Ministry of Finance

Project Coordinating Unit (PCU)

ABBREVIATED RESETTLEMENT ACTION PLAN

For

Constantine Landslip Sub Project

Constantine
St. George’s
Grenada

December 2017
Foreword

The first draft of the Constantine Land Slip ARAP was first consulted on in June 2014. Only one person was affected by the Constantine Land Slip Project. PAP is a Tourist vendor who is self-employed and owns a small 16’x 12’x 8’ booth from which a variety of local craft and a range of spices is sold. The PAP was compensated in 03/07/2015. Proof of compensation and agreement are in project files and in Annex 4. Further consultations were undertaken December 18 2017. The ARAP was finalized in December 18, 2017.
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# LIST OF ACRONYMS

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<th>Acronym</th>
<th>Full Form</th>
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<tr>
<td>A-RAP</td>
<td>Abbreviated Resettlement Action Plan</td>
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<td>DVRP</td>
<td>Disaster Vulnerability Reduction Project</td>
</tr>
<tr>
<td>GOG</td>
<td>Government of Grenada</td>
</tr>
<tr>
<td>MOF</td>
<td>Ministry of Finance</td>
</tr>
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<td>MOW</td>
<td>Ministry of Works</td>
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<td>Resettlement Policy Framework</td>
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<td>OP</td>
<td>Operation Policy</td>
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<td>WB</td>
<td>World Bank</td>
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1.0 PREFACE

This Abbreviated Resettlement Action Plan (A-RAP) has been prepared for the Constantine Landslip Sub-Project under the Disaster Vulnerability Reduction Project (DVRP) in accordance with the World Bank's (WB) Involuntary Resettlement Policy (OP 4.12). It intends to address OP 4.12 objective which is to assist affected persons in their efforts to improve their standards of living or at least to restore them, in real terms, to pre-displacement levels or to levels prevailing prior to the beginning of project implementation, whichever is higher. The policy specifically covers direct economic and social impacts that both result from Bank assisted investment projects that are caused by:-

(a) The involuntary taking of land resulting in:

1. Relocation or loss of shelter
2. Loss of assets or access to assets
3. Loss of income sources or means of livelihood, whether or not the affected person must move to another location

(b) The involuntary restriction of access to legally designated parks and protected areas resulting in adverse impacts on the livelihoods of the displaced persons.

This Abbreviated Resettlement Action (ARAP) Plan provides details on the likely impacts resulting from the relocation for the construction of the proposed works and the mitigation measures that will be implemented to address any potential adverse impacts.

Specifically, the objective of this Abbreviated RAP is to provide:

- Details of events leading to activation of OP 4.12 and results of census survey of project affected people (PAP);
- Inventory of adverse impacts on PAP’s assets;
• Description of compensation packages offered to PAP and option selected by PAP;
• Consultations with PAP about acceptable compensation alternatives;
• Institutional responsibilities for implementation of ARAP and timetable for implementing ARAP;
• Arrangements and timetable for monitoring and implementation of ARAP;
• Procedures for grievance redress;
• Source of funding and estimated cost for implementation of ARAP.

2.0 BACKGROUND

The Government of Grenada (GoG) has entered into financing arrangements with the World Bank, the proceeds of which are allocated towards the financing of the Regional Disaster Vulnerability Reduction Project (RDVRP).

The Support from Pilot Program for Climate Change (PPCR) and World Bank under the RDVRP is aimed at providing Grenada with financial and technical assistance to reduce vulnerability to natural hazards and climate change impacts. Among the specific aims of the project are the goals to integrate disaster vulnerability reduction and climate resilience in national development strategies and management of public infrastructure. As such, a significant proportion of the project addresses selected engineering works around the country in support of building climate resilience and reducing climate change vulnerability.

The Disaster Vulnerability Reduction Project (DVRP) was assessed and approved by the World Bank as a Category B project. This indicates that works proposed under the project primarily involve rehabilitation works and any anticipated potential impacts are considered short term, not significant and readily preventable with standard measures. Although the Project was classified as a Category B Project, it was assessed as having triggered social safeguards, specifically Bank’s Operational Policy 4.12, Involuntary Resettlement, as planned works could lead to public acquisition of private property and subsequently impact beneficiary assets or access to assets.

In light of this, a Resettlement Policy Framework (RPF) was developed and published to serve as a guide for the project. The purpose of an RPF is to clarify resettlement principles, organizational arrangements, and design criteria to be applied to subprojects to be prepared during project implementation. A social Assessment also was undertaken during the project preparation stages of the DVRP.

In order to ensure that the RDVRP take social concerns into account, a Social Assessment (SA) was undertaken during the project preparation stage. A Social Assessment (SA) is principally a study that reviews the likely benefits and possible adverse effects of the DVRP activities on
people, land and infrastructure at the respective project sites before, during and after project implementation.

In the case of Constantine Land Slip sub project the Social Assessment highlighted the unlikely possibility of land acquisition. There is no area of landslip that has agriculture cultivation close to it. The land owners were all contacted and established their plot. No landslip has any assets or other property nearby that would be affected by work on the landslip. It is however likely that a commercial building nearby may benefit from extensions of the landslip protection work that may fall close to the building. Hence, this RAP is based on up-to date and reliable information about the impact of one affected persons and another person whose land will be used to facilitate an upgrade of an already existing outlet drain.

3.0 PROJECT DESCRIPTION

It is widely known, frequently observed and pointed out by the MOW that Landslips are a major source of traffic disruption when they occur, especially on main roads. The disruption has a negative economic impact on the road user and generally an increased cost to Government to restore the road to its original condition once the landslip has occurred. This would be true for the village of Constantine. Constantine lies along the main inland cross country route to Annandale Waterfalls and Grand Etang Lake, both important tourist attractions. It also serves as the main inland cross country route direct to the town of Grenville in the Parish of St. Andrew, from the town of St. George’s, the capital. There are several landslip locations along this main road in Constantine which are in critical condition. When the road fails, there is a 2km route through the adjacent village of Boca, but the road is in a poor state and will have to be upgraded to accommodate the increased traffic that may be caused by closure on the Constantine road.

The landslips are a major risk to commuters because it can narrow the road surface and cause navigation by drivers on the remaining safe area of the road surface to be risky. Losing control of one’s driving on the Constantine main road in the area of the land slips can lead to an estimated plunge of about 100 meters below into a thick bamboo and bushy area. Thousands of commuters, including students, workers, vegetable vendors among others journeying between Grenville, Birch Grove, Vendome, Willis/New Hampshire and onto Beaulieu, River Road and into the capital city, the Town of St. George’s use this strip of road via Constantine during that journey. The safety of commuters must be paramount in addressing the landslips on the Constantine main road. It is also paramount for that landslip to be addressed because of the thousands of visitors (tourists) primarily from cruise ships that are taken through Constantine and onto the popular Annandale waterfall and the scenic Grand Etang Lake.
With the Boca community road being very narrow and in a poor state of repair, the necessity and urgency of repairs to the landslips in Constantine must be emphasized. Mitigation measures will see the construction of concrete retaining walls at the six different landslip locations along the main road and appropriate drainage outflow or water control measures to reduce the rate of water seepage into the road foundation that may precipitate slippage as described by the MOW engineers. The potential impacts are likely to include the following as highlighted by the Social Assessment. The delays and or detours through Boca during construction of retaining walls can increase the time it takes to reach destinations thus increasing the economic cost of doing business based on delays in the delivery of goods and services as well as delays and consequent late arrival to work for employees and late arrival to school for students. Also the delays in emergency service delivery such as ambulance and fire services during construction of retaining walls can have consequences for those needing or awaiting emergency services.

4.0 Census Survey of Persons Affected by the Project and Valuation of Assets

In order to properly ascertain how the PAPs will be affected and the magnitude of revenue losses, census surveys were conducted by face to face consultations in June 2014. A two (2) page questionnaire was used to collect demographic information about the PAPs, including socioeconomic characteristics, place of residence, income source, location of business, household size, age, gender, land ownership, impacts from construction works on the PAP (business), nature and duration of impact(s), temporary or permanent, proposed and selected mitigation measures and timeline for mitigation measures (Annex 1– Survey Form).

Table’s 1 and 2 below summarize the nature and extent of impacts under this sub-project as well as the consultations that have taken place with the PAP (project affected person). In summary the impacts can be characterized as affecting the owner of a small tourist business.

Table 1: Summary of Census Survey

<table>
<thead>
<tr>
<th>PAP ID#</th>
<th>Sex</th>
<th>Age</th>
<th>Primary Occupation</th>
<th>Secondary Occupation</th>
<th>Highest Level of Education</th>
<th>Number of additional persons in the HH</th>
<th>Sex and Age of other persons in the HH</th>
<th>Impact of Construction on PAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F</td>
<td>73</td>
<td>Self-employed Tourist Vendor selling spices and crafts</td>
<td>None</td>
<td>Primary</td>
<td>4</td>
<td>M 49</td>
<td>Vending booth unable to operate in its original location during construction period (nine months) because it is within footprint of works.</td>
</tr>
</tbody>
</table>
Only one person will be affected by the Constantine Land Slip Project. PAP is a Tourist vendor who is self-employed and owns a small 16’x 12’x 8’ booth from which a variety of local craft and a range of spices is sold. The PAP has no formal legal rights on the land on which the booth is located but owns the structure. The land is owned by a farmer in the community with whom she has an agreement which does not involve any payment for use or access. PAP household comprised of (5) five persons including herself, two males ages 43 and 9 years and two other females ages 27 and 12 years. The two adults are employed.

PAP resides in Boca, St. George about one mile away from her place of business which is located on the southern side of the Constantine main road.

Table 2: Inventory and Value of Affected Assets and Monetary Resources

<table>
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<tr>
<th>Name of PAP</th>
<th>Description of physical assets affected</th>
<th>Use of Asset</th>
<th>Quantity / Size of Affected Asset</th>
<th>Value of Affected Assets (XCD)</th>
<th>Monetary Resources</th>
<th>Type of Acquisition/Nature of Impact (Temporary or Permanent)</th>
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<tbody>
<tr>
<td>PAP</td>
<td>Wooden structure with galvanized roof, Stock – Spices and Crafts</td>
<td>For vending fruits and vegetables</td>
<td>16’X 12’ X 8’</td>
<td>PAP communicate the value of the assets verbally which is $6000.00 for the structure and $2,000 for value of stock. Project engineer confirmed value of asset as reasonable based on market rates.</td>
<td>$300 to $500 per week from sale of goods</td>
<td>No Land Acquisition. The section of the land that PAP’s business occupies encroaches the roadside that the Government of Grenada owns by Law. Vehicular traffic must be diverted to alternative route thus denying tourist (main clientele) access to PAP business. PAP decision to discontinue business and retired at the age of 73</td>
</tr>
</tbody>
</table>

5.0 CONSULTATIONS WITH DISPLACED PEOPLE ABOUT ACCEPTED ALTERNATIVES

Public consultation and participation is an essential feature of the World Bank financed project and are used as a platform for providing an opportunity to inform project beneficiaries and other key stakeholders about the particular sub project, solicit their preferences and ensure their
These consultations provide the PAPs an opportunity to contribute to both the design and implementation of the resettlement activities.

Public consultation under this sub project will be carried out on an ongoing basis throughout the entire life of the sub project particularly through the implementation and construction phases. The public consultations for the Constantine Landslip Sub Project to date has seen different approaches and communication techniques, interviews, surveys and community discussions took place and will continue to be a significant aspect of this sub project until its completion.

Several individual consultations and meetings and or discussions were held with the PAP and other stakeholders between June 2014 and March 2015. On each occasion information about the project was shared and several concerns, comments and suggestions were raised. Questions raised by PAP included when the project will actually start, whether or not she will be allowed to relocate to somewhere else, if she will be assisted if required, if she will be allowed to return to the said spot after the project is completed. To date two community town hall consultations were held. Here community residents were given an opportunity to have their questions, concerns and fears address. The primary objective of the first consultation was to inform community resident of the project and to have their input and early buy-in. The second consultation was to discuss with community residents the final designs of the project and why some of their suggestions may not have been included in the final designs (See Annex 2 – Meetings and Consultations Notes/Minutes 2013–2015)

In December 14 and 16, 2017, consultations were held with a small random sample of residents in the project area at their residences. No formal site down was done. No site related issues were raised. A picture of the completed project is seen at Annexes 3A & 3B.

6.0 DESCRIPTION OF COMPENSATION PACKAGES AND RELOCATION ASSISTANCE OFFERED AND OPTIONS SELECTED BY PAPs

The World Bank resettlement action policy framework makes provision for the following to take precedent.

1. Inform PAPs about their options and rights pertaining to resettlement;
2. Consult with PAPs on offered choices and provided with technically and economically feasible resettlement alternatives; and
3. Provide PAPs with prompt and effective compensation at full replacement cost for losses of assets attributed directly to the project.
The bank’s OP/BP 12, C states “Displaced persons should be assisted in their efforts to improve their livelihoods and standards of living or at least to restore them, in real terms, to pre-displacement levels or to levels prevailing prior to the beginning of project implementation, whichever is higher.”

Options Considered

PAP welcomed the proposed project and during the ensuing consultations alternative relocation options discussed were:

1. St. George’s market
2. Annandale Water Falls Attraction site
3. Grand Etang Tourist Site and
4. Move vending booth four (4) feet from her present location.

It was noted that irrespective of the option chosen, the vending booth could not be left at its existing location because based on design works, it was established that a retaining wall will cut through PAP’s vending booth structure. See Annex 3 A (illustration of Ms. Cuffie’s location)

PAP preferred option 4 which, initially, active consideration was given. This was considered not feasible since the Constantine main road would be closed to vehicular traffic diverting all vehicular traffic including that which involved the main clientele of PAP’s tourist business to another route thus denying access to do their regular purchases. PAP second option was relocation to Annandale Water falls attraction site. This would have been facilitated through an identified alternate route/road which would have allowed for tourist, vehicular and pedestrian traffic and others to access their normal places and pursue activities without undue interruptions. The road for that route was being rehabilitated for that purpose but it was later determined that it would not have been completed in time for the commencement of the sub-project Rehabilitation.

PAP was not in favour of the other options citing the competition from existing vendors at those sites and which is further compounded by the challenges due to her age of having to commute to a farther distance if relocated to any of the other places offered.

Pap’s Decision

Subsequently, in April of 2015, PAP opted to retire from her tourist vending small business at the age of seventy-three (73) years. These are the direct words of PAP “I have just turned 73 years old early in the month of March, 2015 and have decided to retire from active tourist vending business due to some health issues”. See Annex 4 (Agreement with PAP for compensation)
Valuation of Assets

The compensation package for PAP included the vending booth and its contents. The vending booth is a wooden structure with galvanize roof with a dimension of f 16’x12’x8’ which PAP used to earn her livelihood. PAP indicated that she earned between XCD $350.00 and $500.00 per week over a (6) six day period during the tourist season. The value she placed on her booth (physical structure) was XCD$6000.00 and the value of stocks was XCD$2,000.00 for a total of XCD$8,000.00 ECD as her assets. The value placed on the structure was reasonably priced when taken into consideration the present market value of such a structure confirmed by the Project Engineer.

Resettlement Entitlement Matrix

With this Sub Project, one self-employed small business owner together with four other members of the household will be affected. The Resettlement Entitlement Matrix Table below shows the compensation and assistance measures for PAP household in relation to this project.

Table 3: Resettlement Entitlement Matrix

<table>
<thead>
<tr>
<th>#</th>
<th>Affected Population/Entity</th>
<th>Project Impact</th>
<th>Compensation Package Agreed with PAP</th>
<th>Other Measures Agreed with PAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PAP, a self-employed tourist vendor of crafts and spices and 4 other members of the household.</td>
<td>Discontinuation of business</td>
<td>Monetary compensation for value business structure and the contents. PAP placed a value of the vending booth at XCD$6,000.00 and the stock at XCD$2,000.00 for a total cost of XCD$8,000.00</td>
<td>PAP at the age of 73 decided to retire.</td>
</tr>
</tbody>
</table>

7.0 INSTITUTIONAL FRAMEWORK AND ORGANIZATIONAL RESPONSIBILITIES

The PCU is responsible for the implementation of the RAP. The Social Development and Communication Specialist within the PCU is directly responsible for coordinating with relevant institutions and with guidance from the World Bank Social Development Specialist ensures compliance with the requirements of the RFP and OP/BP 4.12.

The institutions that are involved are:

The PCU – Overall coordination and monitoring
MOW – supervision of works
MOF – budget and compensation payment
Design and Supervision Consultant – developed engineering work site plans that provided information on persons that will be affected by the project

**Institutional Responsibility for Implementation**

**Table 4: Institutional Responsibility for Implementation Matrix**

<table>
<thead>
<tr>
<th>Project Phase</th>
<th>Responsible Agency/Person</th>
<th>Mitigation Measures</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Construction</td>
<td>PCU/ Social Development Specialist</td>
<td>Identify the affected persons, consult and advise them on their rights as per OP/BP 4.12 and to address their concerns, suggestions and comments.</td>
<td>On (5) three occasions between January 2014 and March, 2015 at the PAP place of business and home.</td>
</tr>
<tr>
<td>Pre-Construction</td>
<td>PCU/ Social Development Specialist</td>
<td>Follow up on site issues and matters related to any complaint/concerns which (PAP) may raise or which may arise during the pre-construction phase of the project</td>
<td>No site issue(s) to date July, 2015</td>
</tr>
<tr>
<td>Pre-Construction</td>
<td>Permanent Secretary in the Ministry Communication and Works</td>
<td>Compensation for building owned by the PAP in the amount of EC$6,000 was paid in July 2015. This compensation was for the removal of the building (craft shop) which had to be removed to facilitate land slip construction</td>
<td>Was given to the PAP just prior to the start of the sub project in July, 2015</td>
</tr>
<tr>
<td>Pre-Construction</td>
<td>PCU/ Social Development Specialist</td>
<td>Identify with PAP suitable relocation area/site as agreed to by PAP. Not required in this sub project due to PAP retirement from active tourist vending.</td>
<td>Not applicable in this sub project. PAP has agreed to retire from the vending business for health reasons in March, 2015. See agreement sign by PAP (Annex 4)</td>
</tr>
<tr>
<td>Construction Phase</td>
<td>Construction site engineer / contract consulting supervisor</td>
<td>Timely construction and delivery of building in compliance with the ESMP and ARAP</td>
<td>Constantine Land Slip completed in 2016.</td>
</tr>
</tbody>
</table>
8.0 PROCEDURES FOR GRIEVANCE REDRESS

A redress mechanism is necessary for addressing eligible concerns of affected individuals and groups who may consider themselves deprived of appropriate treatment under the project. Redress for grievances will be facilitated through the Grievance Appeal Committee.

Grievance Appeal Committee Roles

1. The Grievance Appeal Committee comprise the following persons:
   a. The Head of the Project Coordinating Unit Ministry of Finance
   b. The Head of the Physical Planning Unit Ministry of Works
   c. The Head of Lands Department Ministry of Community Development
   d. The Comptroller of Inland Revenue Department Ministry of Finance and
   e. The Social Development Specialist (RDVRP)

2. All Committee deliberations and decisions must be properly documented and preserved for records (See Annex 5, Grievance Form)

3. The Committee through the Social Development Specialist will receive and register all appeals and complaints by consulting with the complainant. The Committee will respond to all complaints with a rational justification describing the date by when the complaint will be responded to, the process with which the complaint will be considered and explaining the reason for the decision reached by the Committee.

4. The Appeals Committee will meet as required to review complaints which have been received.

5. The Committee may call on witnesses, a facilitator or expert to provide additional information, testimony or opinion. These individuals act in an advisory capacity only and their input advice or opinion will not be binding on the Committee.

6. The Committee will consider each complaint on a case by case basis. The facts surrounding the particular complaint will be examined to determine whether the case constitutes a valid complaint, if a complaint is valid the Committee is required to find fair, timely and just solution to the claim.

7. All complaints and requests for information must be recorded and filed appropriately.

The Appeals committee will be chaired by the head of the Project Coordination Unit and therefore, the PCU will provide all the necessary support to enable the committee to assume its role including clerical work and budget support. The Committee must be based in a location that lends for easy access to PAPs and other persons who may raise any claims or complaints during the implementation of the project. This will ensure that the PAPs with their grievances are not placed in a disadvantaged position when their issues are discussed. Claims and complaints will
be submitted to the Committee for thorough assessment and further required actions. The maximum time to solve a grievance or complaint is three (3 months).

**Table 5: Grievance Redress Procedures**

<table>
<thead>
<tr>
<th>Grievances from affected parties</th>
<th>• Grievances made verbally to the Social Development Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access Point</td>
<td>• The PCU serves as the access point for grievances</td>
</tr>
<tr>
<td>Grievance Log</td>
<td>• Grievances received verbally are documented, verified and signed by both parties.</td>
</tr>
<tr>
<td></td>
<td>• Grievances will be copied to the relevant authority as defined in the Land Acquisition Act.</td>
</tr>
<tr>
<td>Assessment</td>
<td>• Grievances categorized by type. Determination of eligibility of grievance.</td>
</tr>
<tr>
<td></td>
<td>• The first assessment of the grievance conducted by a Grievance Committee comprising persons drawn from the PCU and technical officers from the MOW and MOF.</td>
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<tr>
<td></td>
<td>• Letters acknowledging grievance relating to resettlement issued by the PCU to the aggrieved persons.</td>
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<tr>
<td></td>
<td>• The Social Development Specialist to provide assistance with dealing with conflict resolution and grievance. The Specialist will communicate all disputes and grievances to the PCU immediately when received. Should a dispute arise, the applicable Laws of Grenada will prevail.</td>
</tr>
<tr>
<td>Resolution and Follow-up</td>
<td>• Development of Implementation Plan for resolution of grievances.</td>
</tr>
</tbody>
</table>

**9.0 MONITORING AND EVALUATION OF THE ARAP**

The ARAP will be monitored and implemented by the PCU with the Social Development Specialist directly responsible for ensuring that OP/BP 4.12, the Bank safeguard on Involuntary Resettlement, carried out.

**Internal Monitoring**

The PCU through the Social Development and Communication Specialist is responsible for monitoring and implementation of the RAP against predetermined targets and to facilitate the work of any external monitors through effective record keeping and preparation of periodic Project Progress Report. This will include discussing contents / outcomes of these reports in consultation meetings with stakeholders, minutes of which will be recorded.
### 10.0 TIMETABLE AND BUDGET

**Table 6: Resettlement Time Table**

<table>
<thead>
<tr>
<th>Year</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarter</td>
<td>1qt</td>
<td>2qt</td>
<td>3qt</td>
<td>4qt</td>
</tr>
<tr>
<td>Description of Task/ Action</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inform affected persons</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conduct of Census Surveys</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Consultation with PAP</td>
<td></td>
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<tr>
<td>Public Consultations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Removal of Vending Booth</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payment of Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commencement of Construction Activities</td>
<td></td>
<td></td>
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</tbody>
</table>

**Table 7: RESETTLEMENT BUDGET**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Cost XCD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compensation Cost of Vending Booth</td>
<td>6,000.00</td>
</tr>
<tr>
<td>Stock Valuation</td>
<td>2,000.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8,000.00</strong></td>
</tr>
</tbody>
</table>
11.0 ANNEXES

Annex 1: Survey Form, PAP
Census/Socioeconomic Survey for Saint John’s River

November, 2014

Objective is to determine location, number, and types of persons and assets potentially affected

1. Business or Household? Business ☐ Household ☐

If Household please answer questions 2 to 9 and question 15 to 20

If Business please answer questions 10 to 14 and question 20

2. Name of head of household.................................................................

3. Gender (Male or Female (tick one) Male ☐ Female ☐

4. Address / Location on site

Plan.............................................................................................................

5. Contact numbers ..................................................................................

6. Total number of household members............................

7. Any vulnerable household members (e.g. elderly, disabled) .... Y/N....
   a. Who.................................................................
   b. How vulnerable.................................................................
   c. Special consideration.................................................................

8. Household Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Age Group (0-20) (21-40) (41-65) (66 and over)</th>
<th>Sex M/F</th>
<th>Education level</th>
<th>Source of income /employment</th>
<th>*Estimate monthly Income</th>
<th>Estimate the impacts of resettlement on incomes and living standards</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

9. Could the project lead to other impacts on yourself (and/or household members) beyond the impacts mentioned? Y/N. If yes, - What other impacts (to yourself and your family) might result from the project?.................................................................................................................................

   Will the project affect your (or your households) ability to perform daily activities? Y/N. If yes who will be impacted and how will they be impacted?.................................................................................................................................
Might the project affect your ability to engage in community activities? Y/N. If so what activity (ies) and how you/your family will be potentially impacted?

Do you have any other concern(s) about the potential impacts of the project that you would like to share? Y/N. If so please list/name concern(s).

10. What is name of Business?
11. Name of business owner
12. Type of Business
13. Number of Employees
14. Describe how project intervention will affect business and assets

<table>
<thead>
<tr>
<th>Asset description</th>
<th>Quantity of asset</th>
<th>How affected</th>
<th>Relocation /resolution options</th>
<th>Value of asset</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

15. Inventory of affected assets. What assets will be impacted by the project? (Check all that apply below, Q. 16 onwards).

16. What is the magnitude of the expected loss of assets (total or partial and the extent of displacement, physical or economic)? Indicate all that apply

✓ Land
  o Total surface Area of land affected
  o Location of land to be required
  o Current productive use of land to be acquired
  o Permanent or temporary (duration) impacts
  o Magnitude of loss (total, partial, % of land assets lost)
  o Livelihoods affected? How?
  o Physical relocation?
✓ Crops
  o Surface Area of cropped land
  o Inventory of Crops

<table>
<thead>
<tr>
<th>Crop/Trees</th>
<th>Surface Area/Number</th>
<th>Value</th>
<th>Permanent/temporary (duration) impacts</th>
<th>Magnitude of loss (% of assets)</th>
<th>Livelihood impact?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

✓ Physical Structure (list each structure / type of structure)

<table>
<thead>
<tr>
<th>Type of structure</th>
<th>Size of structure</th>
<th>Purpose/use</th>
<th>Value</th>
<th>Relocation?</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

17. Other impacted assets (wells, livestock, equipment?)

18. Public infrastructure and social services that will be affected?

19. Will income/livelihood of household be affected by the project? Y/N
   - How?
   - Duration of impacts
   - Who will be impacted (household members)
   - Other?

20. Ownership status of land/property (criteria for eligibility)
   - Formal legal rights
   - No formal legal rights but have a claim
   - No recognizable legal right
Annex 2: Meetings and Consultations Notes/Minutes 2013 – 2015

Final Design consultation with stakeholders and beneficiaries of Constantine Landslip Sub Project on Thursday March 5, 2013 at the Constantine Methodist School

Consultation began at 6:30 pm and ended at 8:20 pm

Invitations were distributed throughout the community inviting residents. Students from the Constantine Methodist School were used to deliver to their parents two days prior to the Consultation.

**Eon Mars (Social Development Specialist)**
Provided background on the nature of the consultation and the social aspect of the project. He expressed thanks to all present and applauded them for taking an active part in their community’s development.

**Carlyle Glean Jr. (Consultant)**
Discussed the objectives of the consultancy and design. He gave a detailed explanation of what the contractor is expected to do. Similar work will also be done at River Road, Sendall Tunnel and Market Square in St. Johns.

**Construction Works**
This entail but not limited to drains on the toe of the rock face, the sloping of rock face, removing trees, culverts on both sides of the wall, guard rails on top of the walls and some repaving of the road.

**Suggestions**
The placement of speed bumps on the road, persons should be employed to conduct traffic, project to start sometime in April, 2015, four local and four international firms bid on the project. Contractor will be chosen shortly.

**Questions**
Which end (top or bottom) of the project will start? Will the contractor be required to employ local workers? How long will the project last? Is the contractor a local person? Can small firms bid on these large projects? How do one handle big project? Explain mobilization cost. What is the importance of cash flow as it relates to projects?

**Observations**
All questions were answered by the Consultant however; many of the persons present were concerned about the availability of jobs that this project will provide.
Consultation with Monica Cuffie; affected tourist vendor by the Constantine Landslip sub-project.

Date: November 10, 2014
Venue: Ms. Cuffie’s Home in Boca St George’s
Purpose of Consultation: To discuss relocation options

I visited Ms. Cuffie after making arrangements for same the afternoon before to look at all the relocation options and which one she would prefer. She was very involved in the discussions suggest the following options:

- To the **St. George’s market**. She said that for thirty (30) years she was a vendor at the said market and would not be going back there period.
- To the **Annandale Tourist Site**. To which she said that currently another daughter of hers is plying similar trade there selling the said items.
- To the **Grand Etang Tourist Site**. This site was her second choice.
- To **four (4) feet from her present location**. This is her preferred choice.

It was made clear to Ms. Cuffie that the cost of relocation of her vendor’s building would be the cost of the Project Coordination Unit PCU and any lost of income during the period she would be compensated. Ms. Cuffie responded by saying that “this is closed season” meaning the tourist season has ended. Therefore there would be no need for compensation for lost of income.

I thanked Ms. Cuffie and promised to discuss with the project consultant and engineer about the logistics of relocating her building four (4) feet away from the sub project site.

We decided to meet again in three (3) weeks.
Consultation on April 12, 2015

Venue: Ms. Cuffie’s veranda at Boca, St. George’s

Present: Gabriel Henry Project Engineer DVRP, Eon Mars Social Development and Communication Specialist DVRP and Cliff Cuffie (son of Ms. Cuffie) and Ms. Monica Cuffie.

Purpose of Consultation: To inform Ms. Monica Cuffie of the market value for her building; to discuss her relocation options; to assure her that compensation would be paid prior to the dismantling of her building.

The consultation started at 2:30 pm. The Social Development and Communication Specialist thank Ms. Cuffie and her son for making the time to discuss the important matter. He informed the Cuffie’s about their rights to compensation at current market value for the cost of the building where she currently conduct her tourist vending business prior to the start of the project. Additionally, the Social Development and Communication Specialist stressed that the old building will be given to the Cuffie’s.

The project engineer let the Cuffie’s know what the current market value of the building was. They both agreed with the value of $6,000.00 and wanted to know how soon they could get the cheque. They were told by the 30th of April, 2015 by the Social Development and Communication Specialist of the DVRP. The Cuffie’s were told to prepare to relocate/ remove their building form the current site for the commencement of the project.

After looking at the relocation options with Ms. Cuffie she said “I have just turned 73 years old early in the month of March, 2015 and have decided to retire from active tourist vending business due to some health issues”.

Another discussion was carded for some time in the new month depending upon the availability of both parties.

We subsequently thanked Ms. Cuffie and her son for their time and left their premises at about 3: 20 pm
Annex 3 A: Illustration of Ms. Cuffie’s location

Ms. Cuffie’s booth location relative to where the retaining wall will be passing
Annex 3B: Picture of Completed Road Project
ANNEX 4: Compensation Agreement with PAP

COMPENSATION AGREEMENT

I, the undersigned Monica Cuffie of Boca, St. George’s, is the owner and operator of a wooden tourist vending facility with dimensions (12'x10'x8') located along the Constantine Main Road, St. George’s.

I have just turned 73 years old early in the month of March, 2015 and have decided to retire from active tourist vending business.

I agree to accept the market value EC$6,000.00 as compensation for my tourist vending booth located along the Constantine Main Road which is the site for the construction of engineered retaining wall structure to mitigate land slippage. These works are to be done under the Regional Disaster Vulnerability Reduction Project (RDVRP).

This agreement is binding and I declare that I will not claim any further compensation whatsoever.

Signed by: Monica Cuffie
Owner

Witnessed by: Cliff Cuffie (son)
Date: 03/07/2015

Witnessed by: Sonena Cuffie (daughter)
Date: 03/14/2015

Fon Mars
Social Development and Communication Specialist, RDVRP

Witnessed by: Gabriel Henry
Project Engineer, RDVRP
Date: 03/14/2015

Permanent Secretary, Ministry of Works
Date: 03/07/2015
### Annex 5: Copy of Proof of Payment to PAP

<table>
<thead>
<tr>
<th>Date</th>
<th>Order No.</th>
<th>Detailed Description of Service or article</th>
<th>Ledger Follo</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/07/2015</td>
<td></td>
<td>Amount due being compensation for tourist vending booth on Constitution Main Road which is the site for the construction of retaining wall structure to mitigate land slippage.</td>
<td></td>
<td></td>
<td>$6,000.00</td>
</tr>
</tbody>
</table>

Amount in Words: Six Thousand Dollars & Zero Cents.

**Total** $6,000.00

I certify that the above work has been carried out to my satisfaction; that the rates are according to contract or are fair and reasonable; that funds are available to meet the claim and that it is covered by the proper authority quoted above; that the amount shown is payable to the person(s) named and that the computations and castings are correct. The Stores have been taken on charge.

Date: July 07, 2015

Received this day of 20... in payment of the above account the sum of dollars and cents.

Paid By: GCB
Cheque: $37
Coins: Notes:

Signature (or mark) of Receiver
Annex 6: Grievance Form

GRIEVANCE FORM

Indicate the Nature of Grievance(s) Name.................................................................
1......................................................................................................................... Address.................................................................
.........................................................................................................................
2......................................................................................................................... Contact.................................................................
......................................................................................................................... Name of Sub Project
3.........................................................................................................................
......................................................................................................................... Date and registration of grievance
4.........................................................................................................................
.........................................................................................................................

I agree that the duration of time to solve this grievance will be no longer than three (3) months unless the Grievance Appeal Committee sees otherwise.

I agree that the Grievance Appeal Committee is the final forum for decisions on any claim for compensation of any sort and that all decisions will be guided by the applicable laws.

I will abide by the ruling of the Appeal Committee on the outcome of the grievance/complain.

_________________________________________  __________________________________________  __________________________________________
Signature of Complaint  Signature of Agent  Signature of Grievance Officer

OFFICIAL USE

The outcome of the claim is in favour of the complainant ☐

The outcome of this claim is in favour of the defendant ☐

The outcome of this claim requires further research ☐

_________________________________________
Signature of Chairperson