His Excellency Michel Patrick Boisvert  
Minister of Economy and Finance  
Ministry of Economy and Finance  
Palais des Ministères  
5, Avenue Charles Sumner/Turgeau  
Port-au-Prince  
République d’Haïti

Re: IDA Grant No. D563-HT (Cap-Haïtien Urban Development Project)  
Additional Instructions: Disbursement and Financial Information Letter

Excellency:

I refer to the Financing Agreement between Republic of Haiti (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant amounts from the Grant Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and, may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds.


(i) Disbursement Arrangements

General Provisions (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Recipient shall deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at https://clientconnection.worldbank.org. This option will be effected after the officials designated in writing by the Recipient who are authorized to
officials shall deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association’s public website at https://worldbank.org and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient shall prepare and furnish to the Association not later than sixty (60) days after the end of each calendar semester, interim unaudited financial reports (“IFR”) for the Project covering the semester.

(ii) Audits. Each audit of the Financial Statements shall cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period shall be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (http://www.worldbank.org/) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at AskLoans@WorldBank.org using the above reference.

Yours sincerely,

[Signature]

Javier Suarez
Acting Country Director
Haiti
Latin America and the Caribbean

Attachments
1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)
3. Designated Account Reconciliation Statement
<table>
<thead>
<tr>
<th>Grant/Credit Number</th>
<th>Grant Number D563-HT</th>
<th>Country</th>
<th>Haiti</th>
<th>Recipient</th>
<th>Republic of Haiti</th>
<th>Name of the Project</th>
<th>Cap Haitien Urban Development Project</th>
<th>Closing Date</th>
<th>Section III.B.2. of Schedule 2 to the Financing Agreement.</th>
<th>Four (4) months after the closing date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disbursement Methods</td>
<td>Section 2 (**)</td>
<td>Methods</td>
<td>Yes</td>
<td>Supporting Documentation</td>
<td>Subsections 4.3 and 4.4 (**)</td>
<td>Direct Payment</td>
<td>Yes</td>
<td>Copy of records</td>
<td>Reimbursement</td>
<td>Yes</td>
</tr>
<tr>
<td>Type</td>
<td>Segregated</td>
<td>Financial Institution – Name</td>
<td>Banque Centrale de Haiti</td>
<td>Ceiling</td>
<td>Fixed</td>
<td>Frequency of Reporting Subsection 6.3 (**)</td>
<td>Monthly</td>
<td>Designated Account (Sections 5 and 6 (**)</td>
<td>USD</td>
<td>Amount</td>
</tr>
</tbody>
</table>

The Minimum Value of Applications for Reimbursement, Direct Payment and Special Commitment is equivalent to 20 percent of the outstanding Designated Account Advance.

Authorized Signatures (Subsection 3.1 and 3.2 (**) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 (**) Authorized Signatures (subsection 3.1). A letter in the Form attached (Attachment 1) shall be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Withdrawal Application:

The World Bank
1818 H Street, N.W.
Washington, DC 20433
United States of America
Attention: Anabela Abreu, Country Director for Haiti, Latin America and the Caribbean

The Withdrawal Applications and its supporting documentation shall be electronically sent via the Bank’s system Client Connection

Special Instructions
All payments made under an MDOD contract shall be made through a Direct Payment, irrespective of the Application amount.

** Sections and subsections relate to the “Disbursement Guidelines for Investment Project Financing”, dated February 2017.
Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Re: [Grant][Credit] No. _____-____ (Name of the project)

Attention: ____________________, Country Director

I refer to the [Grant] [Credit] Agreement ("Agreement") between the International Development Association (the "Association") and [name of recipient] (the "Recipient"), dated ______, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any one of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, each of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting individually or jointly, to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

Instruction to the Recipient: use "Credit" or "Grant" as applicable. Please delete this footnote in final letter that is sent to the Association.

Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. Please delete this footnote in final letter that is sent to the Association.

Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent to the Association.

Instruction to the Recipient: stipulate if more than one person needs jointly sign Applications, if so, please indicate the actual number. Please delete this footnote in final letter that is sent to the Association.

Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.
This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: __________________

[Name], [position] Specimen Signature: __________________

[Name], [position] Specimen Signature: __________________

Yours truly,

/ signed /

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6 Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. Please delete this footnote in final letter that is sent to the Association.
Attachment 2

Statement of Expenditures (SOE) for all other expenditures

Payments made during the period from ___________ to ___________

<table>
<thead>
<tr>
<th>Loan No.:</th>
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<tr>
<td>Application No.:</td>
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<td>SOE No.:</td>
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<tr>
<th>1</th>
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<tbody>
<tr>
<td>Article</td>
<td>Supplier's Name</td>
<td>Type of Good or Service (CW/GU/CS/OP/TR)/Brief Description</td>
<td>Currency and Total Amount of Contract</td>
<td>Currency and Total Amount of Invoice Covered by Application</td>
<td>% Financed by IBRD/IDA/TF</td>
<td>Amount Eligible for Financing (5 x 6)</td>
<td>Currency and Amount Paid from Designated Account (if Applicable)</td>
<td>Exchange Rate</td>
<td>Date of Payment</td>
<td>Remarks</td>
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**TOTALS**

Supporting documents for this SOE retained at ____________________________ (location)
DESIGNATED ACCOUNT RECONCILIATION STATEMENT

LOAN/CREDIT/PPF/COFINANCIER NUMBER ______________
ACCOUNT NUMBER ______________ WITH (BANK) ______________

1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCIER) ______________

2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK ______________

3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE SPECIAL ACCOUNT (NUMBER 1 LESS NUMBER 2) ______________

4. BALANCE OF SPECIAL ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE ______________

5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. ______________ *

6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: ______________ *

7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS

   APPLICATION NO. | AMOUNT *
   --------------- | -----------
   ______________  | __________  
   ______________  | __________  

   SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED + ______________

8. MINUS: INTEREST EARNED - ______________ *

9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) = ______________

10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9:

    ______________

11. DATE: ______________ SIGNATURE: ______________

    TITLE: ______________