H.E. Carmelle Jean Marie  
Ministre de l’Economie et des Finances  
5, Ave Charles Sumner/Turjeau  
Port-au-Prince  
République d’Haïti

Re: HAITI: IDA Grant No. H630-0-HT, Post-Disaster Partial Credit Guarantee Program Support Project  
Additional Instructions: Disbursement Letter  
Amendment to the Disbursement Letter dated January 7, 2011

Excellency:

I refer to the Financing Agreement ("Agreement") between the International Development Association ("Association"), and the Republic of Haiti (the "Recipient") for the above-referenced project, dated January 7, 2011. The Agreement provides that the Association may issue additional instructions regarding the withdrawal of the proceeds of Grant H630-0-HT ("Financing"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions, and replaces the previous version of the Disbursement Letter (dated January 7, 2011) to update the arrangements for the flow of funds.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Financing is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Financing:

- Advance
- Reimbursement
- Direct Payment
(ii) **Disbursement Deadline Date (subsection 3.7).** The Disbursement Deadline Date is four (4) months after the Closing Date specified in the Agreement. Any changes to this date will be notified by the Association.

(iii) **Disbursement Conditions (subsection 3.8).** Please refer to the Disbursement Condition in the Agreement.

II. Withdrawal of Grant Proceeds

(i) **Authorized Signatures (subsection 3.1).** An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications for Withdrawal:

The World Bank  
1818 H Street, N. W.  
Washington, DC 20433  
United States of America  
Attention: Alexandre V. Abrantes  
Special Envoy to Haiti  
Latin America and the Caribbean Region

(ii) **Applications (subsections 3.2 - 3.3).** Please provide completed and signed applications for withdrawal, together with supporting documents, to the address indicated below:

Banco Mundial  
Setor Comercial Norte,  
Quadra 02, Lote A  
Edificio Corporate Finance Center  
7º andar  
70712-900 Brasilia, D.F.  
Brazil  
Attention: Loan Department

(iii) **Electronic Delivery (subsection 3.4)** The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification devices (“Tokens”) from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with Tokens for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of
preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

**(iv) Terms and Conditions of Use of Tokens to Process Applications.** By designating officials to accept Tokens and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the *Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of Tokens") provided in Attachment 3; and (b) to deliver the Terms and Conditions of Use of Tokens to each such official and to cause such official to abide by those terms and conditions.

**(v) Minimum Value of Applications (subsection 3.5).** The Minimum Value of Applications is United States Dollars (USD) $10,000 equivalent.

**(vi) Advances (sections 5 and 6).**

- **Type of Designated Account - DA (subsection 5.3):** DA-A Pooled for Category 1 (b) Provision of PCGs under Part 1 (b) of the Project [Pillar 2], and DA-B segregated for Category 2 Goods and consultants' services under Part 2 of the Project. Category 1 (a) Provision of PCGs under Part 1 (a) of the Project has been fully implemented.

- **Currency of Designated Account (subsection 5.4):** USD

- **Financial Institution at which the Designated Accounts Are Opened (subsection 5.5):** BRH - Banque de la République d'Haiti

- **Ceiling (subsection 6.1):** USD $2,500,000 for DA-A and USD $50,000 for DA-B.

### III. Reporting on Use of Grant Proceeds

**(i) Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For reporting eligible expenditures paid from the Designated Account and for requests for Reimbursement:**
  - For Category 1: Annual external audit and refund of any unused funds under Categories 1(a) and 1 (b) by the project closing date.
  - For Category 2 – Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments to Consulting Firms for contracts valued at USD $100,000 equivalent or more; and Individual Consultant Services for contracts valued at USD $50,000 equivalent or more.
  - Statement of Expenditure in the form attached (Attachment 4) for all other contracts.
- List of payments against contracts that are subject to the Association’s prior review, in the form attached (Attachment 5).

- For requests for Direct Payment:
  - Records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices).

(ii) Frequency of Reporting Eligible Expenditures Paid from the Designated Accounts (subsection 6.3). Minimum frequency: Monthly for DA-B.

(iii) Other Supporting Documentation Instructions. Please submit an activity reconciliation statement and bank statements with the Applications for Reimbursement, as appropriate.

IV. Other Important Information


If you have not already done so, the Association recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Association by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact us by email at loalcr@worldbank.org or Victor Ordonez, Sr. Finance Officer at vconde2@worldbank.org using the above Project name and Grant number as a reference in the subject line.

Yours sincerely,

[Signature]
Alexandre V. Abrantes
Special Envoy, Haiti
Caribbean Country Management Unit
Latin America and the Caribbean Region
Attachments

Please notice that all attachments (listed below), as provided in the original Disbursement Letter dated January 7, 2011 remain without any changes.

1 - World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2 - Form for Authorized Signatures
3 - Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation, dated January 20, 2010
4 - Form of Statement of Expenditure
5 - Form of Payments Against Contracts Subject to the Association’s Prior Review
6 - Financing mechanism for Categories 1 (a), 1 (b) and 2.

Cc with copy: Bureau de Monétisation des Programmes d’Aide au Développement / Bureau de Monétisation (formerly the PI-480 Management Office) Boulevard Harry Truman, Ancien Immeuble Casino International P.O. Box 2488 Port-au-Prince, Haiti
FOR OFFICIAL USE ONLY

Prepared by: Miguel Oliveira, CTRLN
Amended by: Victor Ordonez, CTRLN

Cleared with and cc: Juan Buchenau, Task Team Leader, LCSPF
Caroline Cerruti, Co-TTL, LCSPF
Ghada Youness, LEGLE
Franck Bessette, LCSFM
Attachments

Please notice that all attachments (listed below), as provided in the original Disbursement Letter dated January 7, 2011 remain without any changes.

1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
4. Form of Statement of Expenditure
5. Form of Payments Against Contracts Subject to the Association’s Prior Review
6. Financing mechanism for Categories 1 (a), 1 (b) and 2.

Cc with copy: Bureau de Monétisation des Programmes d’Aide au Développement / Bureau de Monétisation (formerly the PI-480 Management Office) Boulevard Harry Truman, Ancien Immeuble Casino International P.O. Box 2488 Port-au-Prince, Haïti