His Excellency Sani Yaya  
Minister of Economy and Finance  
Ministry of Economy and Finance  
Lomé  
Togolese Republic

Togolese Republic: Economic Governance Project  
Togo Economic Governance Multi Donor Trust Fund Grant Agreement (EU Grant No. TF0A8463)  
Additional Instructions: Disbursement and Financial Information Letter

Excellency:

I refer to the Grant Agreement ("Agreement") between the International Development Association ("World Bank"), acting as administrator of the Togo Economic Governance Multi-Donor Trust Fund, and the Republic of Togo (the "Recipient") for the above-referenced project, of even date herewith. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant TF0A8463 ("Grant"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

I. Disbursement Arrangements, Withdrawal of Grant Proceeds


(i) Disbursement Arrangements

The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery.

The Borrower will deliver Withdrawal Applications (with supporting documents) electronically through the Bank’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Borrower who are authorized to sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Borrower confirms that it is
authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by electronic means. The Borrower may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations), and which were previously agreed with the Bank. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Borrower confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the World Bank's public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Other Important Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (http://www.worldbank.org/) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the Association by email at askloans@worldbank.org.

Yours sincerely,

[Signature]

Pierre Laporte
Country Director
Togolese Republic
Africa Region

Attachments
1. Form of Authorized Signatory Letter
Schedule 1 - Disbursement Arrangements

<table>
<thead>
<tr>
<th>Grant Number</th>
<th>Country</th>
<th>Recipient</th>
<th>Name of the Project</th>
<th>Closing Date</th>
<th>Disbursement Deadline Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TFOA8463</td>
<td>Togoese Republic</td>
<td>Togoese Republic</td>
<td>Togo Economic Governance Project</td>
<td>October 31, 2022</td>
<td>4 months after the closing date</td>
</tr>
</tbody>
</table>

**Disbursement Methods, and Supporting Documentation**

<table>
<thead>
<tr>
<th>Disbursement Methods Section 2 (**)</th>
<th>Methods Available</th>
<th>Supporting Documentation Subsections 4.3 and 4.4 (**)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of Records</td>
</tr>
<tr>
<td>Reimbursement</td>
<td>Yes</td>
<td>Statement of Expenditure (SOE) Use appropriate forms that were attached to our letter dated December 21, 2017 for IDA Grant D 2340-TG</td>
</tr>
<tr>
<td>Advance (into a Designated Account)</td>
<td>Yes</td>
<td>SOE, same as above</td>
</tr>
<tr>
<td>Special Commitments</td>
<td>Yes</td>
<td>Copy of Letter of Credit</td>
</tr>
</tbody>
</table>

**Designated Account (Section 5 and 6 **)**

<table>
<thead>
<tr>
<th>Type</th>
<th>Ceiling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Segregated</td>
<td>Fixed, stays the same as for original financing under IDA Grant 2340-TG</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Financial Institution - Name</th>
<th>Currency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Togolaise de Banque</td>
<td>XOF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Frequency of Reporting, Subsection 6.3 (**)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly</td>
<td>No further increase under this Grant, ceiling maintained at pre-approved level of CFAF 650,000,000 under IDA Grant.</td>
</tr>
</tbody>
</table>

**Minimum Value of Applications (subsection 3.5)**

The minimum value of applications for reimbursements, direct payments and Special Commitments is 20% of the Designated Account

**Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter**

**Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)**

**Additional Information/Instructions**

Financing percentage will be based on Annual Work Plan as indicated in the withdrawal table.

Other
Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: [Country Director]

Dear [Country Director]:

Togolese Republic: Economic Governance Project
Togo Economic Governance Multi Donor Trust Fund Grant Agreement
(EU Grant No. TF0A8463)

I refer to the Grant Agreement ("Agreement") between the International Development Association ("World Bank"), acting as administrator of the Togo Economic Governance Multi-Donor Trust Fund, and the Republic of Togo (the "Recipient"), for the above-referenced project, dated ________, providing the above Grant. For the purposes of Section 3.04 (b) of the Standard Conditions, as defined in the Agreement, any ['one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Grant.

For the purpose of delivering Applications to the World Bank, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [individually] [jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the World Bank.

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to

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1 Instruction to the Recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the World Bank.

2 Instruction to the Recipient: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the World Bank.

3 Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the World Bank.

4 Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the World Bank.
the World Bank by electronic means. In full recognition that the World Bank shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the World Bank that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the World Bank records with respect to this Agreement.

{Name},  [position] Specimen Signature: ______________________

{Name}, [position] Specimen Signature: ______________________

{Name}, [position] Specimen Signature: ______________________

Yours truly,

/ signed /

[Position]

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5 Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the World Bank.
## Nom du Project :
**STATEMENT OF EXPENDITURE (SOI)**

<table>
<thead>
<tr>
<th>Date:</th>
<th>Demande No.:</th>
</tr>
</thead>
</table>

| Credt/Don IDA No.: |

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<table>
<thead>
<tr>
<th>No</th>
<th>Nom du fournisseur, entrepreneur ou consultant</th>
<th>Numéro et date du contrat ou du bon de commande</th>
<th>Bêve Description des biens et services</th>
<th>Montant total du marché (Montant et devise)</th>
<th>Montant total des factures couvertes par la demande</th>
<th>% eligible</th>
<th>Montant éligible (5)(6)</th>
<th>Montant payé du Compte désigné (le cas échéant)</th>
<th>Date de règlement</th>
<th>Remarques</th>
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<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
<th>3</th>
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</tbody>
</table>

**TOTALS**

| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0   | 0   |
