15,000.00</i>	<i>1</i>	<i>Prior</i>	<i>Least Cost Selection</i>
	Summary of number of contracts that will be let under CQS	<i>98,000.00</i>	<i>1</i>	<i>Prior</i>	<i>Consultants Quality Selection</i>
	Summary of number of contracts that will be let under IC	<i>675,000.00</i>	<i>12</i>	<i>Prior</i>	<i>Individual Consultants</i>

**PROCUREMENT PLAN Zimbabwe : Public Financial Mgmt Enhancement Project**

**General Information**  
**Country:** Zimbabwe **Bank Approval Date of the Original Procurement Plan:** 2017-08-09  
**Project ID:** P152932 **Revised Plan Date(s): (comma delineated, leave blank if none)** 2018-02-27  
**Project Name:** Public Financial Mgmt Enhancement Project **GNP Date:**  
**Loan / Credit No:** TF / A1783  
**Executing Agency(ies):** Ministry of Finance and Economic Development

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
ZW-MOFED-20866-GO-RFB / 22EachHP PRODESK 400 200EachHP Probook 450 Notebook 37EachSamsung Galaxy Tab S2	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Request for Bids	Open - International	Single Stage - One Envelope		897,081.66	0.00	Under Implementation					2017-07-18		2017-07-18					2017-07-18		2017-07-18		2017-08-08		2018-02-04
1EachHP Proliant Server 427EachKaspersky EndPoint Security AV 427EachMS Office 2016 Professional (Govt Pricing)	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Request for Bids	Open - International	Single Stage - One Envelope		897,081.66	0.00	Under Implementation					2017-07-18		2017-07-18					2017-07-18		2017-07-18		2017-08-08		2018-02-04
ZW-MOFED-20876-GO-RFQ / Procurement of office furniture for PMU	TF / A1783	PFMEP Management	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		9,480.00	0.00	Pending Implementation							2017-07-18								2017-07-18		2017-07-31	
ZW-MOFED-45734-GO-RFQ / Procurement of Office furniture	TF / A1783	PFMEP Management	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		9,480.00	0.00	Pending Implementation							2018-01-29								2018-03-28		2018-09-22	
ZH-MOFED-45871-GO-RFQ / Upgrade internet access hub and fibre room increase internet bandwidth and monthly rentals for Parliament and budget office	TF / A1783	Strengthening the Demand Side of Transparency and Accountability	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		95,000.00	0.00	Pending Implementation							2018-01-30								2018-03-27		2018-09-23	
ZW-MOFED-45885-GO-RFQ / Procurement of office printers and surge 6 kiosks	TF / A1783	PFMEP Management	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		16,440.00	0.00	Pending Implementation							2018-01-30								2018-03-27		2018-09-23	
ZW-MOFED-45892-GO-RFB / Procurement of ICT hardware for PFMS	TF / A1783	PFMEP Management	Prior	Request for Bids	Open - National	Single Stage - One Envelope		150,000.00	0.00	Pending Implementation				2018-01-25		2018-01-30			2018-03-13			2018-04-12		2018-05-17		2018-11-13		
ZH-MOFED-46139-GO-RFQ / Supply & inst of air-con units for 3 boardrooms+1 training ctr (i) Office blinds, 10 floors, 15 office per floor, 3 windows per office (ii) Carpet for training centre for Auditor General	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		50,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZH-MOFED-46141-GO-RFQ / Procurement of network switches for 6 kiosks	TF / A1783	Financial Management and Accounting (including IPMS)	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		50,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZH-MOFED-46146-GO-RFQ / Office furniture and ICT for PMU	TF / A1783	PFMEP Management	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		50,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZW-MOFED-46148-GO-RFQ / Procurement of renovations for 6 kiosks	TF / A1783	Financial Management and Accounting (including IPMS)	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		10,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZW-MOFED-46151-GO-RFQ / Procurement of office furniture 6 kiosks	TF / A1783	Financial Management and Accounting (including IPMS)	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		24,480.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZW-MOFED-46155-GO-RFB / Modernisation of IPMS main data center (CCS) + disaster recovery center (DRC) & other PFMS ICT needs	TF / A1783	Financial Management and Accounting (including IPMS)	Prior	Request for Bids	Open - National	Single Stage - One Envelope		100,000.00	0.00	Pending Implementation				2018-01-26		2018-01-31			2018-03-14			2018-04-13		2018-05-18		2018-11-14		
ZW-MOFED-46157-GO-RFQ / Procurement of computer work stations	TF / A1783	Financial Management and Accounting (including IPMS)	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		50,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZW-MOFED-46159-GO-RFQ / Procurement of Office Furniture for OAG	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Request for Quotations	Open - National	Single Stage - One Envelope		50,000.00	0.00	Pending Implementation							2018-01-31								2018-03-28		2018-09-24	
ZW-MOFED-46156-GO-DIR / Computer Aided Audit Tools (CAATs) for internal audit + OAG	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Direct Selection	Direct			150,000.00	0.00	Pending Implementation				2018-01-26		2018-01-31									2018-03-07		2018-09-03	

ZW-MOFED-45732-GO-RFB / Procurement of ICT Equipment (Desktops, computers, laptop computers, server and related software)	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Request for Bids	Open - International	Single Stage - One Envelope	631,313.64	0.00	Pending Implementation	2018-02-12	2018-02-17	2018-03-31	2018-06-04	2018-12-01
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**NON CONSULTING SERVICES**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual		
ZW-MOFED-46144-NC-DR / PFMS WAN connectivity for kiosks (57)	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Direct Selection	Direct			100,000.00	0.00	Pending Implementation			2018-01-26		2018-01-31									2018-03-07			2018-09-03	
ZW-MOFED-46158-NC-RFB / Acquisition of Audit management System and rollout	TF / A1783	Enhance Effectiveness of Internal Controls and Internal Audit	Prior	Request for Bids	Open - National	Single Stage - One Envelope		250,000.00	0.00	Pending Implementation			2018-01-26		2018-01-31			2018-03-14		2018-04-13			2018-05-18			2018-11-14		
ZW-MOFED-45882-NC-DR / Rollout of the Business Planning and Consolidation + web portal + training (20 experts), implementation of the business intelligence (BI) tool for enhanced reporting	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Direct Selection	Direct			1,050,000.00	0.00	Pending Implementation			2018-01-25		2018-01-30									2018-03-06			2018-09-02	

**CONSULTING FIRMS**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
ZW-MOFED-45864-CS-CQS / Consultancy for project management services	TF / A1783	PFMEP Management	Prior	Consultant Qualification Selection	Open - National		98,000.00	0.00	Pending Implementation	2018-01-25		2018-02-15		2018-03-31								2018-04-30			2018-06-04		2018-12-01

**INDIVIDUAL CONSULTANTS**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
ZW-MOFED-20854-CS-CDS / The provision of training and related consultancy services to Parliament of Zimbabwe under component 4 of the PFMEP	TF / A1783	Strengthening the Demand Side of Transparency and Accountability	Prior	Direct Selection	Direct		355,505.00	0.00	Under Implementation	2017-07-18		2017-07-18					2017-07-18		2017-12-31
ZW-MOFED-20860-CS-INDV / Advisory support for preparation of ICB-1 docs (PFMS expansion)	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Individual Consultant Selection	Open		100,000.00	0.00	Pending Implementation	2017-07-18		2017-07-18		2017-07-18		2017-08-08			2018-02-04
ZW-MOFED-20862-CS-INDV / Advisory support for PFMS data center need and rollout (ICB-2, ICB-3)	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Individual Consultant Selection	Open		150,000.00	0.00	Pending Implementation	2017-07-18		2017-07-18		2017-07-18		2017-08-08			2018-02-04
ZW-MOFED-45719-CS-INDV / Support for the preparation of request and bidding documents for PFMS expansion (SFC and DW/BI modules) Advisor 1	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Individual Consultant Selection	Open		100,000.00	0.00	Pending Implementation	2018-01-24		2018-03-14		2018-04-04		2018-05-09			2018-11-05
ZW-MOFED-45726-CS-INDV / Support for preparation of requests and bidding documents for PFMS data center needs, district rollout and network	TF / A1783	Financial Management and Accounting (including IFMS)	Prior	Individual Consultant Selection	Open		150,000.00	0.00	Pending Implementation	2018-01-24		2018-03-14		2018-04-04		2018-05-09			2018-11-05
ZW-MOFED-45735-CS-CDS / Training workshop services	TF / A1783	Strengthening the Demand Side of Transparency and Accountability	Prior	Direct Selection	Direct		355,505.00	0.00	Pending Implementation	2018-01-24		2018-02-03				2018-04-09			2018-10-06
ZW-MOFED-45874-CS-INDV / Consultancy to study & reengineer monitoring & review system and prepare check-lists (both commonly applicable and sector specific) for use by private sector auditors engaged in public sector audit	TF / A1783	Enhance Accountability through Strengthening of External Audit	Post	Individual Consultant Selection	Open		15,000.00	0.00	Pending Implementation	2018-01-25		2018-03-15		2018-04-05		2018-05-10			2018-11-06
ZW-MOFED-46121-CS-INDV / Hire Consultant to develop SAP audit programs and to train staff on SAP audit	TF / A1783	Enhance Accountability through Strengthening of External Audit	Prior	Individual Consultant Selection	Open		30,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11			2018-11-07
ZW-MOFED-46124-CS-INDV / Consultancy to develop Internal Audit Charter, Audit Committee Charters	TF / A1783	Enhance Effectiveness of Internal Controls and Internal Audit	Prior	Individual Consultant Selection	Open		50,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11			2018-11-07
ZW-MOFED-46125-CS-INDV / Consultant to study and develop Office structured training programs	TF / A1783	Enhance Accountability through Strengthening of External Audit	Post	Individual Consultant Selection	Open		15,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11			2018-11-07

ZW-MOFED-46126-CS-NDV / Implementation of SAP payroll integrated with establishment registers	TF / A1783	PFMEP Management	Prior	Individual Consultant Selection	Open		50,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07
ZW-MOFED-46129-CS-NDV / Consultant to train Forensic and investigative audits	TF / A1783	Enhance Accountability through Strengthening of External Audit	Post	Individual Consultant Selection	Open		15,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07
ZW-MOFED-46130-CS-NDV / Implementation of IFMS Payroll interface	TF / A1783	PFMEP Management	Prior	Individual Consultant Selection	Open		20,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07
ZW-MOFED-46131-CS-NDV / Consultancy for to provide training on SAP Audit in PFMS (IFMS)	TF / A1783	Enhance Effectiveness of Internal Controls and Internal Audit	Prior	Individual Consultant Selection	Open		70,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07
ZW-MOFED-46132-CS-NDV / Consultancy for the develop Quality Assurance System	TF / A1783	Enhance Effectiveness of Internal Controls and Internal Audit	Prior	Individual Consultant Selection	Open		12,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07
ZW-MOFED-46135-CS-NDV / Consultancy for review and identification of skill requirements in Government Internal Audit functions/skills gap	TF / A1783	Enhance Effectiveness of Internal Controls and Internal Audit	Post	Individual Consultant Selection	Open		45,000.00	0.00	Pending Implementation	2018-01-26		2018-03-16		2018-04-06		2018-05-11		2018-11-07