November 29, 2019

H.E. Joseph JOUTHE
Minister of Economy and Finance
Ministry of Economy and Finance
5, Rue Charles Sumner
Port-au-Prince, HAITI

Re: IDA Financing D123-HT (Providing an Education of Quality in Haiti Project) Additional
Instructions: Disbursement First Restatement

Excellency:

I refer to the Financing Agreement between the International Development Association (the
“Association”) and the Republic of Haiti (the “Recipient”) for the above-referenced project, dated
December 20, 2016. The Agreement provides that the Association may issue additional instructions
regarding the withdrawal of the proceeds of financing D123-HT (“Financing”). This letter (“Disbursement
Letter”), as revised from time to time, constitutes the additional instructions.

This letter is the First Restatement of the Disbursement Letter Dated December 20, 2016 for the
above referenced project, which is amended to (a) allow temporarily increase of the Designated Account
Advance ceiling (b) revise the Supporting Documentation requirements under Section III(i) and (c)
incorporate all relevant attachment as enclosed. It supersedes the original letter in its entirety.

The Disbursement Guidelines for Investment Project Financing, dated February 2017,
(“Disbursement Guidelines”) are available in the Association’s public website at
https://www.worldbank.org and its secure website “Client Connection” at
https://clientconnection.worldbank.org. The Disbursement Guidelines are an integral part of the DFIL, and
the manner in which the provisions in the guidelines apply to the Grant is specified below.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the
Financing:

- Reimbursement
- Advance
- Direct Payment
- Special Commitment

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after
the Closing Date specified in the Financing Agreement. Any changes to this date will be notified by the
Association.
(iii) Disbursement Conditions (subsection 3.8). Please refer to the Disbursement Condition(s) in the Financing Agreement.

II. Withdrawal of Financing Proceeds

(i) Authorized Signatures (subsection 3.1). An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street, N. W.
Washington, DC 20433
United States of America
Attention: Anabela Abreu, Country Director to Haiti, Latin America and the Caribbean Region

(ii) Applications (subsections 3.2 - 3.3). The Withdrawal Applications and its supporting documentation will be electronically sent via the Bank’s system ClientConnection

(iii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Recipient shall deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials shall deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

(iv) Minimum Value of Applications (subsection 3.5). The Minimum Value of Reimbursement, Direct Payment and Special Commitment Issuance Applications is 20 percent of the Designated Account Advance.

(v) Advance (sections 5 and 6).

- Type of Designated Account (subsection 5.3): Segregated
- Currency of Designated Account[s] (subsection 5.4): US Dollar
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** Banque de la République de Haiti

- **Ceiling (subsection 6.1):** USD 2,000,000. The ceiling can be temporarily increased to USD 3,000,000 at the request of the Recipient, and with the Task Team’s approval and immediately recovered through the following Applications.

### III. Reporting on Use of Financing Proceeds

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement reporting eligible expenditures paid from the Designated Account:**
  - Statement of Expenditure in the form attached (Attachment 2) for Category 1 and Category 2;
  - Customized Statement of Expenditure in the form attached (Attachment 3) for Compensation (including cash compensation and other assistance paid for Involuntary Resettlement related to the implementation of the relevant resettlement action plan under the RPF) payment under Category 3;
  - Customized Statement of Expenditure in the form attached (Attachment 4) for Conditional Grants under Category 4;

- **For requests for Direct Payment:** records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** monthly

(iii) **Other Supporting Documentation Instructions** All replenishment requests to the Designated Account need to be submitted with bank statements and Reconciliation Bank Statement (Attachment 5).

### IV. Other Disbursement Instructions

No payment under Sub-Grants (Category 2), Compensation (including cash compensation and other assistance paid for Involuntary Resettlement related to the implementation of the relevant resettlement action plan under the RPF), (Category 3) and Conditional Grants (Category 4) shall be reported and submitted to the Bank subject to compliance with the specific terms and conditions set forth in Section I.C (Sub-grants), Section I.F (Compensation), and Section I.D (Conditional Grants) respectively, all of Schedule 2 to the Financing Agreement.

The exchange rate for reporting eligible expenditures should be the exchange rate as of the withdrawal date from the Designated Account.
All payments under Conditional Grants (Category 4) should be reviewed by the Bank Task Team before approval by the Disbursement Team, in accordance with the terms and conditions set forth in Section I.D of Schedule 2 to the Financing Agreement.

V. Other Important Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the World Bank’s website (http://www.worldbank.org) and “Client Connection”. The World Bank recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the World Bank by email at AskLoan@WorldBank.org using the above reference.

Yours sincerely,

Eric Ranjeva
Finance Officer
Attachments
1. Form for Authorized Signatures
2. Form of “Statement of Expenditure” for Category 1 and Category 2
3. Form of “Statement of Expenditure” for Category 3
4. Form of “Statement of Expenditure” for Category 4
5. Form of “Bank Statement Reconciliation”

Prepared by Georges Tony Abou Rjaily, Finance Analyst and Eric Ranjeva, Finance Officer, WFAFO

Cc with copies: Mr. Schiller F. CATON, Coordinator, PEQH
3, Rue Ville Valeix
Péguy-Ville, HAITI
Phone: (509) 2910-2020
peqhhaiti@gmail.com
Attachment 1

Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: [Country Director]

Re: Financing No. _____-____ (___________ Project)

I refer to the Financing Agreement ("Agreement") between the International Development Association (the "Association") and [name of Recipient] (the "Recipient"), dated ______, providing the above Financing. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any [one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Financing.

For the purpose of delivering Applications to the Association, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting [individually] [jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon

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1 Instruction to the Recipient: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.

2 Instruction to the Recipient: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.

3 Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.

4 Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.

5 Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the Association.
such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.]

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

Yours truly,

/ signed /

[Position]
Statement of Expenditures (SOE) for Category 1 and Category 2

Payments made during the period from _____________ to _____________

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- **Article**
- **Supplier’s Name**
- **Type of Good or Service (CW/GO/CS/OP/TR) / Brief Description**
- **Currency and Total Amount of Contract**
- **Currency and Total Amount of Invoice Covered by Application**
- **% Financed by IBRD/IDA/TF**
- **Amount Eligible for Financing (5 x 6)**
- **Currency and Amount Paid from Designated Account (if applicable)**
- **Exchange Rate**
- **Date of Payment**
- **Remarks**

**TOTALS**

Supporting documents for this SOE retained at ______________________ (location)
### Statement of Expenditures (SOE) for Compensation payment under Category 3

**Payments made during the period from** ____________ **to** ____________

<table>
<thead>
<tr>
<th>SOE No.</th>
<th>Date:</th>
<th>Application No.:</th>
<th>Loan:</th>
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<table>
<thead>
<tr>
<th>Item No.</th>
<th>Beneficiary name</th>
<th>Compensation agreement reference</th>
<th>Total Compensation Amount</th>
<th>Approval decision date of the Compensation amount by DDE/CTMO</th>
<th>Currency and Amount Paid from Designated Account</th>
<th>Exchange Rate (Col. 7 divided by Col. 6)</th>
<th>Remarks</th>
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**TOTALS**

Supporting documents for this SOE retained at ____________ (insert location)

(*) A separate SOE form should be used for retroactive financing
Statement of Expenditures (SOE) for Conditional Grant payments under Category 4

Payments made during the period from ___________ to ___________.

Application No.: ___________

Loan: ___________

SOE No.: ___________

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<tr>
<th>Item No.</th>
<th>Beneficiary name</th>
<th>Sub-Grant Agreement reference</th>
<th>Sub-Grant amount</th>
<th>Type of payment made under the current Withdrawal Application</th>
<th>Amount eligible for payment under the current Withdrawal Application</th>
<th>Verification date</th>
<th>Currency and Amount Paid from Designated Account</th>
<th>Exchange Rate (Col. 7 divided by Col. 6)</th>
<th>Remarks</th>
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**TOTALS**

Supporting documents for this SOE retained at ____________________________ (insert location)

(*) A separate SOE form should be used for retroactive financing
DESIGNATED ACCOUNT RECONCILIATION STATEMENT

LOAN/CREDIT/PPF/COFINANCIER NUMBER

ACCOUNT NUMBER WITH (BANK)

1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCIER) 

2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK -

3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE DESIGNATED ACCOUNT (NUMBER 1 LESS NUMBER 2)

4. BALANCE OF SPECIAL ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE

5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. +

6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: +

7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS

APPLICATION NO. AMOUNT *


SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED +

8. MINUS: INTEREST EARNED -

9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) =

10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9:

11. DATE: SIGNATURE:

TITLE: