May 17, 2011

H.E. John Rwangombwa
Minister
Ministry of Finance and Economic Planning
P.O. Box 158
Kigali
Republic of Rwanda

Dr. Rose Mukankomeje
Director General
Rwanda Environmental Management Authority
P.O. Box 7436, Kacyiru
Kigali
Republic of Rwanda

Re: GEF-NPFE Grant No. TF099300
National Portfolio Formulation Exercise for the Republic of Rwanda

Excellencies:

In response to the request for financial assistance made on behalf of Republic of Rwanda (“Recipient”), I am pleased to inform you that the International Bank for Reconstruction and Development (“World Bank”), represented by the Chief Executive Officer/Chairperson (“CEO”) of the Global Environment Facility (“GEF”), proposes to extend to the Recipient a grant from the National Portfolio Formulation Exercise (“NPFE”) window of the GEF trust fund in an amount not to exceed twenty six thousand, nine hundred and fifty five United States Dollars (U.S.$26,955) (“Grant”) on the terms and conditions set forth or referred to in this letter agreement (“Agreement”), which includes the attached Annex, to assist in the financing of the project described in the Annex (“Project”). This Grant is funded out of the GEF trust fund for which the World Bank, as trustee of the fund, receives periodic contributions. In accordance with Section 3.02 of the Standard Conditions (as defined in the Annex to this Agreement), the Recipient may withdraw the Grant proceeds subject to the availability of such funds.

The Recipient represents, by confirming its agreement below, that it is authorized to enter into this Agreement and to carry out the Project in accordance with the terms and conditions set forth or referred to in this Agreement. In conformity with the understanding reflected in para. 21 of GEF Council paper on the policies and procedures for the execution of selected GEF activities, including NPFE (GEF/C.38/6/Rev.1), the Recipient also acknowledges that, if any of the projects/programs identified as a result of the Project are financed with GEF funds, the projects/programs in question will have to comply with applicable environmental and social requirements.
Please confirm the Recipient’s agreement to the foregoing by having an authorized official of the Recipient sign and date the enclosed copy of this Agreement, and returning it to the World Bank. Upon receipt by the World Bank of this countersigned copy, this Agreement shall become effective as of the date of the countersignature; provided, however, that the offer of this Agreement shall be deemed withdrawn if the World Bank has not received the countersigned copy of this Agreement within thirty (30) days after the date of signature of this Agreement by the World Bank, unless the World Bank shall have established a later date for such purpose.

Very truly yours,
INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT

By _____ /s/ Andre Laperriere_____
for Monique Barbut
CEO/Chairperson, Global Environment Facility

AGREED:
REPUBLIC OF RWANDA

By _____ /s/ John Rwangombwa_____
Authorized Representative
Name _____ John Rwangombwa_____ 
Title _____ Ministry of Finance and Economic Planning_____
Date _____ June 17, 2011_____ 

Enclosures:

(2) Disbursement Letter of the same date as this Agreement, together with World Bank Disbursement Guidelines for Projects, dated May 1, 2006.
Article I
Standard Conditions; Definitions


1.02. Definitions. Unless the context requires otherwise, the capitalized terms used in this Agreement have the meanings ascribed to them in the Standard Conditions or in this Agreement.

Article II
Project Execution

2.01. Project Objective and Description. The objective of the Project is to enable the Recipient to conduct a broad consultation process to set priorities for GEF resource programming covering the GEF 5th replenishment period. The Project consists of the following activities: carrying out of consultative meetings and workshops with the participation of a broad range of stakeholders, including government ministries, civil society and community-based organizations involved in national GEF policy and programming, for the purpose of developing a national portfolio formulation document describing the Recipient’s priorities and projects/programs to be proposed for financing under the GEF 5th replenishment period.

2.02. Project Execution Generally. The Recipient declares its commitment to the objective of the Project. To this end, the Recipient shall carry out the Project through its Rwanda Environmental Management Authority in accordance with the provisions of: (a) Article II of the Standard Conditions; (b) the “Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants”, dated October 15, 2006 and revised in January 2011 (“Anti-Corruption Guidelines”); and (c) this Article II.

2.03. Donor Visibility and Visit. (a) The Recipient shall take or cause to be taken all such measures as the World Bank may reasonably request to identify publicly the GEF’s support for the Project.

(b) For the purposes of Section 2.09 of the Standard Conditions, the Recipient shall, upon the request of the World Bank, represented by the GEF CEO, enable GEF representatives to visit any part of the Recipient’s territory for purposes related to the Project.

2.04. Project Monitoring, Reporting and Evaluation. (a) The Recipient shall monitor and evaluate the progress of the Project in accordance with the provisions of Section 2.06 of the Standard Conditions. Without limitation to the foregoing, the Recipient shall furnish to the World Bank the national portfolio formulation document referred to in Section 2.01 of this
2.05. **Financial Management.** (a) The Recipient shall ensure that a financial management system is maintained in accordance with the provisions of Section 2.07 of the Standard Conditions.

(b) The Recipient shall, upon the World Bank’s request, have its Financial Statements audited in accordance with the provisions of Section 2.07 (b) of the Standard Conditions. Such audit of the Financial Statements shall cover the period indicated in the World Bank’s request. The audited Financial Statements for such period shall be furnished to the World Bank not later than the date specified in the World Bank’s request.

2.06. **Procurement**

(a) **General.** All consultants’ services required for the Project and to be financed out of the proceeds of the Grant shall be procured in accordance with the requirements set forth or referred to in:

(i) Sections I and IV of the “Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (“Consultant Guidelines”); and

(ii) the provisions of this Section, as the same shall be elaborated in the procurement plan prepared and updated from time to time by the Recipient for the Project in accordance with paragraph 1.25 of the Consultant Guidelines (“Procurement Plan”).

(b) **Definitions.** The capitalized terms used in the following paragraphs of this Section to describe particular procurement methods or methods of review by the World Bank of particular contracts, refer to the corresponding method described in Sections II, III, and V of the Consultant Guidelines, as the case may be.

(c) **Particular Methods of Procurement of Consultants’ Services.** The following methods may be used for the procurement of consultants’ services for those assignments which are specified in the Procurement Plan: (A) Selection based on Consultants’ Qualifications; (B) Single-source Selection of consulting firms; (C) Selection of Individual Consultants; and (D) Single-source procedures for the Selection of Individual Consultants.

(d) **Review by the World Bank of Procurement Decisions.** All contracts shall be subject to Post Review by the World Bank.

### Article III
#### Withdrawal of Grant Proceeds

3.01. **Eligible Expenditures.** (a) The Recipient may withdraw the proceeds of the Grant in accordance with the provisions of: (i) Article III of the Standard Conditions; (ii) this Section; and (iii) such additional instructions as the World Bank may specify by notice to the Recipient (including the “World Bank Disbursement Guidelines for Projects” dated May 2006, as revised
from time to time by the World Bank and as made applicable to this Agreement pursuant to such instructions), to finance 100% of Eligible Expenditures consisting of consultants’ services and meetings and workshops, inclusive of Taxes.

(b) For the purposes of this Section, the term “meetings and workshops” means the costs associated with the preparation and conduct of meetings and workshops pursuant to Section 2.01 of this Agreement, including travel, accommodation and subsistence costs for meeting and workshop participants, rental of meeting and workshop facilities and equipment, communication costs associated with the meetings and workshops, and preparation and reproduction of meeting and workshop materials and other costs directly related to the preparation and implementation of meetings and workshops.

3.02. Withdrawal Conditions. Notwithstanding the provisions of Section 3.01 of this Agreement, no withdrawal shall be made for payments made prior to the date of countersignature of this Agreement by the Recipient, except that withdrawals up to an aggregate amount not to exceed 20% of the total amount of the Grant may be made for payments made prior to this date but on or after September 15, 2010 for Eligible Expenditures.

3.03. Withdrawal Period. The Closing Date referred to in Section 3.06 (c) of the Standard Conditions is 8 months after the date of countersignature of this Agreement by the Recipient.

Article IV
Recipient’s Representative; Addresses

4.01. Recipient’s Representative. The Recipient’s Representative referred to in Section 7.02 of the Standard Conditions is its GEF Operational Focal Point

4.02. Recipient’s Address. The Recipient’s Address referred to in Section 7.01 of the Standard Conditions is:

Rwanda Environmental Management Authority
P.O. Box 7436, Kacyiru
Kigali
Republic of Rwanda

4.03. World Bank’s Address. The World Bank’s Address referred to in Section 7.01 of the Standard Conditions is:

International Bank for Reconstruction and Development
c/o CEO/Chairperson, Global Environment Facility
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Cable:  
Telex:  
Facsimile:

INTBAFRAD 248423 (MCI) or 1-202-477-6391
Washington, D.C. 64145 (MCI)