The World Bank
INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

1818 H Street N.W.
Washington, D.C. 20433
U.S.A.

(202) 473-1000
Cable Address: INTBAFRAD
Cable Address: INDEVAS

July 30, 2013

Honorable William Mgmwia
Minister for Finance
Ministry of Finance
P. O. Box 9111
Dar es Salaam,
The United Republic of Tanzania

Re: TANZANIA: Credit No. 5248-TZ
Southern Africa Trade and Transport Facilitation Project
Additional Instructions: Disbursement

I refer to the Financing Agreement ("Agreement") between the International Development Association ("Association"), and the United Republic of Tanzania (the "Recipient") for the above-referenced project, dated July 30, 2013. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of the Credit No. 5248-TZ ("Financing"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Financing is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Financing:

- Reimbursement
- Direct Payment
- Special Commitment

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after the Closing Date specified in the Financing Agreement. Any changes to this date will be notified by the Association.
II. Withdrawal of Financing Proceeds

(i) Authorized Signatures (subsection 3.1). An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
50 Mirambo Street
Dar es Salaam, Tanzania
Attention: Philippe Dongier

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank
50 Mirambo Street
Dar es Salaam, Tanzania
Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4) The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification devices (“Tokens”) from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with Tokens for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of Tokens to Process Applications. By designating officials to accept Tokens and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of Tokens”) provided in Attachment [3]; and (b) to deliver the Terms and Conditions of Use of Tokens to each such official and to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications is USD 200,000.00

(vi) Advances (sections 5 and 6).

- **Type of Designated Account (subsection 5.3):**
  Designated Account - Segregated Account for the Credit managed by The Tanzania National Roads Agency (TANROADS)

- **Currency of Designated Accounts (subsection 5.4):** US Dollars

- **Financial Institution at which the Designated Accounts Will Be Opened (subsection 5.5):** The Bank of Tanzania

- **Ceiling (subsection 6.1):** Flexible ceiling, to be determined quarterly, based on forecast for 2 quarters as provided in the quarterly Interim Financial Report

**III. Reporting on Use of Financing Proceeds**

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for reimbursement:**
  - Interim Unaudited Financial Report attached to the Implementation Progress Report (Attachment 4) and
  - List of payments against contracts that are subject to the Association’s prior review in the form attached (Attachment 5).

- **For reporting eligible expenditures paid from the Designated Accounts:**
  - Interim Unaudited Financial Report attached to the Implementation Progress Report (Attachment 4) and
  - List of payments against contracts that are subject to the Association’s prior review in the form attached (Attachment 5).

- **For requests for Direct Payment:** records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices).

(ii) Frequency of Reporting Eligible expenditures paid from the Designated Account (Subsection 6.3) quarterly
IV. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (http://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information.

If you have any queries in relation to the above, please contact the World Bank Loan Department by sending a message to loa-aft@worldbank.org and placing the project name and credit number in the subject line.

Sincerely,

[Signature]

Philippe Dongier
Country Director for Tanzania
Africa Region
Attachments
2. Form for Authorized Signatures
3. Form of Terms and Conditions for e-Disbursements
4. Form for Interim Unaudited Financial Reports - IFRs (To be requested from the FMS)
5. Form of Payments Against Contracts Subject to the World Bank’s Prior Review
6. Form of Reconciliation of the Designated Account

Cc with copies: Daniela Junqueira (LEGAM), Richard Humphreys (TTL)
[DATE]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention:
Country Director

Dear Director:

Re: TANZANIA: Southern Africa Trade and Transport Facilitation Project
Credit No 5248-TZ, and Grant No H844-TZ)
Additional Instructions: Disbursement

I refer to the Financing Agreements ("Agreements") between the International Development Association ("Association"), and the United Republic of Tanzania (the "Recipient") for the above-referenced project, dated July 30, 2013. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of the Credit No 5248-TZ and Grant No H844-TZ ("Financing"). For the purposes of Section 2.03 of the General Conditions, as defined in the Agreement, any one of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Financing:

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

[Name], [position] Specimen Signature: ______________________

Yours truly,

1 Instruction to the recipient when sending this letter to the Association: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply.
Attachment [3]

Terms and Conditions of Use of Secure Identification Devices
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation

January 20, 2010

The World Bank (Bank)\(^2\) will provide secure identification devices (Tokens) to permit the Borrower\(^3\) to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

A. Identification of Users.

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide Tokens to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.

2. Each Signatory must register as a user on the Bank’s Client Connection (CC) website (https://clientconnection.worldbank.org) prior to delivery of Tokens. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

B. Distribution, Initialization and Return of Tokens.

1. The Bank will physically deliver a Token to each Signatory in a manner to be determined by and satisfactory to the Bank.

2. At the time of delivery of a Token to a Signatory, the Signatory will receive a copy of these Terms and Conditions of Use for purposes of initializing the Token.

3. The Bank will verify that the Token, Temporary Password and Terms and Conditions of Use have been duly delivered to and received by the CC User.

4. Promptly upon receipt of the Token and Terms and Conditions of Use, the Signatory will access CC using his/her account name and CC Password and register his/her Token and set a personal identification number (PIN) to be used in connection with the use of his/her Token, after which

\(^2\) "Bank" includes IBRD and IDA.
\(^3\) "Borrower" includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.
the Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Upon initialization of the Token, the Signatory will be a “Token User”. The Bank will maintain in its database a user account (Account) for each Token User for purposes of managing the Token of the Token User. Neither the Borrower nor the Token User will have any access to the Account.

5. Prior to first use of the Token by the Token User for delivering Applications, the Borrower shall ensure that the Token User has received training materials provided by the Bank in use of the Token.

6. Tokens shall be promptly returned to the Bank upon request of the Bank.

C. Management of Tokens.

1. Tokens will remain the property of the Bank.

2. Use of the Token is strictly limited to use in the delivery of Applications by the Token User in the manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other use of the Token is prohibited.

3. The Bank assumes no responsibility or liability whatsoever for any misuse of the Token by the Token User, other representatives of the Borrower, or third parties.

4. The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation and warranty being expressly relied upon by the Bank in delivery of a Token to each Token User) that each Token User is provided, understands and will abide by, these Terms and Conditions of Use, including without limitation the following:

   Security

   4.1. The Token User shall not reveal his/her PIN to anyone or store or record the PIN in written or other form.

   4.2. The Token User shall not allow anyone else to utilize a Token to deliver an Application to the Bank.

   4.3. The Token User shall always logout from CC when not using the system. Failure to logout properly can create a route into the system that is unprotected.

   4.4. If the Token User believes a third party has learned his/her PIN or has lost his/her Token he/she shall immediately notify clientconnection@worldbank.org.

   4.5. The Borrower shall immediately notify the Bank at clientconnection@worldbank.org of any lost, stolen or compromised Tokens, and take other reasonable steps to ensure such Tokens are disabled immediately.
Care of Tokens

4.6. Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Token.

4.7. Without derogating from these Terms and Conditions of Use, other technical instructions on the proper use and care Tokens are available at http://www.rsa.com.

5. Replacement

5.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Tokens will be replaced at the expense of the Borrower.

5.2. The Bank reserves the right, in its sole discretion, not to replace any Token in the case of misuse, or not to reactivate a Token User’s Account.

6. Reservation of Right to disable Token

6.1. The Borrower shall reserve the right to revoke the authorization of a Token User to use a Token for any reason.

6.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a Token, de-activate a Token User’s Account or both.
<table>
<thead>
<tr>
<th>Sources of Fund</th>
<th>USD</th>
<th>Quarter ending 30th June 2009</th>
<th>Cumulative for Financial Year End</th>
<th>Requirements: Next Six months</th>
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<tr>
<td></td>
<td>Actual</td>
<td>Planned</td>
<td>Variance</td>
<td>Actual</td>
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<tr>
<td><strong>Opening Cash Balance</strong></td>
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<tr>
<td>IDA USD-Designated account</td>
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<tr>
<td>Local Account</td>
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<tr>
<td>Others</td>
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<td><strong>Total</strong></td>
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<td><strong>Add Receipts</strong></td>
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<td>IDA USD-Designated account</td>
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<td>Others</td>
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<td><strong>Total Financing</strong></td>
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<td><strong>Less: Expenditure by Category:</strong></td>
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<tr>
<td><strong>Closing Balances</strong></td>
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<tr>
<td>IDA USD-Designated account</td>
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<td>Local Account</td>
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<td>Others</td>
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<tr>
<td><strong>Total Closing Cash Balance</strong></td>
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</tbody>
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Notes:
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Prepared By:

Approved By:
### UNITED REPUBLIC OF TANZANIA

**Ministry:**  
**Project:**  
**Designated Account (DA) Activity Statement**  
*for the quarter ending .............*

<table>
<thead>
<tr>
<th>Project Name:</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Credit No:</td>
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<tr>
<td>Deposit Bank:</td>
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<tr>
<td>A/C No.</td>
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<tr>
<td>Currency of DA</td>
<td>USD</td>
<td></td>
</tr>
</tbody>
</table>

### PART I

1. Cumulative advances to end of current reporting period  
2. Cumulative expenditures to end of last reporting period  
3. Outstanding Advance to be accounted (line 1 minus line 2)

### PART II

4. Opening DA balance at beginning of reporting period (as of ....)  
5. Add/subtract: Cumulative adjustments (if any)  
6. Advances from World Bank during reporting period  
7. Add lines 5 and 6  
8. Outstanding advances to be accounted for (add line 4 and line 7)  
9. Closing DA balance at end of current reporting period (as of ... )  
10. Add/subtract: Cumulative adjustments (if any)  
11. Expenditures for current reporting period  
12. Add line 10 and 11  
13. Add line 9 and 12  
14. Difference (if any) (line 8 minus line 13)

### PART III

15. Total forecasted amount to be paid by World Bank  
16. Less: Closing DA balance after adjustments  
17. Direct payments/SC payments  
18. Add lines 16 and 17  
19. Cash requirement from World Bank for next two reporting period (lines 15 minus line 18)

---

**Notes:**  
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**Prepared By:**  

**Approved By:**
<table>
<thead>
<tr>
<th>Disbursement Cat/Subcat</th>
<th>Name &amp; Address of Contractor</th>
<th>Contract Currency and Value</th>
<th>Invoiced Amounts by Currency</th>
<th>% Financed by IDA</th>
<th>Eligible for Bank’s Financing Contracts Currency</th>
<th>Total Amount Paid from DA</th>
<th>Invoice Date Number Contract Balance carried forward</th>
</tr>
</thead>
<tbody>
<tr>
<td>Works</td>
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<td>Goods</td>
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<td>Consultant Services</td>
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</table>

Notes:
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Prepared By:

Approved By:
Payments Made during Reporting Period
Against Contracts Subject to the Bank’s Prior Review

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Supplier</th>
<th>Contract Date</th>
<th>Contract Amount</th>
<th>Date of WB's No-Objection to Contract</th>
<th>Amount Paid to Supplier during Period</th>
<th>WB's Share of Amt Paid to Supplier during Period</th>
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</thead>
<tbody>
<tr>
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</tbody>
</table>
Grant No.:  
Bank and Account No.:  

Part I  
1. Cumulative advances to end of current reporting period  
2. Cumulative expenditures to end of last reporting period  
3. Outstanding advances to be accounted (1-2)  

Part II  
4. Opening DA balance at beginning of reporting period (per Bank statement attached, as of .....)  
5. Add/Subtract: Cumulative adjustments, including interest earned and recoveries by WB, (if any)  
6. Advances received from the World Bank during current reporting period  
7. Closing DA balance at end of current reporting period (per Bank statement attached, as of .....)  
8. Outstanding amount of advances to be accounted for (4+5+6-7)  

9. Total Expenditures reported for current reporting period, including this Application  

<table>
<thead>
<tr>
<th>Applic No.</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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</table>

Total (9)  

10. Difference (if any) 9-8  

Remarks  

Approved by: