November 24, 2016

H. E. Hadizatou Rosine Coulibaly/Sori  
Minister of Economy, Finance and Development  
Ministry of Economy, Finance and Development  
03 B.P. 7050  
Ouagadougou, Burkina Faso

Re: Strategic Climate Fund Grant No. TF16915-BF  
(Forest Investment program – Decentralized Forest and Woodland Management Project)  
Additional Instructions: Third Restatement Disbursement

Excellency:

I refer to the Grant Agreement between Burkina Faso and the International Development Association (“Association”), acting as administrator of the Strategic Climate Fund for the above-referenced project of even date herewith (“Grant”). The Grant Agreement provides that the Association may issue additional instructions regarding the withdrawal of the proceeds of Grant No. TF 16915 (“Grant”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions.

This Disbursement Letter is a Third Restatement of the Disbursement Letter dated March 28, 2014 for the above referenced project. The purpose of the restatement is to reduce the minimum application size (Section II (v)). All other provisions and attachments of the Disbursement letter dated March 28, 2014, except as amended, shall remain in force and effect.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Grant:

- Reimbursement
- Direct Payment
- Advance
- Special Commitment
(ii) **Disbursement Deadline Date (subsection 3.7).** The Disbursement Deadline Date is 4 months after the Closing Date specified in the Grant Agreement. Any changes to this date will be notified by the Association.

(iii) **Disbursement Conditions (subsection 3.8).** Please refer to the Withdrawal Conditions in the Grant Agreement.

II. Withdrawal of Grant Proceeds

(i) **Authorized Signatures (subsection 3.1).**
Application for this grant will be signed by the officials authorized to sign the application for the financing to the recipient, as revised from time to time.

(ii) **Applications (subsections 3.2 - 3.3).** Please provide completed and signed (a) applications for withdrawal, together with supporting documents and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank  
Financial Operations Department  
13th Floor  
Delta Center  
Menengai Road  
Upper Hill  
P.O. Box 30557-00100  
Nairobi Kenya  
Tel +254 20 2936 000

(iii) **Electronic Delivery (subsection 3.4)** The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) **Terms and Conditions of Use of SIDC to Process Applications.** By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the **Terms and Conditions of**
Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of Secure Identification Credentials”) provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications is USD 20,000.

(vi) Advances (sections 5 and 6).

- **Type of Designated Account (subsection 5.3):** Pooled with grant no. TF016915
- **Currency of Designated Account (subsection 5.4):** CFAF
- **Financial Institution at which the Designated Accounts Will Be opened (subsection 5.5(a) – (h)):** BCEAO
- **Ceiling (subsection 6.1):** CFAF 380,000,000

III. Reporting on Use of Grant Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement and for reporting eligible expenditures paid from the Designated Account:**
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts requiring the Bank’s prior review as well as all contracts exceeding USD 150,000 for works, USD 100,000 for goods and USD 100,000 for consulting firms and USD 50,000 for individual consultants;
  - Statement of Expenditure in the form attached (Attachment 4) for all expenditures; and
  - list of payments against contracts that are subject to the Bank’s prior review, in the form attached (Attachment 5).

- **For requests for Direct Payment:** records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices and documentary evidence of delivery and the Recipient’s acceptance of contracted goods or services.
- **For requests for Special commitments:**
  - Letter of credit
  - Copy of the contract
(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Accounts**

(subsection 6.3): monthly

(iii) **Other Supporting Documentation Instructions**

Copies of the bank statements of all Designated Accounts and a reconciliation statement for all Designated Accounts should be submitted with each Application for withdrawal for replenishment of the Designated Accounts.

IV. **Other Disbursement Information**

Funds from the Designated Account may be transferred to Transaction Accounts to meet eligible expenditures, provided that transactions and balance in these accounts are included in all project financial reports and reconciliations referred to in section III (iii) above.

V. **Other Important Information**


If you have not already done so, the Association recommends that you register as a user of the Client Connection website ([https://clientconnection.worldbank.org](https://clientconnection.worldbank.org)). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Association by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Issa Thiam, Finance Officer at WFALD-AFR@worldbank.org using the above reference.

Yours sincerely,

Issa Thiam
Finance Office
Africa region

All attachments remain in force and effect as per the Disbursement Letter dated March 28, 2014