

# OFFICIAL DOCUMENTS



**THE WORLD BANK**  
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June 11, 2019

H.E. Mambury Njie  
Minister of Finance and Economic Affairs  
Ministry of Finance and Economic Affairs  
The Quadrangle  
Banjul, The Gambia

**Re: The Gambia: Grant No. D4740-GM  
The Gambia Social Safety Net Project  
Additional Instructions: Disbursement and Financial Information Letter**

Excellency:

I refer to the Financing Agreement between the Republic of the Gambia (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant amounts from the Grant Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

**I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds.**

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, (“Disbursement Guidelines”) are available in the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant is specified below.

**(i) Disbursement Arrangements**

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

**(ii) Electronic Delivery.** Section 11.01 (c) of the General Conditions.

The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Association's web-based portal "Client Connection" at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of "Client Connection". The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

**II. Financial Reports and Audits.**

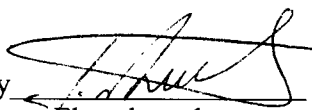
**(i) Financial Reports.** The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter interim unaudited financial reports ("IFR") for the Project covering the quarter

**(ii) Audits.** Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

**III. Other Information.**

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Bank's website (<http://www.worldbank.org/>) and "Client Connection". The Bank recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Bank by email at [askloans@worldbank.org](mailto:askloans@worldbank.org).

Very truly yours,

By   
Elene Imnadze  
Country Representative for The Gambia  
Africa Region

Schedule 1

<b>Grant/Credit Number</b>	D4740-GM	<b>Country</b>	The Republic of the Gambia	<b>Closing Date</b>	Section III B of Schedule 2 to the Grant Agreement.
		<b>Recipient</b>	The Republic of the Gambia		
		<b>Name of the Project</b>	Social Safety Net Project	<b>Disbursement Deadline Date</b> <i>Subsection 3.7 **</i>	Four months after the closing date
<b>Disbursement Methods</b> <i>Section 2 (**)</i>		<b>Methods</b>	<b>Supporting Documentation</b> <i>Subsections 4.3 and 4.4 (**)</i>		
Direct Payment		Yes	Copy of records		
Reimbursement		Yes	Statement of Expenditures (SOE) see Attachments 1 and 2		
Advance (into a Designated Account)		Yes	SOE, see Attachments 1 and 2		
Special Commitments		Yes	Copy of Letter of Credit		
<b>Type</b>	Segregated		<b>Ceiling</b>	Fixed	
<b>Financial Institution - Name</b>	Central Bank of the Gambia with three transaction accounts at Financial Institutions acceptable to the Bank for categories 1, 3, and 2 and 4		<b>Currency</b>	USD	
<b>Frequency of Reporting</b> <i>Subsection 6.3 (**)</i>	Monthly		<b>Amount</b>	2,000,000	
<b>Minimum Value of Applications</b>					
The minimum value of applications for Reimbursements, Direct Payments and Special Commitments is 20 percent of the Advance in the Designated Account.					
<b>Authorized Signatures (Subsection 3.1) and (3.2) - The following signature is authorized to sign Applications in Attachment 1 of this letter</b>					
<p><b>Authorized Signatures (subsection 3.1).</b> Applications for this Financing will be signed by the official(s) authorized to sign Applications as indicated in your letter of March 1, 2017 and signed by H.E Amadou Sanneh Minister of Finance &amp; Economic Affairs.</p> <p>All Withdrawal Applications and supporting documentation will be electronically sent via the Association's system Client Connection.</p>					
Take note of Retroactive Financing Clause in the FA					

**Attachment 1**  
**The World Bank**  
**APPLICATION FOR WITHDRAWAL**  
**STATEMENT OF EXPENDITURES – CUSTOMIZED (SOE)<sup>1</sup>**  
**Grants**

Category No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	11	
Item No.	Name and Address of Beneficiary	Grant Agreement No. & Date (or other ref.)	Brief Description of Grant Activities	Currency and Total Amount of Subproject	Total amount Grants payment request covered by application (net of retention)	Elig. %	Payment request Eligible for Financing	Amount Paid From Designated Account (if any)	Date of Payment	Remarks	
					TOTALS						

**The World Bank**  
**Attachment 2**  
**APPLICATION FOR**  
**WITHDRAWAL**  
**STATEMENT OF**  
**EXPENDITURES – CUSTOMIZED**  
**(SOE)<sup>2</sup>**  
**CASH TRANSFERS**

Category No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	11	
Item No.	Name and Address of Beneficiary	Cash Transfer Agreement No. & Date (or other ref.)	Brief Description of Cash Transfer Activities	Currency and Total Amount of Cash Transfer	Total amount Cash Transfer payment request covered by application (net of retention)	Elig. %	Payment request Eligible for Financing	Amount Paid from Designated Account (if any)	Date of Payment	Remarks	
					TOTALS						