Detailed Procurement Plan
The Second Lao Environment and Social Project
(Revised as of January 5, 2018)

I. General
1. Project information:
   • Country/Borrower: Lao PDR
   • Project Implementing Agency: Environment Protection Fund (EPF)
2. Bank’s approval Date of the procurement Plan
   • Original Plan: January 17, 2014
   • First Revision: October 6, 2014
   • Second Revision: October 12, 2015
   • Third Revision: January 25, 2017
   • Fourth Revision: May 17, 2017
   • Fifth Revision: January 5, 2018
3. Date of General Procurement Notice:
   • Updated on: DB Reference No. WB4800-09/14, dated September 23, 2014
4. Period covered by this procurement plan:
   • January 2014 to December 2021

II. Goods and non-consulting services
1. Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement:

<table>
<thead>
<tr>
<th>Procurement Method</th>
<th>Procurement Method Threshold (US$’000)</th>
<th>Comments (Prior Review Requirement)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ICB (Goods)</td>
<td>&gt;= 600</td>
<td>All contracts above USD1.5 million</td>
</tr>
<tr>
<td>2. NCB (Goods)</td>
<td>100 - &lt;600</td>
<td>None</td>
</tr>
<tr>
<td>3. ICB (Works)</td>
<td>&gt;= 2,000</td>
<td>All contracts above USD5 million</td>
</tr>
<tr>
<td>4. NCB (Works)</td>
<td>200 - &lt;2,000</td>
<td>None</td>
</tr>
<tr>
<td>5. Shopping (Goods)</td>
<td>&lt;100</td>
<td>None</td>
</tr>
<tr>
<td>6. Shopping (Works)</td>
<td>&lt;200</td>
<td>None</td>
</tr>
<tr>
<td>7. Community procurement (Good and Works)</td>
<td>&lt;10</td>
<td>None</td>
</tr>
</tbody>
</table>

2. Prequalification: Not expected for the works/goods packages.
3. Any Other Special Procurement Arrangements: National procurement procedures as specified in Annex 1 to this Procurement Plan
4. Proposed Procedures for CDD Components (as per paragraph 3.19 of the Guidelines): Community grants to about 100 communities altogether estimated at U$4.0 million (amount will depend on sub-project proposals) will use community procurement procedures as defined in the PIM.
### Detailed Procurement Plan: Procurement Packages (prior & post reviews) with Methods and Time Schedule

#### I) Goods (prior & post reviews):

<table>
<thead>
<tr>
<th>Ref. No</th>
<th>Contract Description</th>
<th>Estimated Amount in US $</th>
<th>Startup date</th>
<th>Procurement Method</th>
<th>Pre-Qualification (Yes/No)</th>
<th>Review by Bank</th>
<th>Domestic Preference (Yes/No)</th>
<th>Expected Bid Opening Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>G01</td>
<td>C001 4x4 vehicles (3)</td>
<td>150,000</td>
<td>Oct-14</td>
<td>NCB</td>
<td>No</td>
<td>Prior</td>
<td>No</td>
<td>Nov-14</td>
<td>Completed, Champa Auto Co., Ltd</td>
</tr>
<tr>
<td>G02</td>
<td>C002 Motorcycles (2)</td>
<td>3,000</td>
<td>Oct-14</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-15</td>
<td>Grouped with sub-project, Completed, NCX Co., Ltd</td>
</tr>
<tr>
<td>G03</td>
<td>C003/4 Office equipment (desktop computer, laptop computer, printer)</td>
<td>12,800</td>
<td>Jul-14</td>
<td>Shopping</td>
<td>No</td>
<td>Prior</td>
<td>No</td>
<td>Aug-14</td>
<td>Completed, NSV Computer</td>
</tr>
<tr>
<td>G03.1</td>
<td>C003/4 8 Computers, 1 color printer 1, 2 Camera, 1 scanner</td>
<td>19,200</td>
<td>Oct-15</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-15</td>
<td>Completed, Champa IT Co.</td>
</tr>
<tr>
<td>G03.2</td>
<td>C003/4 Desktops, laptops, printers</td>
<td>11,200</td>
<td>Mar-17</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-17</td>
<td>Completed, Microinfo Import-Export Sole Co., Ltd</td>
</tr>
<tr>
<td>G03.3</td>
<td>C003/4 Desktops, laptops, printers</td>
<td>1,600</td>
<td>Mar-18</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-18</td>
<td></td>
</tr>
<tr>
<td>G04</td>
<td>C006 Other office equipment</td>
<td>25,000</td>
<td>Dec-14</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Jan-15</td>
<td>Completed, Data Com</td>
</tr>
<tr>
<td>G04.1</td>
<td>C006 Other office equipment (Office furniture)</td>
<td>5,000</td>
<td>Nov-17</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-17</td>
<td></td>
</tr>
<tr>
<td>G04.2</td>
<td>C006 Other office equipment</td>
<td>5,000</td>
<td>Nov-18</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-18</td>
<td></td>
</tr>
<tr>
<td>G04.3</td>
<td>C006 Other office equipment</td>
<td>5,000</td>
<td>Nov-19</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-19</td>
<td></td>
</tr>
<tr>
<td>G04.4</td>
<td>C006 Other office equipment</td>
<td>5,000</td>
<td>Nov-20</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-20</td>
<td></td>
</tr>
<tr>
<td>G05</td>
<td>C007 Server and accessories (2)</td>
<td>20,000</td>
<td>Feb-16</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-16</td>
<td>Completed, Microinfo Import-Export Sole Co., Ltd</td>
</tr>
<tr>
<td>G06</td>
<td>C005 Office furniture (7 set of desks and chairs, 10 filing cabinet)</td>
<td>7,000</td>
<td>Feb-16</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-16</td>
<td>Completed, Viengnoyom Furniture</td>
</tr>
<tr>
<td>G06.1</td>
<td>Office furniture</td>
<td>10,000</td>
<td>Feb-17</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-17</td>
<td>Completed, Viengnoyom Furniture</td>
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<tr>
<td>G06.2</td>
<td>Office furniture</td>
<td>2,000</td>
<td>Feb-18</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Apr-18</td>
<td></td>
</tr>
<tr>
<td>W01</td>
<td>C3.512 Office renovation</td>
<td>8,000</td>
<td>Oct-16</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Dec-16</td>
<td>Completed, VK Survey-Design construction</td>
</tr>
<tr>
<td>W02</td>
<td>C3.512 Maintenance of office space</td>
<td>15,000</td>
<td>Mar-18</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>May-18</td>
<td></td>
</tr>
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</table>

#### II) Non Consultant Services
<table>
<thead>
<tr>
<th>Ref. No</th>
<th>Contract Description</th>
<th>Estimated Amount in US $</th>
<th>Startup date</th>
<th>Procurement Method</th>
<th>Pre-Qualification (Yes/No)</th>
<th>Review by Bank</th>
<th>Domestic Preference (Yes/No)</th>
<th>Expected Bid Opening Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>NC01</td>
<td>F002 Various translation</td>
<td>57,500</td>
<td>Sept-14</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Oct-14</td>
<td>Completed, Business Consulting for Dev co.ltd</td>
</tr>
<tr>
<td>NC01.01</td>
<td>F002 Translation</td>
<td></td>
<td>Feb-18</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Mar-18</td>
<td></td>
</tr>
<tr>
<td>NC02</td>
<td>F014 Staff insurance</td>
<td>72,000</td>
<td>May-16</td>
<td>Shopping</td>
<td>No</td>
<td>Post</td>
<td>No</td>
<td>Jun-16</td>
<td>Completed, Allience</td>
</tr>
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</table>
## III. Selection of Consultants

### 1. Procurement Method Thresholds

<table>
<thead>
<tr>
<th>Selection Method</th>
<th>Procurement Method Threshold</th>
<th>Prior Review Threshold (US$’000)</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. QCBS, QBS (Firms)</td>
<td>&gt;= US$300,000</td>
<td>All contracts above 500</td>
<td></td>
</tr>
<tr>
<td>2. LCS, CQS (Firms)</td>
<td>&lt; US$300,000</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>3. Single Source</td>
<td></td>
<td>All contracts above 500</td>
<td></td>
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<tr>
<td>4. Individual</td>
<td></td>
<td>All contracts above 200 for entire project duration. All ToRs will require World Bank clearance.</td>
<td></td>
</tr>
</tbody>
</table>

**Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than US$ 200,000 equivalents per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

### 2. Detailed Procurement Plan: Consultancy Assignments with Selection Methods (prior & post reviews) and Time Schedule
<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Description of Assignment</th>
<th>Estimated Cost US$</th>
<th>Startup (Submit TORs)</th>
<th>Selection Method</th>
<th>Review by Bank (Prior/Pos)</th>
<th>Expected Proposals Submission</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>C01</td>
<td>Administration and Personnel Unit Head</td>
<td>68,100</td>
<td>Nov-14</td>
<td>IC</td>
<td>Post</td>
<td>Dec-14</td>
<td>Completed, Mrs. Hatthakone, resigned</td>
</tr>
<tr>
<td>C01.1</td>
<td></td>
<td></td>
<td>Jan-17</td>
<td>IC</td>
<td>Post</td>
<td>Feb-17</td>
<td>Completed, Chanthamany Siliya</td>
</tr>
<tr>
<td>C01.2</td>
<td></td>
<td></td>
<td>Sept 17</td>
<td>IC</td>
<td>Post</td>
<td>Dec 17</td>
<td>Completed, Mr. Khampasong Xayavong</td>
</tr>
<tr>
<td>C02</td>
<td>Financial Unit Head</td>
<td>79,170</td>
<td>Jul-14</td>
<td>IC</td>
<td>Prior</td>
<td>Aug-14</td>
<td>Completed, Mrs. Khayta</td>
</tr>
<tr>
<td>C02.1</td>
<td></td>
<td></td>
<td>Sept 17</td>
<td>IC</td>
<td>Post</td>
<td>Dec 17</td>
<td>Completed, Mrs. Oularak</td>
</tr>
<tr>
<td>C03</td>
<td>Operation Unit Head</td>
<td>60,600</td>
<td>Dec-16</td>
<td>IC</td>
<td>Post</td>
<td>Jan-17</td>
<td>Completed, Bounheng Southichack</td>
</tr>
<tr>
<td>C04</td>
<td>Finance officer</td>
<td>112,683</td>
<td>Jul-14</td>
<td>IC</td>
<td>Prior</td>
<td>Aug-14</td>
<td>Completed, Mr. Houmphanh, resigned</td>
</tr>
<tr>
<td>C04.1</td>
<td></td>
<td></td>
<td>Oct-16</td>
<td>IC</td>
<td>Post</td>
<td>Nov-16</td>
<td>Completed, Mrs Phonemala Phounvong</td>
</tr>
<tr>
<td>C05</td>
<td>Safeguard officer</td>
<td>181,500</td>
<td>Oct-14</td>
<td>IC</td>
<td>Post</td>
<td>Nov-14</td>
<td>Completed, Mrs. Phoukham, resigned</td>
</tr>
<tr>
<td>C05.1</td>
<td></td>
<td></td>
<td>Jan 16</td>
<td>IC</td>
<td>Post</td>
<td>Mar 16</td>
<td>Completed, Mr. Bounhieng</td>
</tr>
<tr>
<td>C06</td>
<td>M&amp;E Officer</td>
<td>91,087</td>
<td>Oct-14</td>
<td>IC</td>
<td>Post</td>
<td>Nov-14</td>
<td>Completed, Mr. Vannasith</td>
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<tr>
<td>C07</td>
<td>Procurement Unit Head</td>
<td>85,200</td>
<td>Jan-17</td>
<td>IC</td>
<td>Post</td>
<td>Feb-17</td>
<td>Completed, Mr. Khonesavanh</td>
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<tr>
<td>C08</td>
<td>Accountant</td>
<td>61,127</td>
<td>Aug-14</td>
<td>IC</td>
<td>Prior</td>
<td>Sept-14</td>
<td>Completed, Mr. Phetdaloun</td>
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<tr>
<td>C09</td>
<td>Accountant</td>
<td>64,277</td>
<td>Aug-14</td>
<td>IC</td>
<td>Prior</td>
<td>Sept-14</td>
<td>Completed, Ms. Thipkesone, resigned</td>
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<tr>
<td>C09.1</td>
<td></td>
<td></td>
<td>Jul-15</td>
<td>IC</td>
<td>Prior</td>
<td>Aug-15</td>
<td>Completed, Mr Kongphet</td>
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<tr>
<td>C10</td>
<td>Sub-project coordinator</td>
<td>94,743</td>
<td>Aug-14</td>
<td>IC</td>
<td>Post</td>
<td>Sept-14</td>
<td>Completed, Mr. Phanthong, resigned</td>
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<td>C10.1</td>
<td></td>
<td></td>
<td>Aug-15</td>
<td>IC</td>
<td>Post</td>
<td>Sept-15</td>
<td>Completed, Mrs. Phoukham, resigned</td>
</tr>
<tr>
<td>C10.2</td>
<td></td>
<td></td>
<td>Aug-15</td>
<td>IC</td>
<td>Post</td>
<td>Sept-15</td>
<td>Completed, Mr. Amphone, resigned</td>
</tr>
<tr>
<td>C10.3</td>
<td></td>
<td></td>
<td>Aug-15</td>
<td>IC</td>
<td>Post</td>
<td>Sept-15</td>
<td>Completed, Mr. Phornsamai</td>
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<tr>
<td>C11</td>
<td>Sub-project coordinator</td>
<td>87,932</td>
<td>Aug-14</td>
<td>IC</td>
<td>Post</td>
<td>Sept-14</td>
<td>Completed, Mr. Phansamay, resigned</td>
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<tr>
<td>C11.1</td>
<td></td>
<td></td>
<td>Nov-16</td>
<td>IC</td>
<td>Post</td>
<td>Dec-16</td>
<td>Completed, Souksakone</td>
</tr>
<tr>
<td>C12</td>
<td>Sub-project coordinator</td>
<td>100,665</td>
<td>Aug-14</td>
<td>IC</td>
<td>Post</td>
<td>Sept-14</td>
<td>Completed, Ms. Chanthamany</td>
</tr>
<tr>
<td>C12.1</td>
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<td></td>
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<td></td>
<td></td>
<td>Completed, Mr. Saysana Sithirjongsatsirinphon</td>
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<tr>
<td>C13</td>
<td>Procurement officer</td>
<td>133,518</td>
<td>May-14</td>
<td>IC</td>
<td>Prior</td>
<td>June-14</td>
<td>Completed, Mr. Khonesavanh</td>
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<tr>
<td>C14</td>
<td>Procurement officer</td>
<td>125,173</td>
<td>May-14</td>
<td>IC</td>
<td>Prior</td>
<td>June-14</td>
<td>Completed, Mr. Phonepaseuth, resigned</td>
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<td>C14.1</td>
<td></td>
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<td>Completed, Mr. Kinnakone</td>
</tr>
<tr>
<td>C15</td>
<td>Communication and fund raising officer</td>
<td>64,638</td>
<td>Jan-17</td>
<td>IC</td>
<td>Post</td>
<td>Feb-17</td>
<td>Completed, Mr Phoxai Vongphasith</td>
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<tr>
<td>C16</td>
<td>Communication assistant</td>
<td>42,561</td>
<td>Jan-15</td>
<td>IC</td>
<td>Post</td>
<td>Feb-15</td>
<td>Completed, Mr. Viengsome, resigned</td>
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<td>C16.1</td>
<td>Communication and fund raising assistant</td>
<td></td>
<td>Jan-16</td>
<td>IC</td>
<td>Post</td>
<td>Mar-16</td>
<td>Completed, Ms. Fengthong Lattana</td>
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<td>C18</td>
<td>M&amp;E assistant</td>
<td>48,344</td>
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<td>IC</td>
<td>Post</td>
<td>Feb-15</td>
<td>Completed, Mr. Saysana Sithirjongsatsirinphon</td>
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<td>C18.1</td>
<td>M&amp;E assistant</td>
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<td>Completed, Chansamai</td>
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<tr>
<td>Code</td>
<td>Number</td>
<td>Position/Role</td>
<td>Budget</td>
<td>Start</td>
<td>End</td>
<td>Type</td>
<td>Notes</td>
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<tr>
<td>C19</td>
<td></td>
<td>Procurement Assistant</td>
<td>45,149</td>
<td>Jan-15</td>
<td>IC</td>
<td>Prior</td>
<td>Feb-15 Completed, Mr. Phonesavanh, resigned</td>
</tr>
<tr>
<td>C19.1</td>
<td>A035</td>
<td>Procurement Assistant</td>
<td>45,149</td>
<td>Oct-16</td>
<td>IC</td>
<td>Prior</td>
<td>Nov-16 Completed, Mr. Phongsouk</td>
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<tr>
<td>C20</td>
<td>A035</td>
<td>Data Entry Clerk</td>
<td>47,969</td>
<td>May-14</td>
<td>IC</td>
<td>Post</td>
<td>June-14 Completed, Mr. Keomany, resigned</td>
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<tr>
<td>C21</td>
<td>A037</td>
<td>Data Entry Clerk</td>
<td>47,969</td>
<td>Jun-15</td>
<td>IC</td>
<td>Post</td>
<td>Jul-15 Completed, Mr. Soulivanh</td>
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<td>C22</td>
<td>B003</td>
<td>Project Tech Mgmt Advisor (LENS PPA)</td>
<td>355,500</td>
<td>Nov-14</td>
<td>SSS</td>
<td>Post</td>
<td>Dec-14 Continuation SSS under LENS PPA.</td>
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<tr>
<td>C23</td>
<td>B005</td>
<td>Int’l M &amp; E Advisor</td>
<td>60,000</td>
<td>Apr-17</td>
<td>IC</td>
<td>Post</td>
<td>May-17 Completed, Mr. Hiromi, contract terminated</td>
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<tr>
<td>C24</td>
<td>B006</td>
<td>Communication and Fund raising Advisor</td>
<td>22,500</td>
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<td>IC</td>
<td>Post</td>
<td>Jul-18</td>
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<tr>
<td>C25</td>
<td>B007</td>
<td>Financial Mgmt Capacity Building Advisor</td>
<td>22,500</td>
<td>Jul-14</td>
<td>IC</td>
<td>Prior</td>
<td>Aug-14 Completed, Mr. ROCH, closed</td>
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<tr>
<td>C26</td>
<td>B008</td>
<td>Procurement Mgmt Capacity Bldg Advisor</td>
<td>7,500</td>
<td>Dec-14</td>
<td>IC</td>
<td>Prior</td>
<td>Jan-15 Completed, Ms. Oithip</td>
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Procurement under National Procurement Procedures will be carried out in accordance with national regulations including the Procurement Decree #03, dated January 9, 2004 and Implementation Rule and Regulations (IRR) #0063 issued by MOF on March 12, 2004 and #0861/MOF, dated May 5, 2009 (amended version); Procurement Manual dated May 2009 and harmonized bidding documents for national competitive bidding and request for quotations agreed between Government of Lao PDR, World Bank and Asia Development Bank. In addition to the provisions stipulated in the above documents, Government and Implementing agencies for Bank financed projects shall implement the following additional provisions:

i. The request for bids/request for proposals document shall require that bidders/proposers submitting bids/proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, Bank Anti-Corruption Guidelines, including without limitation the Bank’s right to sanction and the Bank’s inspection and audit rights;

ii. Information related to award of contract including reasons for rejection of unsuccessful bidders shall be published on the implementing agency websites and/or newspaper of wide circulation.

iii. All complaints on procurement related matters including complaints arising from procurement under Bank financed Projects whilst using National Procurement Procedures shall be dealt with in accordance with Article 33 of the Procurement Decree. Borrower shall put in place an effective complaints review mechanism for dealing with procurement related complaints, and shall disclose the details in all the bidding documents. All complaints shall be recorded by the Borrower in the appropriate tracking and monitoring system, as agreed between the Bank and the Borrower.
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**CONSULTING SERVICES**

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**CONSULTING TEAM**

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**INDIVIDUAL CONSULTANTS**

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