The Honourable Audley Shaw, CD, MP  
Minister of Finance and the Public Service  
Ministry of Finance and the Public Service  
30 National Heroes Circle  
Kingston 4  
Jamaica

Re: IBRD Loan 8329-JM (Additional Financing for the Jamaica Social Protection Project)  
Additional Instructions: Disbursement Letter – 1st Amendment

Excellency:

I refer to the Loan Agreement between International Bank for Reconstruction and Development (the “Bank”) and Jamaica (the “Borrower”) for the above-referenced project, dated March 12, 2014. The Agreement provides that the Bank may issue additional instructions regarding the withdrawal of the proceeds of Loan No. 8329-JM (“Loan”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions.

This is the first amendment of the Disbursement Letter date March 12, 2014 for the above referenced project. This letter restates Section II (vi) in order to modify the Designated Account ceiling. All other provisions and attachments of the Disbursement Letter dated March 12, 2014 shall remain in force and effect.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Loan is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Loan:

- For Part 1(a) and 2(b) of the Project  
  o Reimbursement

- For Part 1(b), 2(a), 2(c), 2(d), 2(e), 3 and 4 of the Project  
  o Reimbursement and Advance  
  o Direct Payment (available, as necessary)
(ii) **Disbursement Deadline Date (subsection 3.7).** The Disbursement Deadline Date is four (4) months after the Closing Date specified in Section IV.B.2. of Schedule 2 to the Loan Agreement. Any changes to this date will be notified by the Bank.

(iii) **Disbursement Conditions (subsection 3.8).** Please refer to the Disbursement Condition in Section IV.B.1 of Schedule 2 to the Loan Agreement.

II. Withdrawal of Loan Proceeds

(i) **Authorized Signatures (subsection 3.1).**
An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street, N.W.
Washington, DC 20433
United States of America
Attention: Ms. Sophie Sirtaine, Country Director

(ii) **Applications (subsections 3.2 - 3.3).** Please provide completed and signed (a) applications for withdrawal, together with supporting documents, to the address indicated below:

The World Bank
SCN, Quadra 02, Lote A
Edificio Corporate Finance Center
7º andar
70712-900 Brasilia, D.F.
Brazil
Attention: Loan Department

(iii) **Electronic Delivery (subsection 3.4)** The Bank may permit the Borrower to electronically deliver to the Bank, Applications (with supporting documents) through the Bank’s Client Connection, web-based portal. The option to deliver Applications to the Bank by electronic means may be effected if: (a) the Borrower has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials ("SIDC") from the Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Borrower have registered as users of Client Connection. If the Bank agrees, the Bank will provide the Borrower with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Borrower may continue to exercise the option of preparing and delivering Applications in paper form. The Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Borrower.
(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Borrower confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of Secure Identification Credentials") provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications is United States Dollar (USD) 40,000 equivalent.

(vi) Advances (sections 5 and 6) - For Parts 1(b), 2(a), 2(c), 2(d), 2(e), 3 and 4 of the Project

- **Type of Designated Account** (subsection 5.3): Segregated

- **Currency of Designated Account** (subsection 5.4): USD

- **Financial Institution at which the Designated Account will be opened** (subsection 5.5): Bank of Jamaica

- **Ceiling** (subsection 6.1): forecast for 2 periods as provided in the Interim Financial Report

III. Reporting on Use of Loan Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement** – For Part 1(a) and 2(b) of the Project:
  
  - Project Report, including an Interim Financial Report in the form attached (Attachment 4) together with a summary of the PATH payments and Stipends (the Conditional Cash Transfer Payments as defined in the Loan Agreement) by benefit type for the payment period, an extract from the bank statement of the Minister of Labor and Social Security’s beneficiary account for the PATH, and for the stipends.

- **For requests for Reimbursement** – For Parts 1(b), 2(a), 2(c), 2(d), 2(e), 3 and 4 of the Project:
  
  - Project Report, including an Interim Financial Report in the form attached (Attachment 4); and
  
  - List of payments against contracts that are subject to the Bank’s prior review, in the form attached (Attachment 5)
• **For reporting eligible expenditures paid from the Designated Account — For Part 1(b), and Parts 2(a), 2(c), 2(d), 2(e), 3 and 4 of the Project:**

  o Project Report, including an Interim Financial Report in the form attached (Attachment 4);

  o A Designated Account activity reconciliation statement (Attachment 6) and bank statement(s) should be submitted with each withdrawal application reporting on the use of Loan proceeds from the Designated Account; and

  o List of payments against contracts that are subject to the Bank's prior review, in the form attached (Attachment 5).

• **For requests for Direct Payment — For Parts 1(b), 2(a), 2(c), 2(d), 2(e), 3 and 4 of the Project:** Records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** The period set out in the Loan Agreement for provision of the Project Report – one report for each four month period.

IV. Other Important Information


If you have not already done so, the Bank recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information. All Borrower officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Faly Diallo, Finance Officer, at fdiallo@worldbank.org, using the above Project Name and Loan number as reference.

Yours sincerely,

Faly Diallo
Finance Officer
WFALN - Loan Operations
Attachments (as previously provided in the original letter):

2. Form for Authorized Signatures
4. Interim Financial Report
5. Form of Payments Against Contracts Subject to the Bank’s Prior Review
6. Designated Account activity reconciliation statement

Cc with copies: Darlene Morrison
   Deputy Financial Secretary
   Ministry of Finance and Public Service
   30 National Heroes Circle
   Kingston 4
   Jamaica