The Honourable Audley Shaw, CD, MP
Minister of Finance and the Public Service
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston 4
Jamaica

Re: IBRD Loan 8408-JM (Foundations for Competitiveness and Growth Project)
Additional Instructions: AMENDED Disbursement Letter

Excellency:

I refer to the Loan Agreement between International Bank for Reconstruction and Development (the “Bank”) and Jamaica (the “Borrower”) for the above-referenced project, dated September 3, 2014. The Agreement provides that the Bank may issue additional instructions regarding the withdrawal of the proceeds of Loan 8408-JM (“Loan”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions.

This is the first amendment of the Disbursement Letter date September 3, 2014 for the above referenced project. This letter restates Section I in order to include the direct payment method of disbursement, Section II in order to modify the Minimum Value of Applications and the Designated Account ceiling. All other provisions and attachments of the Disbursement Letter dated September 3, 2014 shall remain in force and effect.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Loan is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Loan:

- Reimbursement
- Advance
- Direct Payment
(ii) **Disbursement Deadline Date (subsection 3.7).** The Disbursement Deadline Date is four (4) months after the Closing Date specified in Section IV.B.2 of Schedule 2 to the Loan Agreement. Any changes to this date will be notified by the Bank.

(iii) **Disbursement Conditions (subsection 3.8).** Please refer to the Disbursement Conditions in Section IV.B.1. (a) to (c) of Schedule 2 to the Loan Agreement.

II. Withdrawal of Loan Proceeds

(i) **Authorized Signatures (subsection 3.1).**

An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank  
1818 H Street, N.W.  
Washington, DC 20433  
United States of America  
Attention: Ms. Sophie Sirtaine, Country Director

(ii) **Applications (subsections 3.2 - 3.3).** Please provide completed and signed (a) applications for withdrawal, together with supporting documents, to the address indicated below:

The World Bank  
SCN, Quadra 02, Lote A  
Edificio Corporate Finance Center  
7º andar  
70712-900 Brasilia, D.F.  
Brazil  
Attention: Loan Department

(iii) **Electronic Delivery (subsection 3.4)** The Bank may permit the Borrower to electronically deliver to the Bank, Applications (with supporting documents) through the Bank’s Client Connection, web-based portal. The option to deliver Applications to the Bank by electronic means may be effected if: (a) the Borrower has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Borrower have registered as users of Client Connection. If the Bank agrees, the Bank will provide the Borrower with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Borrower may continue to exercise the option of preparing and delivering Applications in paper form. The Bank reserves the
right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Borrower.

(iv) **Terms and Conditions of Use of SIDC to Process Applications.** By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Borrower confirms through the authorized signatory letter its agreement to: (a) abide by the **Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation** ("Terms and Conditions of Use of Secure Identification Credentials") provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

(v) **Minimum Value of Applications (subsection 3.5).** The Minimum Value of Applications for Reimbursement and Direct Payment is USD 500,000 equivalent.

(vi) **Advances (sections 5 and 6).**

- **Type of Designated Account (subsection 5.3):** Segregated.
- **Currency of Designated Account (subsection 5.4):** USD
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** Bank of Jamaica (Country’s Central Bank)
- **Ceiling (subsection 6.1):** forecast for 2 quarters as provided in the quarterly Interim Financial Report

III. **Reporting on Use of Loan Proceeds**

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Interim un-audited Financial Report (IFRs) in the form attached (Attachment 4); and
  - List of Payments Against contracts that are subject to the Bank’s prior review, in the form attached (Attachment 5).

- **For reporting eligible expenditures paid from the Designated Account:**
  - IFRs in the form attached (Attachment 4);
  - List of payments against contracts that are subject to the Bank’s prior review, in the form attached (Attachment 5); and
  - A Designated Account activity reconciliation statement (Attachment 6) and bank statement(s) should be submitted with each withdrawal application reporting on the use of Loan proceeds from the Designated Account.
(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account** (subsection 6.3): Quarterly, which is the period set out in the Loan Agreement for provision of the IFRs.

**IV. Project Bank Accounts**

The implementing entity (Ministry of Finance and Planning, through the Planning Institute of Jamaica/PIOJ) will establish a project account at a financial institution acceptable to the Bank, for the purposes of execution of all activities to be financed under the Project e.g. further transferring of funds to Jamaica Promotions Corporation (JAMPRO) and Development Bank of Jamaica (DBJ). The establishment and operation of this project account, as well as the implementation of all activities financed under this Loan, will be carried out in line with the Operations Manual. Loan proceeds may be transferred from the Designated Account to the project account only to cover eligible expenditures to be incurred over the next semester. This account shall be subject to the same reporting requirements for the use of advances as that for the Designated Account.

**V. Other Important Disbursement-related Information, Client Connection System, and communication with the Bank**


If you have not already done so, the Bank recommends that you register as a user of the Client Connection website ([https://clientconnection.worldbank.org](https://clientconnection.worldbank.org)). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information. All Borrower officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Tatiana de Abreu, Finance Officer, at tdeabreu@worldbank.org using the above Project Name and Loan number as reference.

Yours sincerely,

[Signature]

Tatiana de Abreu
Finance Officer
WFALN - Loan Operations
Attachments (as previously provided in the original letter):

1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
4. Form of Interim un-audited Financial Report (IFRs)
5. Form of Payments Against Contracts Subject to the Bank’s Prior Review
6. Designated Account activity reconciliation statement

Cc with copies: Darlene Morrison
Deputy Financial Secretary
Ministry of Finance and Public Service
Kingston, Jamaica