Mr. S. G. Dastidar  
Controller of Aid Accounts and Audit  
Department of Economic Affairs, Ministry of Finance  
5th Floor, ‘B’ Wing  
Janpath Bhawan, Janpath  
New Delhi, India 110 001

Dear Sir,

Re: IBRD Loan No. 8301-IN  
(National Highways Interconnectivity Improvement Project)  
Additional Instructions: Disbursement

I refer to the Loan Agreement between the International Bank for Reconstruction and Development (the “Bank”) and India (the “Borrower”) for the above-referenced project, dated July 1, 2014. The Agreement provides that the Bank may issue additional instructions regarding the withdrawal of the proceeds of Loan No. 8301-IN (“Loan”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Loan is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) **Disbursement Methods (section 2)**. The following Disbursement Methods may be used under the Loan:

- Reimbursement

(ii) **Disbursement Deadline Date (subsection 3.7)**. The Disbursement Deadline Date is 4 months after the Closing Date specified in the Loan Agreement. Any changes to this date will be notified by the Bank.

(iii) **Disbursement Conditions (subsection 3.8)**. Please refer to the Disbursement Condition(s) in the Loan Agreement, if any.
II. Withdrawal of Loan Proceeds

(i) Authorized Signatures (subsection 3.1).
An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
P.O. Box 416
New Delhi 110 001, India
Attention: Mr. Onno Ruhl, Country Director, India

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed applications for withdrawal, together with supporting documents, to the address indicated below:

The World Bank
No. 11, Taramani Main Road
Taramani, Chennai – 600 113
India
Attention: Ms. Samvita R. Aritkatla, Finance Officer

(iii) Electronic Delivery (subsection 3.4) The Bank may permit the Borrower to electronically deliver to the Bank Applications (with supporting documents) through the Bank’s Client Connection, web-based portal. The option to deliver Applications to the Bank by electronic means may be effected if: (a) the Borrower has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Borrower have registered as users of Client Connection. If the Bank agrees, the Bank will provide the Borrower with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Borrower may continue to exercise the option of preparing and delivering Applications in paper form. The Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Borrower.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Borrower confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of Secure Identification Credentials”) provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). Not applicable

(vi) Advances (sections 5 and 6). The advancing of Loan proceeds into a designated account is not a Disbursement Method currently available under this Loan. As such, applications only in support of the Disbursement Methods listed in subsection I (i) of this letter may be sent.

III. Reporting on Use of Loan Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- For Reimbursement:
  - Interim Unaudited Financial Report submitted on quarterly basis, in the form attached (Attachment 4);

(ii) Frequency of Interim Financial Reports: The period set out in the Loan Agreement for provision of Interim Financial Reports, which is quarterly.

IV. Other Important Information


From the Client Connection website, you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information.

If you have any queries in relation to the above, please contact Mr. Junxue Chu, Senior Finance Officer or another member of the Controllers Department team in Chennai at CTRLN chennai@worldbank.org using the above reference.

Yours sincerely,

By

Authorized Representative
Attachments

2. Form for Authorized Signatures
Form of Authorized Signatory Letter  

[Letterhead]  
Ministry of Finance  
[Street address]  

[DATE]  

The World Bank  
1818 H Street, N.W.  
Washington, D.C. 20433  
United States of America  

Attention: Mr. Onno Ruhl, Country Director, India  

Re: Loan No. 8301-IN (National Highways Interconnectivity Improvement Project)  

I refer to the Loan Agreement ("Agreement") between the International Bank for Reconstruction and Development (the "Bank") and India (the "Borrower"), dated ______, providing the above Loan. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any [one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Borrower to sign applications for withdrawal [and applications for a special commitment] under this Loan.  

For the purpose of delivering Applications to the Bank, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Borrower, acting [individually] [jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Bank.  

5) This confirms that the Borrower is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by electronic means. In full recognition that the Bank shall rely upon such representations and warranties, including without limitation, the representations and  

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1 Instruction to the Borrower: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Bank.  

2 Instruction to the Borrower: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Bank.  

3 Instruction to the Borrower: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Bank.  

4 Instruction to the Borrower: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Bank.  

5 Instruction to the Borrower: Add this paragraph if the Borrower wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the Bank.
warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Borrower represents and warrants to the Bank that it will cause such persons to abide by those terms and conditions.]

This Authorization replaces and supersedes any Authorization currently in the Bank records with respect to this Agreement.

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

Yours truly,

/ signed /

[Position]
Terms and Conditions of Use of Secure Identification Credentials
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation

March 1, 2013

The World Bank (Bank)\(^1\) will provide secure identification credentials (SIDC) to permit the Borrower\(^2\) to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

SIDC can be either: (a) hardware-based (Physical Token), or (b) software-based (Soft Token). The Bank reserves the right to determine which type of SIDC is most appropriate.

A. Identification of Users.

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide SIDC to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.

2. Each Signatory must register as a user on the Bank’s Client Connection (CC) website (https://clientconnection.worldbank.org) prior to receipt of his/her SIDC. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

B. Initialization of SIDC.

1. Prior to initialization of SIDC by a Signatory, the Signatory will acknowledge having read, understood and agreed to be bound by these Terms and Conditions of Use.

\(^1\) "Bank" includes IBRD and IDA.

\(^2\) "Borrower" includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.
2. Where a Physical Token is to be used, promptly upon receipt of the Physical Token, the Signatory will access CC using his/her account name and CC Password and register his/her Physical Token and set a personal identification number (PIN) to be used in connection with the use of his/her Physical Token, after which the Physical Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Where a Soft Token is to be used, the Signatory will access CC using his/her account name and CC Password and set a personal identification number (PIN) to be used in connection with the use of his/her Soft Token, after which the Soft Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Upon initialization of the SIDC, the Signatory will be a “SIDC User”. The Bank will maintain in its database a user account (Account) for each SIDC User for purposes of managing the SIDC of the SIDC User. Neither the Borrower nor the SIDC User will have any access to the Account.

3. Prior to first use of the SIDC by the SIDC User, the Borrower shall ensure that the SIDC User has received training materials provided by the Bank in use of the SIDC.

C. Use of SIDC.

1. Use of the SIDC is strictly limited to use in the delivery of Applications by the SIDC User in the manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other use of the SIDC is prohibited.

2. The Bank assumes no responsibility or liability whatsoever for any misuse of the SIDC by the SIDC User, other representatives of the Borrower, or third parties.

3. The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation and warranty being expressly relied upon by the Bank in granting SIDC) that each SIDC User understands and will abide by, these Terms and Conditions of Use, including without limitation the following:

4. Security

4.1. The SIDC User shall not reveal his/her PIN to anyone or store or record the PIN in written or other form.

4.2. The SIDC User shall not allow anyone else to utilize his/her SIDC to deliver an Application to the Bank.

4.3. The SIDC User shall always logout from CC when not using the system. Failure to logout properly can create a route into the system that is unprotected.

4.4. If the SIDC User believes a third party has learned his/her PIN or has lost his/her Physical Token he/she shall immediately notify clientconnection@worldbank.org.
4.5. The Borrower shall immediately notify the Bank at clientconnection@worldbank.org of any lost, stolen or compromised SIDC, and take other reasonable steps to ensure such SIDC are disabled immediately.

5. **Reservation of Right to Disable SIDC**

5.1. The Borrower shall reserve the right to revoke the authorization of a SIDC User to use a SIDC for any reason.

5.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a SIDC, de-activate a SIDC User’s Account or both.

6. **Care of Physical Tokens**

6.1. Physical Tokens will remain the property of the Bank.

6.2. The Bank will physically deliver a Physical Token to each Signatory designated to receive one in a manner to be determined by and satisfactory to the Bank.

6.3. Physical Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Physical Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Physical Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Physical Token.

6.4. Without derogating from these Terms and Conditions of Use, other technical instructions on the proper use and care of Physical Tokens are available at http://www.rsa.com.

7. **Replacement**

7.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Physical Tokens will be replaced at the expense of the Borrower.

7.2. The Bank reserves the right, in its sole discretion, not to replace any Physical Token in the case of misuse, or not to reactivate a SIDC User’s Account.
Form of Interim Financial Report
(Separately attached)
### National Highways Interconnectivity Improvement Project

#### Statement of Uses, Disbursement by Categories, Reconciliation with CAAA website – IFR1

#### Interim Unaudited Financial Report for Period

**IBRD Loan No.**

<table>
<thead>
<tr>
<th>EXPENDITURE - Source, Column 16 and 17 from IFR2</th>
<th>Amounts in INR</th>
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<tbody>
<tr>
<td>Component / Sub-components</td>
<td>For the Quarter</td>
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<tr>
<td>Component A: Road improvement and Maintenance Component</td>
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<tr>
<td>1) Civil Works through Item-rate contracts</td>
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<tr>
<td>2) Civil Works through EPC contracts</td>
<td></td>
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<tr>
<td>3) Maintenance of sub-project roads for 5 years</td>
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<tr>
<td>4) Supervision during construction period</td>
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<tr>
<td>5) Supervision during 5-year maintenance period</td>
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<td>6) Other costs (including Agency Charges)</td>
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<td>Component B: Institutional Development</td>
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<td>1) Process improvements</td>
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<td>2) Network monitoring and management</td>
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<td>3) Financing Strategy</td>
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<td>4) Governance</td>
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<td>5) Training</td>
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<td>Component C: Road Safety</td>
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<tr>
<td>1) IRC Codes Revision</td>
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<tr>
<td>2) Implementation of RADMS in project states</td>
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<tr>
<td>3) Strengthening RS capacity at central level</td>
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<tr>
<td>4) Road safety in project areas</td>
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<tr>
<td>Totals</td>
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</tbody>
</table>

**Disbursement Categories**

(1) Works under Component A 1 and A 2 of the Project | 0 | 50% | 0 | 0 | 50% | 50% | 0 |

(2) Goods, non-consulting services, consultants' services, and Training under Component A4, Component B and Component C of the Project | 0 | 80% | 0 | 0 | 80% | 80% | 0 |

**Reconciliation with CAAA website**

- Cumulative expenditure till last quarter | 0 |
- Amount released as per CAAA website | |
Difference (provide reasons) | |

Signed

Project Director, EAP Cell
<table>
<thead>
<tr>
<th>CONTRACT</th>
<th>GROSS EXPENDITURE</th>
<th>Advances</th>
<th>SECURITY DEPOSIT/BANK GUARANTEE</th>
<th>NET AMOUNT PAID</th>
<th>AMOUNT ELIGIBLE FOR BANK FINANCING</th>
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1. 3. Civil Works through Domestic PCC contracts
2. 3.1 Civil Works through PCC contracts
   3.1.1 Bharatpur - Hard home sector of NH-100 - Side 1
   3.1.2 Bharatpur - Hard home sector of NH-100 - Side 1
   3.1.3 Bharatpur - Hard home sector of NH-100 - Side 1
   3.1.4 Bharatpur - Hard home sector of NH-100 - Side 1
   3.1.5 Bharatpur - Hard home sector of NH-100 - Side 1

3. Revitalization of sub-standard roads for 3 years
   3.1.1 Revitalization of sub-standard roads for 3 years

4. Other works
   4.1.1 Other works

5. Completion of Road Accident Data Management System (RADS) in project areas

6. Final audit in project areas

Total
National Highways Interconnectivity Improvement Project
Reconciliation of expenditure as per Budget Heads in COMPACT/E-Lekha and amount reported in Annex 1 - IFR 3
Interim Unaudited Financial Report for Period
IBRD Loan No.

<table>
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<th>Component</th>
<th>Budget Head</th>
<th>Amount of Expenditure*</th>
<th>Expenditure as per Attach 1, column 17</th>
<th>Difference</th>
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<tr>
<td>Component A1, A2</td>
<td>5054-xx-xxx-xx-xx-53</td>
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<tr>
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* As per compact and E-lekha

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<tr>
<th>Component</th>
<th>Amount of Expenditure*</th>
<th>Expenditure as per Attach 1, column 18</th>
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<td>Component A1, A2</td>
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<td>Component A4, B, C</td>
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<td>Component A3, A5, A6</td>
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* As per compact and E-lekha
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<th>Bill No &amp; Date</th>
<th>Gross Amount of Bill including Agency Charges</th>
<th>Income Tax</th>
<th>Surcharge on Income Tax</th>
<th>Sales Tax</th>
<th>Surcharge on Sales Tax</th>
<th>Royalty</th>
<th>Security Deposit</th>
<th>Misc Deposit</th>
<th>Advance Payment/Adjustment</th>
<th>Agency Charges</th>
<th>Total Recoveries</th>
<th>Net Amount Payable</th>
<th>DD/Cheque No and Date</th>
<th>Voucher No. Date</th>
<th>Expenditure during the year</th>
<th>Progress Expenditure</th>
<th>Signature</th>
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Copy of Job Register/Expenditure Control Register maintained by office of RO, for each contract listed in IFR2

Note: Similar formats may be adopted for consultancy and goods contracts also.
Steps for IFR preparation

1. Collect copy of Attachment 1 (for each contract) to be prepared at RO and other offices
2. Collect Attachment 2
3. Prepare IFR 2 from Attachment 1
4. Prepare IFR 1 from IFR2
5. Prepare IFR 3 from IFR2 and Attachment 2