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TAHSEEN SAYED
Country Director
Latin America and the Caribbean Region

30-Jul-2020

His Excellency Dr. The Honourable Roosevelt Skerrit
Prime Minister and Minister for Finance
Ministry of Finance
6th Floor, Financial Center
Kennedy Avenue, Roseau
Dominica

Re: IDA Credit 6734-DM
(Additional Financing for the Emergency Agricultural Livelihoods and Climate Resilience Project)
Additional Instructions: Disbursement and Financial Information Letter.

Excellency:

I refer to the Financing Agreement between Commonwealth of Dominica (the "Recipient") and the International Development Association (the "Association") for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter ("DFIL"), and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds.

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, ("Disbursement Guidelines") are available in the Association's public website at https://www.worldbank.org and its secure website "Client Connection" at https://clientconnection.worldbank.org. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Credit is specified below.

***(i)* Disbursement Arrangements**

- ***General Provisions*** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

***(ii)* Electronic Delivery.** Section 11.01 (c) of the General Conditions.

The Association may permit the Recipient to electronically deliver applications (with supporting documents) through the Association's web-based portal (https://clientconnection.worldbank.org) "Client Connection". This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of "Client Connection". The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise

the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at https://worldbank.org and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association's website (http://www.worldbank.org/) and "Client Connection". The Association recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the Association by email at clientconnection@worldbank.org.

If you have any queries in relation to the above, please contact, Jose C. Janeiro, Senior Finance Officer at jjaneiro@worldbank.org, with copy to Lelia Sampaio Werner, Finance Analyst at lwerner@worldbank.org using the above reference. For financial reports and audit information, please contact, Moad M. Alrubaidi, Senior Financial Management Specialist at malrubaidi@worldbank.org

Yours sincerely,

Tahseen Sayed

Tahseen Sayed
Country Director
Caribbean Country Management Unit
Latin American and the Caribbean Region

Attachment

1. Form of Authorized Signatory Letter

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With copies: Ministry of Blue and Green Economy, Agriculture, and National Food Security
2nd Floor, Government Headquarters
Roseau, Commonwealth of Dominica
(pssecagriculture@dominica.gov.dm)

Emergency Agricultural Livelihoods and Climate Resilience Project, PIU
Government Headquarters, Roseau, Commonwealth of Dominica
(stephensonke@dominica.gov.dm)

Schedule 1 : Disbursement Provisions

<table>
<tr><th colspan="6">Basic Information</th></tr>
<tr><td rowspan="3">Credit Number</td><td rowspan="3">IDA ____-DM</td><td>Country</td><td>Dominica</td><td rowspan="2">Closing Date</td><td rowspan="2">Section IV.B.2 of Schedule 2 to the Financing Agreement.</td></tr>
<tr><td>Recipient</td><td>Dominica</td></tr>
<tr><td>Name of the Project</td><td>Emergency Agricultural Livelihoods and Climate Resilience Project</td><td>Disbursement Deadline Date
Subsection 3.7 **</td><td>Four months after the closing date.</td></tr>
<tr><th colspan="6">Disbursement Methods and Supporting Documentation</th></tr>
<tr><td colspan="2">Disbursement Methods
Section 2 (**)</td><td>Methods</td><td colspan="3">Supporting Documentation
Subsections 4.3 and 4.4 (**)</td></tr>
<tr><td colspan="2">Direct Payment</td><td>Yes</td><td colspan="3">Copy of records
Please also refer to the Special provision in Section I (i) of this DFIL</td></tr>
<tr><td colspan="2">Reimbursement</td><td>Yes</td><td colspan="3">Interim unaudited Financial Report (IFR)</td></tr>
<tr><td colspan="2">Designated Account</td><td>Yes</td><td colspan="3">Interim unaudited Financial Report (IFR)</td></tr>
<tr><td colspan="2">Special Commitments</td><td>No</td><td colspan="3">Not Applicable</td></tr>
<tr><th colspan="6">Designated Account (Sections 5 and 6 **)</th></tr>
<tr><td colspan="2">Type</td><td colspan="2">Pooled</td><td>Ceiling</td><td>Variable</td></tr>
<tr><td colspan="2">Financial Institution - Name</td><td colspan="2">A commercial bank acceptable to the Bank</td><td>Currency</td><td>USD</td></tr>
<tr><td colspan="2">Frequency of Reporting Subsection 6.3 (**)</td><td colspan="2">Quarterly</td><td>Amount</td><td>N/A</td></tr>
<tr><th colspan="6">Minimum Value of Applications (subsection 3.5)</th></tr>
<tr><td colspan="6">The minimum value of applications for Direct Payment is USD 500,000.00 equivalent. Given the Special Provisions, under Disbursement Arrangements, there will be no minimum value for Direct Payments to be made under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection.</td></tr>
<tr><th colspan="6">Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter
Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)</th></tr>
<tr><td colspan="6">Authorized Signatures: A letter in the Form attached (Attachment 1) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street, N.W.
Washington, DC 20433, USA
Attention: Ms. Tahseen Sayed, Country Director</td></tr>
</table>

Applications: Completed Applications for withdrawal, together with supporting documents, should be provided through the Association's Client Connection, web-based portal, following the instructions for electronic delivery. In the case the Recipient does not have internet access, the Association may permit the delivery of Applications for withdrawal, together with supporting documents, to the following address:

Banco Mundial
SCN Quadra 02, Lote A
Ed. Corporate Financial Center, 7º andar
70712-900, Brasília, D.F. – Brazil
Attention: Loan Operations

Additional Instructions (To be confirmed)
Please use the same IFRs currently being used for the original credit IDA 6231 and IDA D3060
Other

*** Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.*

[Attachment 1 – Form of Authorized Signatory Letter][11/]

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[*DATE*]

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: [Grant][Credit][1] No. _____-___
(Emergency Agricultural Livelihoods and Climate Resilience Project***)***

Attention: _____, C*ountry Director*

I refer to the [Grant] [Credit] Agreement ("Agreement") between the International Development Association (the "Association")[, acting as implementing of the][2] and [*name of recipient*] (the "Recipient"), dated _____, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any [3][one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, [4][each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [5][individually] [6][jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

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[1] Instruction to the Recipient: use "Credit" or "Grant" as applicable. *Please delete this footnote in final letter that is sent to the Associations.*

[2] Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. *Please delete this footnote in final letter that is sent to the Associations*

[3] Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

[4] Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

[5] Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

[6] Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

_____
[Position]