Re: Republic of Côte d'Ivoire: Advance Agreement for the Preparation of the Proposed Agriculture Sector Support Project
Project Preparation Advance No. Q826

Additional Instructions: Disbursement

Excellency:

I refer to the Advance Agreement ("Agreement") between the Republic of Côte d'Ivoire ("Recipient") and the International Development Association ("World Bank") for the preparation of the above-referenced Project of even date, herewith. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Project Preparation Advance Q826 ("PPA"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the PPA is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the PPA:

- Reimbursement
- Advance
(ii) _Disbursement Deadline Date (subsection 3.7)._ The Disbursement Deadline Date is the Refinancing Date specified in the Agreement. Any changes to this date will be notified by the World Bank.

(iii) _Disbursement Conditions (subsection 3.8)._ Please refer to the Disbursement Condition(s) in Section 3.02 of the Annex to the Agreement.

II. Withdrawal of PPA Proceeds

(i) _Authorized Signatures (subsection 3.1)._ A letter in the Form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank,
Resident Mission
Abidjan, Côte d'Ivoire
Attention: Mr. Madani M. Tall, Country Director, Côte d'Ivoire

(ii) _Applications (subsections 3.2 - 3.3)._ Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank
4 Fricker Road
IFC Building ILLOVO 2196
Johannesburg
South Africa
Attention: Loan Department

(iii) _Minimum Value of Applications (subsection 3.5)._ The Minimum Value of Applications is 20 percent of outstanding advance made to the Designated Account.

(iv) _Advances (sections 5 and 6)._ 

- *Type of Designated Account (subsection 5.3):* Segregated
- *Currency of Designated Account (subsection 5.4):* CFAF
- *Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):* BCEAO – Abidjan, Côte d'Ivoire
- *Ceiling (subsection 6.1):* CFAF 75,000,000
III. Reporting on Use of PPA Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts US$300,000 or more for goods, US$200,000 or more for consulting firms and US$50,000 or more for individual consultants;
  - Statement of Expenditure in the form attached (Attachment 4) for all other expenditures; and
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5).

- **For reporting eligible expenditures paid from the Designated Account:**
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts valued US$300,000 or more for goods, US$200,000 or more for consulting firms and US$50,000 or more for individual consultants;
  - Statement of Expenditure in the form attached (Attachment 4) for all other expenditures;
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5); and
  - Designated Account Reconciliation Statement in the form attached (Attachment 6).

- **For requests for Direct Payment:** records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices.

(ii) Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3): monthly.

(iii) Other Supporting Documentation Instructions

Copies of the bank statements of the Designated Account and reconciliation statements should be submitted with each Application for withdrawal for replenishment of the Designated Account.
All other supporting documentation in support of Statements of Expenditures will be maintained by the Recipient to be made available for review by the World Bank or external auditors.

IV. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the PPA, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (http://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the PPA, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the World Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Aissatou Diallo, Sr. Finance Officer at LOAAFR@worldbank.org using the above reference.

Yours sincerely,

Madani M. Tall
Country Director for Côte d’Ivoire
Africa Region

Attachments

1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
3. Terms and Conditions of Use of Secure Identification Devices in connection with Use of
Electronic Means to Process Applications and Supporting Documentation, dated January 20, 2010

4. Form of Statement of Expenditures

5. Form of Payments against Contracts Subject to the Bank's Prior Review

6. Form of Designated Account Reconciliation Statement