Dear Mr. Moberg:

Re: Grant No: TF0A1647 and TF0A1648  
(Extractives Industries Transparency Initiative Validation and Data Support Project)  
Additional Instructions: Disbursement Letter

I refer to the Grant Agreement ("Agreement") between Association for the Extractive Industries Transparency Initiative (the "Recipient"), and the International Bank for Reconstruction and Development/International Development Association ("World Bank"), acting as administrator of the EITI Implementation Support Facility ("EITI facility") and the Extractives Global Programmatic Support Multi-Donor Trust Fund ("EGPS MDTF") for the above-referenced project, dated December 9, 2015. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant TF0A1647 and TF0A1648 ("Grant"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Grant:

- Reimbursement
- Advance
- Direct Payment

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after the respective Closing Dates specified in the Agreement. Any changes to this date will be notified by the World Bank.

(iii) Disbursement Conditions (subsection 3.8). Please refer to the Withdrawal Condition(s) in Section IV. B.1 of Schedule 2 of the Agreement.
II. Withdrawal of Grant Proceeds

(i) Authorized Signatures (subsection 3.1).
A letter in the Form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to submit Applications:

   The World Bank
   1818 H Street, N.W.
   Washington, DC 20433
   United States of America
   Attention: Energy and Extractives Global Practice, Senior Director

(ii) Applications (subsections 3.2-3.3). Please provide completed applications for withdrawal, together with supporting documents, through the World Bank’s Client Connection, web-based portal, following the instructions for electronic delivery. In the case the recipient does not have internet access, the World Bank may permit the delivery of applications for withdrawal, together with supporting documents, in accordance with subsection 3.3, to the following address:

   The World Bank
   11, Taramani Main Road,
   Taramani,
   Chennai 600113,
   India

   Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4) The World Bank may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the World Bank by electronic means may be effected if: (a) Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the World Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the World Bank agrees, the World Bank will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The World Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to accept SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of SIDC”) provided in Attachment [3]; and (b) to deliver the Terms and Conditions of Use of SIDC to each such official and to cause such official to abide by those terms and conditions.
(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for Reimbursements and Direct Payments is USD 100,000.

(vi) Advances (sections 5 and 6)

**DA A Linked to TF0A1647**

- **Type of Designated Account[s] (Subsection 5.3):** Segregated,
- **Currency of Designated Account[s] (subsections 5.4):** USD
- **Financial Institution at which the Designated Account[s] Will Be Opened (subsections 5.5):** Den Norsk Bank ASA (DNB)
- **Ceiling (subsection 6.1):** Forecast of two quarters as provided in the Interim financial report

**DA B Linked to TF0A1648**

- **Type of Designated Account[s] (Subsection 5.3):** Segregated,
- **Currency of Designated Account[s] (subsections 5.4):** USD
- **Financial Institution at which the Designated Account[s] Will Be Opened (subsections 5.5):** Den Norsk Bank ASA (DNB)
- **Ceiling (subsection 6.1):** Forecast of two quarters as provided in the Interim financial report

III. Reporting on Use of Grant Proceeds

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Interim Financial report in the form attached (Attachment 4).
  - List of payments against contracts that are subject to The World Bank’s prior review, in the form attached (Attachment 5).

- **For reporting eligible expenditures paid from the Designated Accounts:**
  - Interim Financial report in the form attached (Attachment 4).
  - List of payments against contracts that are subject to the World Bank’s prior review, in the form attached (Attachment 5); and,
  - A reconciliation of the Designated Account, in the form attached (Attachment 6), with a copy of the bank statement.
• *For requests for Direct Payment*: records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices

(ii) *Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3)*:
The period set out in the Grant agreement for provision of Interim Financial Reports (i.e.) Quarterly.

IV. Other Disbursement Instructions:

NIL

V. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. All Co-Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be affected. For more information about the website and registration arrangements, please contact the World Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact WFALD-TF by sending an email to wfald-tf@worldbank.org and using the trust fund number as a reference.

Very truly yours,

Authorized Representative
INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT and
INTERNATIONAL DEVELOPMENT ASSOCIATION
WORLD BANK

DISBURSEMENT GUIDELINES
FOR PROJECTS

LOAN DEPARTMENT
May 1, 2006
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1. Purpose

1.1 The purpose of these Guidelines is to set out the Bank's procedures for disbursement of loan proceeds for projects. Specifically, the Guidelines explain the different methods used by the Bank to disburse loan proceeds to the borrower, and the requirements for withdrawal and use of loan proceeds for eligible expenditures in the Borrower's designated accounts. They also set out the terms and conditions applicable to advances of the types of accounts to which Bank may make such advances and determine that loan proceeds are not needed or have been used for other purposes, and in the consequence it is

...
2. Disbursement Methods

2.1 The Bank establishes disbursement arrangements for each project in consultation with the borrower and taking into consideration the financial management and procurement arrangements, the project's plan and cash flow needs of the contractor, and the borrower's experience with the Bank.

2.2 The Bank disburses proceeds from the Loan Account established for each loan to the order of the borrower, using one or more of the disbursement methods set forth below as determined by the Bank:

(a) Reimbursement The Bank may reimburse the borrower for expenditures eligible for reimbursement under the Loan Agreement by transferring all or part of the borrower's proceeds from the Loan Account.

(b) Advance The Bank may advance loan proceeds to a designated account of the borrower to cover eligible expenditures as they are incurred and for which supporting documents will be provided in the form and manner set forth in Section 5. Designated Accounts.

(c) Direct Payment The Bank may make payments to the contractor at the borrower's request directly to a third party or to a contractor's account for eligible expenditures.

(d) Special Commitment The Bank may pay a commitment to a third party for eligible contract under special commitments entered into in writing by the borrower or at rates and conditions agreed to between the Bank and the borrower.

3. Withdrawal of Loan Proceeds

3.1 Authorized Signatures. Borrower proceeds may be withdrawn or credited from the Loan Account by the
3.2 Applications. Applications must be provided to the Bank in such form as to contain such information as the Bank may reasonably request. Application forms are available online from the Company’s website at [insert website URL] or at the Bank upon request.

3.3 For withdrawal from the Loan Account for advances, the borrower should provide an original signed application for withdrawal. For withdrawal from the Loan Account for reimbursement of direct payments and for reporting on the use of advances, the borrower should provide an original signed application for withdrawal together with one copy of the letter of credit. The Bank reserves the right not to accept or return duplicate copies of Applications and supporting documents and may at its discretion return or destroy duplicate copies.

3.4 Electronic Delivery. The Bank may authorize the borrower to use electronic means in a manner and on terms and conditions specified by the Bank to deliver Applications and supporting documentation to the Bank in accordance with the subsections of this section. The Bank reserves the right not to accept or return duplicate copies of Applications and supporting documentation delivered in accordance with the subsections of this section or if they are delivered in a manner not specified by the Bank.
3.5 Minimum Value of Applications. The Bank as hereinafter determined under German law, was the amount paid in advance for the purpose of payment, and any commitment. The Bank reserves the right not to accept any Applications that do not meet such minimum value.

3.6 Loan Disbursement Period. The Bank processes Applications only after the Loan Agreement has been declared effective in accordance with the terms of the Loan Agreement. The expenditures for which the Applications are made must be:

(a) paid for or after the effective Loan Agreement;

(b) in the event of disbursement not paid for or after the earlier date specified in the Loan Agreement for any purpose and:

(b) unused after the earlier date specified or required under the Loan Agreement Closing Date, except as otherwise specifically agreed with the Bank.

3.7 The Disbursement period ends on the last date established by the Bank or on the next by the Bank of application for withdrawal and supporting documents to the Disbursement Deadline Date. The Disbursement Deadline Date will be the same as the Closing Date or up to four months after the Closing Date. Normally, if the support material or completion is due for the Loan Agreement. The Bank does not accept applications for withdrawal or supporting documents not received for the Disbursement Deadline Date. The Borrower should promptly inform the Bank of any expected completion delays; exceptions administratively agreed before these dates. The Bank notifies the Borrower of any acceptance that the Bank may make to the Disbursement Deadline Date.

3.8 Disbursement Conditions. If the Loan Agreement contains special disbursement conditions for specific expenditures, over the Bank will disburse the proceeds of the account only after the disbursement condition has been fulfilled and the Bank has received the Borrower's confirmation.
4. Supporting Documentation Requirements

4.1 The borrower provides supporting documentation to the Bank to show the loan proceeds have been or are being used to meet eligible expenditures.

4.2 For specific expenditures, the borrower provides supporting documentation to the Bank that conditions precedent to payment are met. For we draw the Bank that

4.3 Types of Supporting Documentation. The Bank requires or accepts one of the original documents explaining eligible expenditures — Records of current or prior expenses. A Summary Report must be referenced in each report required under the Loan Agreement. An Interim Financial Report or a statement of expenditure summary, eligible expenditures, and loan repayments for the current and prior period. Statement of Expenditures reflects the borrower's responsibility for retaining the original documents evidencing eligible expenditures or making them available for audit or inspection.

4.4 The Bank determines the types of supporting documentation that the borrower should provide, taking into consideration the borrower's method of use. The supporting documentation can include the following:

(a) For applications for reimbursement: Interim Financial Reports, 2 Financial Reports, and/or Records required by the Bank for specific expenditures and Statement of Expenditure for other expenditures.

(b) For reporting on the use of advances: Interim Financial Reports, Statements of Expenditures, and Records required by the Bank for specific expenditures and Statement of Expenditures for other expenditures.
(c) For applications for direct payments Record

(d) Any other support documentation that the Bank may request by notice to the Borrower.

4.5 Failure to Provide Audited Financial Statements. If the Borrower fails to provide any of the audited financial statements required in accordance with and within the period of time specified in the Loan Agreement the Bank may, in its discretion, decide not to accept applications for withdrawal supported by Summary Reports, except such applications are accompanied by Records.

5. Designated Accounts

5.1 The Borrower may open, set up designated accounts into which the Bank may at the Borrower's request, deposit proceeds withdrawn from the Loan Account for the purpose of paying for eligible expenditures as they are incurred. Designated Accounts. Before the Bank authorizes establishment of a Designated Account, the Borrower must have adequate administrative capability, internal controls, and accounting and auditing procedures to ensure effective use of the Designated Account.

5.2 The Bank may decide not to permit the use of Designated Accounts in new projects if the Borrower has failed to: fully document and allocate to the Designated Account any other loan or guaranteed by the Borrower within two months after the Disbursement Deadline Date of said loan.

5.3 Type of Designated Account. A Designated Account may be established in one of the two ways set out below as appropriate for the operations concerned as determined and notified by the Bank.
(a) **Segregated Account** is an account of the borrower and which only proceeds are booked but not of

(b) **Pooled Account** is an account of the borrower and which all proceeds can be booked. In the event that Borrower resources are not transferred by other development partners, proceeds are

5.4 **Currency of the Designated Account.** Designated Accounts may be in foreign currency acceptable to the Bank. However, that they are freely convertible currency. Designated Accounts may be held in the currency of the borrower or any freely convertible currency. The Bank may also agree to local currency Designated Accounts where the borrower's country's currency is not freely convertible or stable and its expenditures are to be financed primarily in local currency. The borrower bears all risks associated with foreign exchange fluctuations between the currency of denomination of the Borrowers' Designated Account and the currency of denomination of the Borrowers' Designated Account and the currency of expenditures of project expenditures.

5.5 **Financial Institution.** Designated Accounts must be opened and maintained in a financial institution acceptable to the Bank on terms and conditions acceptable to the Bank. In the event of the Bank or the financial institution proposed by the Borrower should generally meet the following requirements:

(a) Be financially sound.

(b) Be authorized to maintain the Designated Account in the currency agreed between the Bank and the Borrower.

(c) Do not be operated by any person or entity having a mortgage.
6. Terms and Conditions Applicable to Advances

6.1 Ceiling. The Bank notifies the borrower of the maximum amount of cash proceeds that may be on deposit in a Designated Account, the Ceiling. The Bank, at its discretion, may establish the Ceiling as either a fixed amount or a floating amount that is adjusted from time to time during project implementation based on periodic forecasts of project cash flow needs.

6.2 Applications for Advances. The borrower may apply for an advance on an amount up to the Ceiling less the aggregate amount of cash advances previously received by the borrower for which the borrower has not yet provided supporting documentation. Normally, to support orderly closure of the Loan Account, the Bank does not advance less proceeds to the Designated Account after the Closing Date.

6.3 Frequency of Reporting Eligible Expenditures Paid from the Designated Account. The borrower reports on the monthly basis proceeds advanced to the Designated Account.
6.1 Withholding Advances. The Bank may require the borrower to make any deposits into the Designated Account

(a) if the Bank determines that further deposits would result in exceeding the Ceiling on Annexure 2, Applications for Advances.

(b) if the Bank is not satisfied that the borrower's plans, projects, and purposes, as described in Annexure 2, are consistent with the present plan, and if the borrower does not make deposits into the Designated Account.

(c) if the Bank determines that the borrower needs the funds and requires further deposits.

(d) if the borrower fails to comply with the condition specified in sub-clause (a) of sub-section 5.1 and 5.2 of these Guidelines.

(e) if the borrower fails to provide evidence of the required statements in accordance with the period of time specified in the Loan Agreement.

(f) if the Bank determines that further withdrawal of loan proceeds should be made by the borrower deposits into the Designated Account.

6.5 Excess Advances. If the total amount deposited in the Designated Account exceeds the amount required, no further drawings are permitted.

Excess Advances may only be withdrawn as required by the borrower to carry on the business of the company or special purpose.
7. Ineligible Expenditures

7.1 Ineligible Expenditures Generally. If the Bank determines that any portion of the funds were used to pay or reimburse ineligible expenses, the Bank will require the borrower to take one of the actions listed below. Upon notice from the Bank, the borrower must promptly take the action requested:

(a) Return an equivalent amount to the Bank, or
(b) Provide a written substitute documentation to the Bank.

7.2 Ineligible Expenditures Paid from the Designated Account. If the Bank determines that any portion of the funds were used to pay or reimburse ineligible expenses, the Bank may, at its discretion, require the borrower to take one of the actions listed below. Upon notice from the Bank, the borrower must promptly take the action requested:

(a) Return the additional amount requested by the Bank, or
(b) Deposit an equivalent amount into the Designated Account.
(c) Refund - equivalent amount to the Bank or
(d) Expenses that may be reimbursed or equivalent eligible expenditures.

8. Refunds

8.1 Borrower's Decision to Refund. The borrower may repay to the Bank the amount of any amount deposited in the Designated Account to the Bank for credit to the Loan Account.

8.2 Consequence of Refunds. The Bank shall determine whether refunds made to the Bank in accordance with subsection (a) shall be regarded as loan proceeds or for application to any other purpose. The borrower should consider the consequences of repaying the proceeds of loan advances may result in swap or interest rate swaps and derivative contracts for which the interest rate basis or currency has been converted or hedged.

8.3 Other Obligations Unaffected by Refunds. Refunds of amounts which the Bank may have received under the Loan Agreement.
THE WORLD BANK
The Loan Department
World Bank
1818 H Street, NW
Washington, DC 20433
Email: wbdabuement@worldbank.org
The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: Senior Director, Energy and Extractives Global Practice

Dear Ms. George:

Re: Grant No. TF0A1647/ TF0A1648
(Extractives Industries Transparency Initiative Validation and Data Support Project)

I refer to the Grant Agreement ("Agreement") between Association for the Extractive Industries Transparency Initiative (the "Recipient"), and the International Bank for Reconstruction and Development/International Development Association ("World Bank"), acting as administrator of EITI implementation support facility ("EITI Facility") and the Extractives Global Programmatic Support Multi-Donor Trust Fund ("EGPS MDTF") for the above-referenced project, dated , 2015. For the purposes of Section 3.04 (b) of the Standard Conditions, as defined in the Agreement, any [one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal under this Grant.

For the purpose of delivering Applications to the World Bank, [each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting individually or jointly, to deliver Applications, and evidence in support thereof on the terms and conditions specified by the World Bank.

[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the World Bank by electronic means. In full recognition that the World Bank shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions.]

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1 Instruction to the Recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the World Bank.

2 Instruction to the Recipient: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the World Bank.

3 Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the World Bank.

4 Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the World Bank.

5 Instruction to the Recipient: Add this paragraph if the co-Recipient wishes to authorize the listed persons to accept Tokens and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in final letter that is sent to the World Bank.
Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ( "Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the World Bank that it will cause such persons to abide by those terms and conditions."

This Authorization replaces and supersedes any Authorization currently in the World Bank records with respect to this Agreement.

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

[Name], [position] Specimen Signature: ____________________

Yours truly,

/ signed /

[Position]
Terms and Conditions of Use of Secure Identification Credentials
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation

March 1, 2013

The World Bank (Bank)\(^6\) will provide secure identification credentials (SIDC) to permit the Borrower\(^7\) to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

SIDC can be either: (a) hardware-based (Physical Token), or (b) software-based (Soft Token). The Bank reserves the right to determine which type of SIDC is most appropriate.

A. Identification of Users.

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide SIDC to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.

2. Each Signatory must register as a user on the Bank’s Client Connection (CC) website (https://clientconnection.worldbank.org) prior to receipt of his/her SIDC. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

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\(^6\) "Bank" includes IBRD and IDA.

\(^7\) "Borrower" includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.
B. Initialization of SIDC.

1. Prior to initialization of SIDC by a Signatory, the Signatory will acknowledge having read, understood and agreed to be bound by these Terms and Conditions of Use.

2. Where a Physical Token is to be used, promptly upon receipt of the Physical Token, the Signatory will access CC using his/her account name and CC Password and register his/her Physical Token and set a personal identification number (PIN) to be used in connection with the use of his/her Physical Token, after which the Physical Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Where a Soft Token is to be used, the Signatory will access CC using his/her account name and CC Password and set a personal identification number (PIN) to be used in connection with the use of his/her Soft Token, after which the Soft Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Upon initialization of the SIDC, the Signatory will be a “SIDC User”. The Bank will maintain in its database a user account (Account) for each SIDC User for purposes of managing the SIDC of the SIDC User. Neither the Borrower nor the SIDC User will have any access to the Account.

3. Prior to first use of the SIDC by the SIDC User, the Borrower shall ensure that the SIDC User has received training materials provided by the Bank in use of the SIDC.

C. Use of SIDC.

1. Use of the SIDC is strictly limited to use in the delivery of Applications by the SIDC User in the manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other use of the SIDC is prohibited.

2. The Bank assumes no responsibility or liability whatsoever for any misuse of the SIDC by the SIDC User, other representatives of the Borrower, or third parties.

3. The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation and warranty being expressly relied upon by the Bank in granting SIDC) that each SIDC User understands and will abide by, these Terms and Conditions of Use, including without limitation the following:

4. Security

4.1. The SIDC User shall not reveal his/her PIN to anyone or store or record the PIN in written or other form.
4.2. The SIDC User shall not allow anyone else to utilize his/her SIDC to deliver an Application to the Bank.

4.3. The SIDC User shall always logout from CC when not using the system. Failure to logout properly can create a route into the system that is unprotected.

4.4. If the SIDC User believes a third party has learned his/her PIN or has lost his/her Physical Token he/she shall immediately notify clientconnection@worldbank.org.

4.5. The Borrower shall immediately notify the Bank at clientconnection@worldbank.org of any lost, stolen or compromised SIDC, and take other reasonable steps to ensure such SIDC are disabled immediately.

5. Reservation of Right to Disable SIDC

5.1. The Borrower shall reserve the right to revoke the authorization of a SIDC User to use a SIDC for any reason.

5.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a SIDC, de-activate a SIDC User’s Account or both.

6. Care of Physical Tokens

6.1. Physical Tokens will remain the property of the Bank.

6.2. The Bank will physically deliver a Physical Token to each Signatory designated to receive one in a manner to be determined by and satisfactory to the Bank.

6.3. Physical Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Physical Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Physical Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Physical Token.
6.4. Without derogating from these Terms and Conditions of Use, other technical instructions on
the proper use and care of Physical Tokens are available at http://www.rsa.com.

7. **Replacement**

7.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Physical Tokens will be
replaced at the expense of the Borrower.

7.2. The Bank reserves the right, in its sole discretion, not to replace any Physical Token in the
case of misuse, or not to reactivate a SIDC User’s Account.
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<th>Expenditure</th>
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<td>Activity</td>
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<td>1. The establishment of an EITI data portal hosted and managed by the International Secretariat</td>
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<td>- Consultancy Services</td>
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<td>- Others (Specify)</td>
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<td>Sub-total</td>
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<td>2. Support to the EITI mainstreaming agenda, including a series of pilots in a range of implementing countries</td>
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<td>- Consultancy Services</td>
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<tr>
<td>- Other (Specify)</td>
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<tr>
<td>Sub-total</td>
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<td>3. Supporting the Implementing Country validation process</td>
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<tr>
<td>- Consultancy Services</td>
<td></td>
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<tr>
<td>- Training Workshop/Seminars</td>
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<tr>
<td>- Travel</td>
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<tr>
<td>- Others [Specify]</td>
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<tr>
<td>Sub-total</td>
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<tr>
<td>4. Supporting the EITI Global Conference</td>
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<tr>
<td>- Training</td>
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<td>- Others [Specify]</td>
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<tr>
<td>Sub-total</td>
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<td></td>
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<tr>
<td>Total Expenditure</td>
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<tr>
<td>Closing Balance – World Bank</td>
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</tr>
<tr>
<td>Other funds (if any)</td>
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<td></td>
</tr>
<tr>
<td>Interest Carried forward</td>
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<tr>
<td>Prepared by</td>
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<td></td>
</tr>
<tr>
<td>Authorized Signatory</td>
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Payments Made during Reporting Period

Against Contracts Subject to the World Bank's Prior Review

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Supplier</th>
<th>Contract Date</th>
<th>Contract Amount</th>
<th>Date of WB's Non Objection to Contract</th>
<th>Amount Paid to Supplier during Period</th>
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<tbody>
<tr>
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</tbody>
</table>
## DESIGNATED ACCOUNT RECONCILIATION STATEMENT

**TRUST FUND NUMBER**

**ACCOUNT NUMBER** WITH (BANK)

1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCIER) $  
2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK $  
3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE DESIGNATED ACCOUNT (NUMBER 1 LESS NUMBER 2) $

4. BALANCE OF DESIGNATED ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE $ 
5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. $  
6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: (Including advances under Sub-Grant agreement for which expenses yet to be documented – Attachment 7, column 10) $  
7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED $  
8. MINUS: INTEREST EARNED $  
9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) $  
10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9: 

11. DATE: SIGNATURE: TITLE:  

* ALL ITEMS SHOULD BE INDICATED ON THE BANK STATEMENT