H.E. Henri Yav Mulang  
Minister of Finance  
Ministry of Finance  
Kinshasa, Democratic Republic of Congo

Re: The Democratic Republic of the Congo  
Credit No. 6641-ZR  
Grant No. D4790  
DRC Multisectoral Child Nutrition and Health Project

Additional Instructions: Disbursement and Financial Information Letter

Excellency:

I refer to the Financing Agreement between the Democratic Republic of Congo (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant/Credit amounts from the Grant/Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds.


(i) Disbursement Arrangements

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.
- **Special Provision.** Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

(ii) **Electronic Delivery.** Section 11.01 (c) of the General Conditions.
The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association’s public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter interim unaudited financial reports (“IFR”) for the Project covering the quarter.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Bank’s website (http://www.worldbank.org/) and “Client Connection”. The Bank recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant/Credit, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Bank by email at askloans@worldbank.org.

Very truly yours,

INTERNATIONAL DEVELOPMENT ASSOCIATION

By

Jean Christophe Carret
Country Director for the Democratic Republic of Congo
Africa Region
Attachments
1) Form of Authorized Signatory Letter
2) Form of Statement of Expenditures
3) Form of Customized SOE for BPNS and RH SubGrants
4) Form of Customized SOE for PBF SubGrants
5) Form of Customized SOE for Cash Transfers

cc.: 
## Schedule 1: Disbursement Provisions

### Basic Information

<table>
<thead>
<tr>
<th>Grant Number</th>
<th>Credit Number</th>
<th>Recipient</th>
<th>Country</th>
<th>Name of the Project</th>
<th>Closing Date</th>
<th>Disbursement Deadline Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>D4790</td>
<td>6641-ZR</td>
<td>DRC</td>
<td>DRC</td>
<td>Multisectoral Nutrition and Health Project</td>
<td>Section IV.B. 5. of Schedule 2 to the Financing Agreement.</td>
<td>Subsection 3.7 **</td>
</tr>
</tbody>
</table>

### Disbursement Methods and Supporting Documentation

<table>
<thead>
<tr>
<th>Disbursement Methods</th>
<th>Methods</th>
<th>Supporting Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
</tr>
<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>Categories 2 &amp; 4: Customized Statement of Expenditures (BPNS and RH Subgrants) in the format provided in Attachment 3 of the DFIL for Eligible Expenditures</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Categories 3: Customized Statement of Expenditures (PBF Subgrants) in the format provided in Attachment 3 of the DFIL for Eligible Expenditures</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Category 5: Customized Statement of Expenditures (SOE – Cash Transfers) in the format provided in Attachment 4 of the DFIL for Eligible Expenditures</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Statement of Expenditures (SOE) in the format provided in Attachment 2 of the DFIL for all other Eligible Expenditures.</td>
</tr>
</tbody>
</table>

### Designated Account (Sections 5 and 6. **)

<table>
<thead>
<tr>
<th>Type</th>
<th>NA</th>
<th>Ceiling</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Institution - Name</td>
<td>NA</td>
<td>Currency</td>
<td>NA</td>
</tr>
<tr>
<td>Frequency of Reporting Subsection 6.3 (**)</td>
<td>NA</td>
<td>Amount</td>
<td>NA</td>
</tr>
</tbody>
</table>

### Minimum Value of Applications (subsection 3.5)
The minimum value of applications for Direct Payment and Special Commitment is USD 100,000.

Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter.

Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)

(i) Authorized Signatures (subsection 3.1). A letter in the form attached (attached 1) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Application:

The World Bank
Resident Mission
Kinshasa, DRC
Attention: Jean Christophe Carret, Country Director for DRC

Applications (subsections 3.3 - 3.4). Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank, Loan Department
Delta Center, 13th Floor, Menengai Road, Upper Hill
Nairobi, Kenya
Attention: Loan Operations & Trust Funds Unit

Additional Instructions

1. Special Provision. Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open or limited competition or Direct Selection, as set out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

2. Withdrawal Applications for Performance Based Financing under Category 3 of Section III.A. of Schedule 2 of the Financing Agreement must be supported by:
   - A six-month cash forecast which reflects cash needs for project components supported under Category 3 of Section III.A of Schedule 2 of the Financing Agreement;
   - Copies of the Independent expert verification certification of the Delivery of the Packages of Health Services satisfactory to the Association for eligible expenditures under Category 3 of Section III.A. of Schedule 2 of the Financing Agreement

Other

At the time of negotiating this Project and for the reason set forth in subsection 5.2 of the Disbursement Guidelines, the advancing of financing proceeds into a Designated Account is not a Disbursement Method currently available under this Financing. Please send Applications only in support of the Disbursement Methods listed in Section 2 of this Schedule 1. As the foregoing measure is deemed temporary, disbursement arrangements have been designed to include the use of a Designated Account to the extent such use is permitted at a later date during project implementation; provided that this Disbursement and Financial Information Letter will first need to be amended at a later date to reflect such arrangements.
The following summarizes the proposed general terms of such arrangements:

One pooled Designated Account will be used to finance expenditures in all categories. The Designated Account will be opened at Trust Merchant Bank.

A combined ceiling of $US17,000,000 has been determined for the Designated Account and will be allocated to each financing source as follows:

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<th>IDA</th>
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<tr>
<td>......</td>
<td>$US16,300,000</td>
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<tr>
<td>TF0A9954</td>
<td>$US700,000</td>
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</tbody>
</table>
[Attachment 1 – Form of Authorized Signatory Letter]

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: Country Director

[DATE]

Re: The Democratic Republic of the Congo
Credit No. 6641-ZR
Grant No. D4790
DRC Multisectoral Child Nutrition and Health Project

Additional Instructions: Disbursement and Financial Information Letter

I refer to the Democratic Republic of Congo Additional Financing ("Agreement") between the International Development Association (the "Bank") and the Democratic Republic of Congo (the "Borrower"), dated ______, providing the above Loan. For the purposes of Section 2.02 of the General Conditions as defined in the Agreement, any 1[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Borrower to sign applications for withdrawal [and applications for a special commitment] under this Loan.

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1 Instruction to the Borrower: Stipulate if more than one person needs to sign Applications, and how many or which positions; and if any thresholds apply. Please delete this footnote in final letter that is sent to the Bank.
For the purpose of delivering Applications to the Bank, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Borrower, acting [individually] [jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Bank.

This confirms that the Borrower is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by electronic means. In full recognition that the Bank shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Borrower represents and warrants to the Bank that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Bank records with respect to this Agreement.

[Name], [position] Specimen Signature: ________________

[Name], [position] Specimen Signature: ________________

[Name], [position] Specimen Signature: ________________

Yours truly,

/ signed /

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2 Instruction to the Borrower: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Bank.

3 Instruction to the Borrower: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Bank.

4 Instruction to the Borrower: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Bank.

5 Instruction to the Borrower: Add this paragraph if the Borrower wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the Bank.
**Attachment 2 – Form Statement of Expenditures**

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of the transaction</th>
<th>Contract Amount</th>
<th>Contract Number</th>
<th>Amount Approved</th>
<th>Date of Payment</th>
<th>Total Amount of Remittance (convert to US Dollars)</th>
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<tbody>
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**Total:** $0.00

*Note: Supporting documents for the above are attached.*
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Name and Address of Beneficiary</th>
<th>Grant Agreement No. &amp; Date (or other ref.)</th>
<th>Brief Description of Grants Activities</th>
<th>Currency and Total Amount of Subproject</th>
<th>Total amount Grants payment request covered by application (net of retention)</th>
<th>Elig. %</th>
<th>Payment request</th>
<th>Eligible for Financing</th>
<th>Amount Paid From Designated Account (if any)</th>
<th>Date of Payment</th>
<th>Remarks</th>
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**TOTALS**

*Supporting documents for this Customized SOE retained at: (insert location)*
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Name and Address of Beneficiary</th>
<th>Cash Transfer Agreement No. &amp; Date (or other ref.)</th>
<th>Brief Description of Cash Transfer Activities</th>
<th>Currency and Total Amount of Cash Transfer</th>
<th>Total amount Cash Transfer payment request covered by application (net of retention)</th>
<th>Elig. %</th>
<th>Payment request Eligible for Financing</th>
<th>Amount Paid from Designated Account (if any)</th>
<th>Date of Payment</th>
<th>Remarks</th>
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**Supporting documents for this Customized SOE retained at:**(insert location)