

## Sample Procurement Plan

*(Text in italic font is meant for instruction to staff and should be deleted in the final version of the PP)*

*(This is only a sample with the minimum content that is required to be included in the PAD. The detailed procurement plan is still mandatory for disclosure on the Bank's website in accordance with the guidelines. The initial procurement plan will cover the first 18 months of the project and then updated annually or earlier as necessary).*

### I. General

1. **Bank's approval Date of the procurement Plan**
2. **Date of General Procurement Notice:**
3. **Period covered by this procurement plan:**

### II. Goods and Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: *[Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]*

	Procurement Method	Prior Review Threshold US\$	Comments
1.	ICB and LIB (Goods)		
2.	NCB (Goods)		
3.	ICB (Works)		
4.	NCB (Works)		
5.	(Non-Consultant Services)		
	<i>[Add other methods if necessary]</i>		

2. **Prequalification.** Bidders for shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.
3. **Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines:** *[Refer to the relevant CDD project implementation document approved by the Bank or delete if not applicable]*
4. **Reference to (if any) Project Operational/Procurement Manual:**
5. **Any Other Special Procurement Arrangements:** *[including advance procurement and retroactive financing, if applicable]*
6. **Summary of the Procurement Packages planned during the first 18 months after project**

July 9, 2010

**effectiveness ( including those that are subject to retroactive financing and advanced procurement)**

[List the Packages which require Bank's prior review first and then the other packages]

1	2	3	4	5	6	7
Ref. No.	Description	Estimated Cost US\$ million	Packages	Domestic Preference (yes/no)	Review by Bank (Prior / Post)	Comments
	Summary of the ICB (Works)					
	Summary of the ICB (Goods)					
	Summary of the NCB (Works)					
	Summary of the NCB (Goods)					
	Summary of the ICB (Non-Consultant Services)					

### **III. Selection of Consultants**

- 1. Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

	Selection Method	Prior Review Threshold	Comments
1.	Competitive Methods (Firms)		
2.	Single Source (Firms)		
3.	Individual		

- 2. Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$\_\_equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.
- 3. Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable or delete if not applicable]
- 4. Consultancy Assignments with Selection Methods and Time Schedule**

1	2	3	4	5	6
Ref. No.		Estimated	Packages	Review	Comments

	<b>Description of Assignment</b>	<b>Cost US\$ million</b>		<b>by Bank (Prior / Post)</b>	
	Summary of number of contracts that will be let under QCBS				
	Summary of number of contracts that will be let under other methods				<i>CQS</i>

**PROCUREMENT PLAN Belarus : BELARUS PUBLIC FINANCIAL MANAGEMENT MODERNIZATION PROJECT**

**General Information**  
**Country:** Belarus **Bank / Approval Date of the Original Procurement Plan:** 2017-03-01  
**Project ID:** P146997 **Revised Plan Date(s): (comma delineated, leave blank if none)** 2018-05-12  
**Project Name:** BELARUS PUBLIC FINANCIAL MANAGEMENT MODERNIZATION PROJECT **GNP Date:** 2017-02-25  
**Loan / Credit No.:** IBRD / 86060  
**Executing Agency(ies):** Ministry of Finance of the Republic of Belarus

**WORKS**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

**GOODS**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
BY-MOF RB-8691-GO-RFO / User support software	IBRD / 86060	PFM IT solutions	Post	Request for Quotations	Limited	Single Stage - One Envelope		100,000.00	97,000.00	Signed								2017-02-28				2017-03-14	2017-03-14	2017-04-20	2017-04-05	2017-07-01	2017-05-31	2018-07-30
BY-MOF RB-8574-GO-RFB / Budget transparency data analysis software, BI tools (acquisition of licenses)	IBRD / 86060	Budget management regulations and procedures	Prior	Request for Bids	Open - International	Single Stage - One Envelope		350,000.00	19.92	Signed					2017-02-27			2017-02-27				2017-03-14	2017-03-14	2017-04-20	2017-04-05	2017-07-01	2017-05-31	2018-07-30
BY-MOF RB-8695-GO-RFO / Procurement and installation of software for retrieving the required data from the database (ETL)	IBRD / 86060	Budget management regulations and procedures	Post	Request for Quotations	Limited	Single Stage - One Envelope		100,000.00	99,998.00	Signed								2017-02-27							2017-04-03	2017-05-30	2018-05-02	
BY-MOF RB-8473-GO-RFB / Procurement of Software for Business Process Management	IBRD / 86060	PFM IT solutions	Post	Request for Bids	Open - International	Single Stage - One Envelope		300,000.00	300,000.00	Signed					2017-03-10	2017-03-09	2017-04-20				2017-04-23	2017-04-20	2017-05-23	2017-06-27	2017-07-10	2017-07-31	2018-08-08	
BY-MOF RB-8694-GO-RFB / Upgrading of IT solution for automation of debt management processes	IBRD / 86060	PFM IT solutions	Post	Request for Bids	Open - International	Single Stage - One Envelope		500,000.00	0.00	Pending Implementation					2018-06-01			2018-06-06				2018-07-18	2018-08-17		2019-01-01		2019-08-30	
BY-MOF RB-8688-GO-RFB / ASFS IT Infrastructure Upgrade. Procurement of hardware software licenses, in order to establish a backup data warehouse	IBRD / 86060	PFM IT solutions	Prior	Request for Bids	Open - International	Single Stage - One Envelope		350,000.00	318,450.00	Signed					2017-07-21	2017-09-07	2017-07-28	2017-09-11			2017-09-08	2017-10-24	2017-10-08	2017-12-19	2018-01-23	2018-02-05	2019-02-24	
BY-MOF RB-8748-GO-RFB / Equipment for MoF Training Center - videoconferencing systems, equipment for simultaneous translation and multiboards	IBRD / 86060	Change management	Post	Request for Bids	Open - International	Single Stage - One Envelope		290,000.00	209,532.24	Signed					2017-09-15	2017-11-10	2017-09-20	2017-11-10			2017-11-01	2017-12-28	2017-12-01	2018-01-19	2018-04-17	2018-02-26	2019-02-13	
BY-MOF RB-26236-GO-RFO / Equipment for MoF Training Centre - personal computers, notebooks, desktop computers.	IBRD / 86060	Change management	Post	Request for Quotations	Open - National	Single Stage - One Envelope		100,000.00	99,870.30	Signed								2017-09-06							2017-11-01	2017-10-24	2018-04-30	
BY-MOF RB-26242-GO-RFO / Equipment for MoF Training Centre - furniture for classrooms	IBRD / 86060	Change management	Post	Request for Quotations	Open - National	Single Stage - One Envelope		10,000.00	1.31	Signed								2017-09-01							2017-10-27	2017-09-13	2018-04-25	
BY-MOF RB-56702-GO-RFB / Software for budget transparency improvement and analytical work BI tools (acquisition of licenses)	IBRD / 86060	Budget management regulations and procedures	Post	Request for Bids	Open - International	Single Stage - One Envelope		110,000.00	0.00	Pending Implementation					2018-07-01			2018-07-01				2018-08-12	2018-09-11		2019-01-02		2019-04-01	

**NON CONSULTING SERVICES**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual		
BY-MOF RB-56724-NC-DIR / Technical support to user support software	IBRD / 86060	PFM IT solutions	Post	Direct Selection	Direct			50,000.00	0.00	Pending Implementation							2018-09-03									2018-10-15		2020-09-30

**CONSULTING FIRMS**

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
BY-MOF RB-8647-CS-QCBS / Macroeconomic and macro fiscal forecasting	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		625,000.00	0.00	Pending Implementation	2017-05-01		2017-05-22		2017-07-05				2017-08-02		2017-09-01		2017-10-06		2017-11-01		2018-11-30	
BY-MOF RB-8648-CS-QCBS / Revenue forecasting	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		400,000.00	221,810.00	Signed	2017-04-02	2017-04-18	2017-04-23	2017-05-19	2017-06-06	2017-09-08			2017-07-04	2017-09-28	2017-08-03	2017-10-27	2017-09-07	2017-11-16	2017-10-12	2017-12-27	2018-11-09	
BY-MOF RB-8650-CS-QCBS / Medium term and program budgeting	IBRD / 86060	Budget management regulations and procedures	Prior	Quality And Cost-Based Selection	Open - International		900,000.00	580,815.50	Signed	2017-03-15		2017-04-05	2017-04-03	2017-05-19	2017-08-09			2017-06-16	2017-09-07	2017-07-16	2017-12-20	2017-08-06	2018-03-14	2017-08-01	2018-03-28	2018-11-30	

BY-MOF RB-8652-CS-QCBS / Improvement of budget execution	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		350,000.00	0.00	Pending Implementation	2017-07-01	2017-07-22		2017-09-04		2017-10-02	2017-11-01	2017-12-06	2018-01-10	2019-10-01						
BY-MOF RB-8687-CS-QCBS / Design of IFMIS, including description of business processes, analysis of existing solutions, IFMIS Specifications and Bidding Documents Development	IBRD / 86060	PFM IT solutions	Prior	Quality And Cost-Based Selection	Open - International		1,100,000.00	0.00	Under Implementation	2017-09-01	2017-09-22		2017-11-05		2017-12-03	2018-01-02	2018-02-06	2018-04-01	2019-09-30						
BY-MOF RB-8692-CS-QGS / Design of IT solution for automation of debt management processes	IBRD / 86060	PFM IT solutions	Post	Consultant Qualification Selection	Open - International		200,000.00	0.00	Pending Implementation	2017-07-01	2017-07-22		2017-09-04				2017-10-04	2017-12-01	2018-06-30						
BY-MOF RB-8750-CS-QGS / Budget transparency	IBRD / 86060	Budget management regulations and procedures	Post	Consultant Qualification Selection	Open - International		300,000.00	0.00	Pending Implementation	2017-06-01	2017-06-22		2017-08-05				2017-09-04	2018-01-01	2018-10-30						
BY-MOF RB-8651-CS-QCBS / Improvement of the debt management system	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		400,000.00	0.00	Under Implementation	2017-04-01	2017-03-17	2017-04-22	2017-06-19	2017-06-05		2017-07-03	2017-08-02	2017-09-06	2017-10-11	2018-10-09					
BY-MOF RB-8653-CS-QCBS / Accounting and financial reporting	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		1,000,000.00	987,190.00	Signed	2017-03-15	2017-02-20	2017-04-05	2017-04-12	2017-05-19	2017-06-28	2017-06-16	2017-06-08	2017-07-16	2017-08-21	2017-08-20	2017-10-05	2017-09-24	2017-11-29	2019-10-30	
BY-MOF RB-8699-CS-QGS / Audit	IBRD / 86060	Change management	Prior	Consultant Qualification Selection	Open - National		50,000.00	5,000.00	Signed	2017-08-27	2017-08-22	2017-09-17		2017-10-22	2017-12-24				2017-11-05	2018-01-09	2017-12-31	2018-01-18	2019-10-29		
BY-MOF RB-8654-CS-QGS / Internal control and audit	IBRD / 86060	Budget management regulations and procedures	Post	Consultant Qualification Selection	Open - International		350,000.00	0.00	Canceled	2017-04-01	2017-03-20	2017-04-22	2017-05-12	2017-06-05				2017-07-05	2017-10-01	2019-03-31					
BY-MOF RB-26220-CS-QCBS / Internal control and audit	IBRD / 86060	Budget management regulations and procedures	Post	Quality And Cost-Based Selection	Open - International		350,000.00	323,385.00	Signed	2017-08-25	2017-03-20	2017-08-26		2017-09-28	2017-09-28		2017-10-26	2017-10-27	2017-11-25	2018-01-08	2017-12-30	2018-01-19	2018-02-03	2018-03-12	2019-09-30

**INDIVIDUAL CONSULTANTS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
BY-MOF RB-8649-CS-INDV / Tax expenditures	IBRD / 86060	Budget management regulations and procedures	Post	Individual Consultant Selection	Open	150,000.00	0.00	Under Implementation	2017-07-01	2017-05-28	2017-08-19		2017-09-09		2017-10-01		2018-12-31		
BY-MOF RB-8696-CS-CDS / Procurement consultant services under the project	IBRD / 86060	Change management	Prior	Direct Selection	Direct	50,000.00	49,998.00	Signed	2017-05-01	2017-05-18	2017-05-04	2017-05-31			2017-05-17	2017-06-07	2019-08-30		
BY-MOF RB-8697-CS-CDS / Financial management consultant services under the project	IBRD / 86060	Change management	Prior	Direct Selection	Direct	50,000.00	49,998.00	Signed	2017-05-01	2017-05-19	2017-05-04	2017-05-30			2017-05-17	2017-06-07	2019-08-30		
BY-MOF RB-8698-CS-CDS / PIU assistant (translator)	IBRD / 86060	Change management	Prior	Direct Selection	Direct	50,000.00	0.00	Canceled	2017-05-01	2017-03-31	2017-05-04				2017-05-17		2019-08-30		
BY-MOF RB-15220-CS-INDV / PIU assistant (translator)	IBRD / 86060	Change management	Prior	Individual Consultant Selection	Open	50,000.00	32,312.00	Signed	2017-05-15	2017-05-19	2017-05-25	2017-05-31	2017-06-01	2017-06-13	2017-06-27	2017-06-19	2019-09-30		