August 8, 2011

His Excellency
Nazim B. Burke
Minister of Finance, Planning and Development
Ministry of Finance Planning and Development
Financial Complex
The Carenage
St. Georges, Grenada
West Indies

Re: IDA Financing 4534-GD (Grenada –OECS Skills for Inclusive Growth Project)
Additional Instructions: Revised Disbursement Letter

I refer to the Financing Agreement between the International Development Association (the “Association”) and Grenada (the “Recipient”) for the above-referenced project, dated March 19, 2009. The Financing Agreement provides that the Association may issue additional instructions regarding the withdrawal of the proceeds of Financing 45340-GD (“Financing”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions and replaces the previous version dated March 19, 2009.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Financing is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Financing:

• Advance
• Direct Payment
• Reimbursement

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is four months after the Closing Date specified in the Financing Agreement. Any changes to this date will be notified by the Association.
II. Withdrawal of Financing Proceeds

(i) Authorized Signatures (subsection 3.1). A letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street, N.W.
Washington, DC 20433
Unites States of America
Attention: Mrs. Françoise Clottes, Country Director for the Caribbean countries

(ii) Applications (subsections 3.2 – 3.3). Please provide completed and signed Applications for withdrawal, together with supporting documents, to the address indicated below:

The World Bank
1818 H Street, N.W.
Washington, DC 20433
Unites States of America
Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4). The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification devices (“Tokens”) from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with Tokens for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of Tokens to Process Applications. By designating officials to accept Tokens and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of Tokens”) provided in Attachment 3; and (b) to deliver the Terms and Conditions of Use of Tokens to each such official and to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Direct Payment and Reimbursement Applications is United States Dollars (USD) 50,000 equivalent.

(vi) Advances (sections 5 and 6).

- **Type of Designated Account (subsection 5.3):** Segregated
- **Currency of Designated Account (subsection 5.4):** United States Dollars
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** Grenada Cooperative Bank
- **Ceiling (subsection 6.1):** Forecast for two quarters as provided in the quarterly Interim Financial Report.

### III. Reporting on Use of Financing Proceeds

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each Application for withdrawal as set out below:

- **For reporting eligible expenditures paid from the Designated Account:**
  - Interim Financial Report in the form attached (Attachment 4);
  - List of payments against contracts that are subject to the Association’s Prior Review, in the form attached (Attachment 5); and
  - Designated Account Bank Statement(s) and Designated Account Reconciliation Statement.

- **For requests for Direct Payment:**
  - Records evidencing eligible expenditures, (e.g., copies of receipts, supplier invoices).

- **For requests for Reimbursement:**
  - Interim Financial Report in the form attached (Attachment 4); and
  - List of payments against contracts that are subject to the Association’s Prior Review, in the form attached (Attachment 5).

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3)** Quarterly.

### IV. Other Important Information

From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information.

If you have any queries in relation to the above, please contact us at loalcr@worldbank.org using the above Project Name and Financing number as a reference.

Yours sincerely,

/s/ Miguel-Santiago Oliveira  
Senior Finance Officer  
Loan Fiduciary & Controls Division (CTRFC)

Attachments
2. Form for Authorized Signatures  
3. *Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation*  
4. Interim Financial Report  
5. Form of Payments Against Contracts Subject to the Association’s Prior Review

Prepared by: Miguel-Santiago Oliveira, LOAFC

Cleared with and cc: Edith Mwenda, LEGAF  
Angela Demas, LCSHE

Cc with copies: Ministry of Education  
Botanical Gardens  
Tanteen, St. Georges  
Grenada