

**MINISTRY OF AGRICULTURE
SMALLHOLDER AGRICULTURE TRANSFORMATION
AND AGRIBUSINESS REVITALIZATION PROJECT (STAR-P)
PROJECT PREPARATION ADVANCE (PPA)
SUMMARIZED PROCUREMENT PLAN FOR 18 MONTHS**

Project information: Smallholder Agriculture Transformation and Agribusiness Revitalization Project P160945

Project Implementation agency: Ministry of Agriculture

Date of the Procurement Plan: July 2017

Period covered by this Procurement Plan: July 1, 2017- December 31, 2018

Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 1, 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank’s Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in the **Public Procurement and Concessions Act, 2010 of the Republic of Liberia**, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations.

In accordance with paragraph 5.3 of the Procurement Regulations, the request for bids/request for proposals document shall require that Bidders/Proposers submitting Bids/Proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, the Bank’s Anti-Corruption Guidelines, including without limitation the Bank’s right to sanction and the

Bank’s inspection and audit rights. The form of the Letter of Acceptance is attached in Appendix 1.

Leased Assets as specified under paragraph 5.10 of the Procurement Regulations: Leasing may be used for those contracts identified in the Procurement Plan tables. **Not Applicable**

Procurement of Second Hand Goods as specified under paragraph 5.11 of the Procurement Regulations – is allowed for those contracts identified in the Procurement Plan tables. **Not Applicable.**

Domestic preference as specified under paragraph 5.51 of the Procurement Regulations (Goods and Works).

Goods: **Not Applicable for those contracts identified in the Procurement Plan tables;**

Works: **Not Applicable for those contracts identified in the Procurement Plan tables.**

Hands-on Expanded Implementation Support (HEIS) as specified under paragraphs 3.10 and 3.11 of the Procurement Regulations: Not Applicable.

Other Relevant Procurement Information: -

(a). Prior Procurement Arrangements:

The Procurement Arrangements as indicated in the below table and within the thresholds indicated in the below tables will be used. The thresholds for the Bank’s prior review requirements are also provided in the table below:

Table: Thresholds*, Procurement Arrangements, and Prior Review

(The table below depicts the Thresholds and Procurement Methods to be used under the Smallholder agriculture Transformation and Agribusiness Revitalization Project (STAR-P):

Thresholds*, Procurement Methods, and Prior Review

No	Expenditure Category	Contract (C) Value Threshold* [eq. USD]	Procurement Method	Contracts Subject to Prior Review /[eq. US\$]
1	Works	$C \geq 5,000,000$	Open Competition International Market Approach and Direct Contracting	All contracts at or above USD 5,000,000 are subject to international advertising and the use of the Bank’s SPDs (or other documents agreed with the Bank).
		$200,000 < C < 5,000,000$	Open Competition National Market Approach	None
		$C \leq 200,000$	RfQ	None
2	Goods, IT and non-consulting services	$C \geq 500,000$	Open Competition International Market Approach and Direct Contracting	All contracts at or above USD 500,000 are subject to international advertising and the use of the Bank’s SPDs (or other documents agreed with the Bank).
		$100,000 < C < 500,000$	Open Competition National Market Approach	None
		$C \leq 100,000$	RfQ	None

No	Expenditure Category	Contract (C) Value Threshold* [eq. USD]	Procurement Method	Contracts Subject to Prior Review /[eq. US\$]
3	National shortlist for selection of consultant firms	C < 100,000	for Consulting Services	All contracts at or above USD 100,000 are subject to international advertising and the use of the Bank's SPDs (or other documents agreed with the Bank).
		C ≤ 200,000	for Engineering and Construction Supervision	All contracts at or above USD 200,000 are subject to international advertising and the use of the Bank's SPDs (or other documents agreed with the Bank).
4	Selection of Individual consultants	All values	All Approaches	≥ 100,000
5	Training, Workshops, Study Tours	All Values	Based on approved Annual Work Plan & Budgets (AWPB) by TTL	This line activity is not subject to Procurement Review.

*These thresholds are for the purposes of the initial procurement plan for the PPA and for first 18 months. The thresholds will be revised periodically based on re-assessment of risks. All contracts not subject to prior review will be post-reviewed.

Prequalification. Not expected for the packages of works/goods packages in the procurement plan.

Proposed Procedures for CDD Components: Not Applicable

Reference to (if any) Project Operational/Procurement Manual: The Cheesemanburg Landfill & Urban Sanitation Program team will prepare Procurement manuals. The Procurement Plan will also form part of the Project Implementation Manual.

Any Other Special Procurement Arrangements: None

Procurement Packages/PLAN with Procurement Arrangements and Time Schedule: as per the Table below:

b) PROCUREMENT PLAN

Works

There are no works under the Project Preparation Advance

Goods and Non Consulting Services

There are no goods and non-consulting services under the Project Preparation Advance

Consultancy Services

1	2	3	4	5	6	7	8	9
Ref. No.	Description of Assignment	Estimated Cost US\$	Selection Method/ Arrangement	Review by Bank (Prior / Post)	Expected date of proposal submission	Expected Contract Signature Date	Expected Completion Date	Comments
1.	Baseline Study for STAR-P (firm)	120,000.00	CQS	Prior	5-Oct-17	8-Dec-17	12-Jan-18	-
2.	Capacity assessment and support identification for Farmer cooperatives on selected value chains (firm/individual)	15,000.00	ICS	Post	NA	25-Sept-17	31-Oct-17	-
3.	Feasibility study & mapping of SMEs	58,000.00	ICS	Prior	NA	2-Oct-17	7-Nov-17	-
4.	Capacity Assessment and support identification for agribusinesses Institutions (firm/individual)	35,000.00	ICS	Prior	NA	4-Oct-17	2-Nov-17	-
5.	Environmental Safeguard assessments(E SMF) (individual)	18,000.00	ICS	Post	NA	13-Sept-17	12-Oct-17	-
6.	Environmental Safeguard (individual) assessments(R PF) (individual)	18,000.00	ICS	Post	NA	13-Oct-17	13-Nov-17	-
7.	Gender Analysis (individual)	15,000.00	ICS	Post	NA	23-Oct-17	28-Nov-17	-
8.	Economic analysis and	35,000.00	ICS	Post	NA	15-Oct-17	22-Nov-17	-

	cost tables preparation (individual)							
9.	Preparation of Project document (individual)	30,000.00	ICS	Post	NA	25-Sept-17	1-Nov-17	-
10.	PMU Director	30,600.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
11.	Project Coordinator	81,000.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
12.	M&E Officer/Value Chain Development Specialist	54,000.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
13.	Procurement Specialist	70,200.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
14.	Project Accountant	54,000.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
15.	Driver	9,000.00	SSS	Prior	NA	25-Sept-17	29-Dec-18	-
16.	Safeguard Officer	41,400.00	ICS	Prior	NA	25-Sept-17	26-Dec-18	

Training and Workshop

(Training & Workshop activities are subject to TTL clearance).

Ref. No.	Training, workshop and study tours	Estimated Cost (US\$)	Estimated Duration (Days)	Expected Training/workshop Date
1.	County Sensitization workshops (5 counties)	35,000.00	10	June 22, 2017
2.	Validation workshop for Baseline studies	10,000.00	1	November 25, 2017
3.	National Project Launch Workshop	30,000.00	1	July 16, 2017
4.	Validation workshop for Gender Analysis	5,000.00	1	November 7, 2017
5.	Validation workshop for Agribusinesses	5,000.00	1	October 5, 2017

6.	Validation workshop for Farmer Cooperatives	5,000.00	1	October 26, 2017
7.	Validation workshops for Stakeholders	10,000.00	1	November 15, 2018
8.	Validation workshops for Diagnostics and SME Mapping	5,000.00	1	November 5, 2017

GENERAL NOTES

1. Training and capacity building:

Training workshops (including training material and support), conference attendance and study tours, will be carried out based on approved annual training and allied activities plan by the TTL. The beneficiaries, after the training, will be requested to submit a brief report indicating what skills have been acquired and how these skills will contribute to enhance their performance and contribute to the attainment of the Project's development objective.

2. Operational Costs:

These are expenditures incurred by the Recipient to finance: (i) the salaries of locally contracted support staff of the Project entities and units involved in Project implementation (excluding civil servants) and state contributions thereon; (ii) per diem and travel expenses of the operational staff performing their responsibilities under the Project; (iii) fuel and vehicle maintenance and insurance; (iv) communication technology (including, without limitation, internet and telephone) and maintenance of equipment; (v) rental expenses and utilities; (vi) building security and maintenance; (vii) translations services, photocopies and publications; (viii) bank commissions; and (ix) utilities and office supplies as defined in the FA.

PROCUREMENT PLAN Liberia : Smallholder agriculture Transformation and Agribusiness Revitalization Project (STAR-P)

General Information
Country: Liberia **Bank / Approval Date of the Original Procurement Plan:** 2017-10-12
Revised Plan Date(s): (comma delineated, leave blank if none) 2017-10-20
Project ID: P160945 **GNP Date:**
Project Name: Smallholder agriculture Transformation and Agribusiness Revitalization Project (STAR-P)
Loan / Credit No.:
Executing Agency(ies): Program Management Unit- Ministry of Agriculture

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
LR-PMU-MDA-31202-CS-CDS / Recruitment of PMU Director			Prior	Direct Selection	Direct		30,600.00	0.00	Under Review	2017-10-23		2017-11-02				2018-01-06		2018-07-05	
LR-PMU-MDA-31198-CS-CDS / Recruitment of Project Coordinator			Prior	Direct Selection	Direct		81,000.00	0.00	Under Implementation	2017-10-05	2017-10-13	2017-10-15	2017-10-18				2017-12-19		2018-06-17
LR-PMU-MDA-31205-CS-CDS / Recruitment of Monitoring & Evaluation Officer			Prior	Direct Selection	Direct		54,000.00	0.00	Under Implementation	2017-10-05	2017-10-13	2017-10-15	2017-10-19				2017-12-19		2018-06-17
LR-PMU-MDA-31206-CS-CDS / Recruitment of Procurement Officer			Prior	Direct Selection	Direct		70,200.00	0.00	Under Review	2017-10-05		2017-10-15					2017-12-19		2018-06-17
LR-PMU-MDA-31200-CS-CDS / Recruitment of Project Accountant			Prior	Direct Selection	Direct		54,000.00	0.00	Under Review	2017-10-05		2017-10-15					2017-12-19		2018-06-17
LR-PMU-MDA-31203-CS-INDV / Recruitment of Safeguard Officer			Post	Individual Consultant Selection	Limited		41,400.00	0.00	Under Implementation	2017-10-28	2017-10-12	2017-11-02	2017-10-12	2017-11-23			2017-12-28		2018-06-26
LR-PMU-MDA-32941-CS-INDV / Economic analysis and cost tables preparation			Post	Individual Consultant Selection	Open		35,000.00	0.00	Pending Implementation	2018-02-15		2018-04-05		2018-04-26			2018-05-31		2018-11-27