Mr. Agus Suprijanto  
Director General of Treasury  
Ministry of Finance  
Jl. Lapangan Banteng Timur 2-4  
Jakarta Pusat  

Dear Mr. Suprijanto:  

Re: IBRD Loan 8213-ID  
(National Community Empowerment Program in Urban Areas for 2012-2015)  
Additional Instructions: Disbursement

I refer to the Loan Agreement between Republic of Indonesia (the “Borrower”) and the International Bank for Reconstruction and Development (the “Bank”) for the above-referenced project, dated December 28, 2012. The Agreement provides that the Bank may issue additional instructions regarding the withdrawal of the proceeds of Loan No. 8213-ID (“Loan”). This letter (“Disbursement Letter”), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, (“Disbursement Guidelines”) (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Loan is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Loan:

- Reimbursement
- Advance
- Direct Payment

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is four (4) months after the Closing Date specified in the Loan Agreement. Any changes to this date will be notified by the Bank.

(iii) Disbursement Conditions (subsection 3.8). Please refer to the Disbursement Condition(s) in the Loan Agreement.
II. Withdrawal of Loan Proceeds

(i) Authorized Signatures (subsection 3.1). Applications for this Loan will be signed by the officials authorized to sign Applications as indicated in the Ministry of Finance letters No. SKU-240/MK/2011, dated October 4, 2011; No. S-11280/PB/2011, dated December 7, 2011; and No. S-3842/PB/2012 dated April 30, 2012. Please notify us promptly should there be any change in the authorized officials in this regard.

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed applications for withdrawal, together with supporting documents, to the address indicated below:

The World Bank Office Jakarta (WBOJ)
Jakarta Stock Exchange Building, Tower 2, 12th Floor
Jl. Jenderal Sudirman Kav. 52-53, Jakarta 12190, Indonesia

Attention: Disbursement Team

(iii) Electronic Delivery (subsection 3.4) The Bank may permit the Borrower to electronically deliver to the Bank Applications (with supporting documents) through the Bank’s Client Connection, web-based portal. The option to deliver Applications to the Bank by electronic means may be effected if: (a) the Borrower has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification devices (“Tokens”) from the Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Borrower have registered as users of Client Connection. If the Bank agrees, the Bank will provide the Borrower with Tokens for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Borrower may continue to exercise the option of preparing and delivering Applications in paper form. The Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Borrower.

(iv) Terms and Conditions of Use of Tokens to Process Applications. By designating officials to accept Tokens and by choosing to deliver the Applications electronically, the Borrower confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of Tokens”) provided in Attachment 2; and (b) to deliver the Terms and Conditions of Use of Tokens to each such official and to cause such official to abide by these terms and conditions.

(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for reimbursement and direct payment is: 20% of advances to the designated account.
(vi) **Advances (sections 5 and 6).**

- **Type of Designated Account (subsection 5.3):** Segregated. One segregated designated account will be established for the project and managed by the Directorate General of the Treasury Department of the Ministry of Finance.

- **Currency of Designated Account (subsection 5.4):** US$ (United States Dollar).

- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** Bank Indonesia or another financial institution acceptable to the Bank.

- **Ceiling (subsection 6.1):** Forecast for two (2) quarters as provided in the quarterly Interim Financial Report

III. **Reporting on Use of Loan Proceeds**

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Interim Financial Report in the form attached (Attachment 3)

- **For reporting eligible expenditures paid from the Designated Account:**
  - Interim Financial Report in the form attached (Attachment 3)

- **For requests for Direct Payment:** Records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices, etc.

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** The period set out in the Loan Agreement for provision of Interim Financial Reports, i.e. quarterly.

(iii) **Other Supporting Documentation Instructions:** Copies of bank statement of the designated account should be attached to Application for Withdrawal for replenishment of designated account.

IV. **Other Disbursement Instructions:**

(i) In the case of the first request for withdrawal submitted to the Bank before any withdrawal has been made, i.e. request for initial advances, the Borrower shall submit to the Bank only a statement with the projected sources and applications of funds for the Project for the period following the date of such request.
(ii) Disbursement by the Bank for the Kelurahan Grants under Part 2(a) of the Project will be done through reimbursement where the Borrower pre-finances the Bank’s share and disbursement by the Bank for Kelurahan Grants under Part 2(b) of the Project will be done through advances to the Designated Account or reimbursement where the Borrower pre-finances the Bank’s share, if needed.

V. Other Important Information


If you have not already done so, the Bank recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Loan, and retrieve related policy, financial, and procurement information. All Borrower officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact Chau-Ching Shen, Senior Finance Officer at loanaw@worldbank.org or the Disbursement Team in WBOJ using the above reference.

Yours sincerely,

[Signature]
Yogana Prasta
Acting Country Director, Indonesia

Attachments

1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
3. Form of Interim Financial Report

Cc: 1. Mr. Robert Pakpahan, Expert Staff to the Minister of Finance on State Revenue, With Full Mandate as Director General of Debt Management, Ministry of Finance
2. Mr. Guratno Hartono, Director of Building and Neighborhood Development, DG Human Settlements, Ministry of Public Works, Indonesia
Attachment 2

Terms and Conditions of Use of Secure Identification Devices
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation

January 20, 2010

The World Bank (Bank)\(^1\) will provide secure identification devices (Tokens) to permit the Borrower\(^2\) to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

A. **Identification of Users.**

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide Tokens to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.

2. Each Signatory must register as a user on the Bank’s Client Connection (CC) website (https://clientconnection.worldbank.org) prior to delivery of Tokens. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

B. **Distribution, Initialization and Return of Tokens.**

1. The Bank will physically deliver a Token to each Signatory in a manner to be determined by and satisfactory to the Bank.

2. At the time of delivery of a Token to a Signatory, the Signatory will receive a copy of these Terms and Conditions of Use for purposes of initializing the Token.

3. The Bank will verify that the Token, Temporary Password and Terms and Conditions of Use have been duly delivered to and received by the CC User.

4. Promptly upon receipt of the Token and Terms and Conditions of Use, the Signatory will access CC using his/her account name and CC Password and register his/her Token and set a personal identification number (PIN) to be used in connection with the use of his/her Token.

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\(^1\) “Bank” includes IBRD and IDA.

\(^2\) “Borrower” includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.
after which the Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Upon initialization of the Token, the Signatory will be a “Token User”. The Bank will maintain in its database a user account (Account) for each Token User for purposes of managing the Token of the Token User. Neither the Borrower nor the Token User will have any access to the Account.

5. Prior to first use of the Token by the Token User for delivering Applications, the Borrower shall ensure that the Token User has received training materials provided by the Bank in use of the Token.

6. Tokens shall be promptly returned to the Bank upon request of the Bank.

C. Management of Tokens.

1. Tokens will remain the property of the Bank.

2. Use of the Token is strictly limited to use in the delivery of Applications by the Token User in the manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other use of the Token is prohibited.

3. The Bank assumes no responsibility or liability whatsoever for any misuse of the Token by the Token User, other representatives of the Borrower, or third parties.

4. The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation and warranty being expressly relied upon by the Bank in delivery of a Token to each Token User) that each Token User is provided, understands and will abide by, these Terms and Conditions of Use, including without limitation the following:

Security

4.1. The Token User shall not reveal his/her PIN to anyone or store or record the PIN in written or other form.

4.2. The Token User shall not allow anyone else to utilize a Token to deliver an Application to the Bank.

4.3. The Token User shall always logout from CC when not using the system. Failure to logout properly can create a route into the system that is unprotected.

4.4. If the Token User believes a third party has learned his/her PIN or has lost his/her Token he/she shall immediately notify clientconnection@worldbank.org.

4.5. The Borrower shall immediately notify the Bank at clientconnection@worldbank.org of any lost, stolen or compromised Tokens, and take other reasonable steps to ensure such Tokens are disabled immediately.
Care of Tokens

4.6. Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Token.

4.7 Without derogating from these Terms and Conditions of Use, other technical instructions on the proper use and care Tokens are available at http://www.rsa.com.

5. Replacement

5.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Tokens will be replaced at the expense of the Borrower.

5.2. The Bank reserves the right, in its sole discretion, not to replace any Token in the case of misuse, or not to reactivate a Token User’s Account.

6. Reservation of Right to disable Token

6.1. The Borrower shall reserve the right to revoke the authorization of a Token User to use a Token for any reason.

6.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a Token, de-activate a Token User’s Account or both.
### Part I

1. Cumulative advances to end of current reporting period
2. Cumulative expenditures to end of last reporting period
3. Outstanding advances to be accounted (1-2)

### Part II

4. Opening SA balance at beginning of reporting period (as of ...............)
5. Add/Subtract: Cumulative adjustments (if any) *
6. Advances from the World Bank during reporting period
7. Add 5 and 6
8. Outstanding advances to be accounted for (4+7) ** must be same as item 3)

### Part III

9. Closing SA balance at end of current reporting period (as of ...............)
10. Add/subtract: Cumulative adjustment (if any) **
11. Expenditures for current reporting period
12. Add 10+11
13. Add 9+12

### Explanation

#### Explanations

<table>
<thead>
<tr>
<th><strong>Explanation for item 5 (if not zero):</strong></th>
<th>FMR &amp; AW Ref.</th>
<th>Amount (+/-)</th>
<th>Remarks</th>
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<th>Amount (+/-)</th>
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Summary Sheet for Payments of Contracts Subject to Prior Review
Quarter: 

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<tr>
<th>Item No.</th>
<th>Disbursement Category</th>
<th>Office Issuing SP2D No.</th>
<th>Cross-Ref SP2D No.</th>
<th>Date of Payment (SP2D)</th>
<th>Contract No. and Date</th>
<th>Supplier/Contractor Name</th>
<th>Contract Value (incl. Add)</th>
<th>Total Amount Paid to Contractor (GOI+IBRD+PPN)</th>
<th>WB Financing %</th>
<th>Amount of WB portion paid</th>
<th>Exchange Rate Applied</th>
<th>Amount Charged to SA (USD eqv)</th>
<th>WB’s contract ref.</th>
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Subtotal

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**/ Please have a separate line item if the WB’s financing percentage is different

**/ Please check these ref. through Client Connection

*must reconcile with Form 1A Item 11*
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<th>Item No.</th>
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<th>Threshold for SOE (USD eqv)</th>
<th>Number of SP2D covered</th>
<th>Country of supplier/consultant/training</th>
<th>Total Paid to Contractors/Expenditures (GOI+IBRD+PPN)</th>
<th>WB Financing %</th>
<th>Amount of WB portion paid</th>
<th>Average Exchange Rate</th>
<th>Amount Charged to SA (USD eqv)</th>
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<th>Contract Value (incl. Add)</th>
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<th>WB Financing %</th>
<th>Amount of WB portion paid</th>
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*/ Please have a separate line item if the WB financing percentage is different
### PNPM URBAN 2012-2015

#### Project Cash Forecast

For the Quarter Ending mm/dd/yyyy

<table>
<thead>
<tr>
<th>Disbursement Category</th>
<th>(a) GOI+WB Cash Requirement for Quarter ending mm/dd/yyyy (IDR)</th>
<th>(b) GOI+WB Cash Requirement for Quarter ending mm/dd/yyyy (IDR)</th>
<th>(c) = (a) + (b) (IDR)</th>
<th>(d) GOI Cash Requirement next two quarters (six months) (IDR)</th>
<th>(e) WB Cash Requirement next two quarters (six months) (IDR)</th>
<th>(f) WB Cash Requirement next two quarters (six months) (USD)</th>
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**NOTE:**
Exchange rate applied = Rp................. / USD

must reconcile with Form 1A Item 15
## Project Sources and Uses of Funds

**PNPM URBAN 2012-2015**

**Project Sources and Uses of Funds**

For the quarter ending **dd/mm/yy**

**currency:**

<table>
<thead>
<tr>
<th>Actual / i</th>
<th>Planned</th>
<th>Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Quarter / ii</td>
<td>Year-To Date</td>
<td>Cumulative To-Date / iii</td>
</tr>
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</tr>
<tr>
<td>Current Quarter / ii</td>
<td>Year-To Date</td>
<td>Cumulative To-Date / iii</td>
</tr>
</tbody>
</table>

### Sources of Funds

- **GOI** (Counterpart; RPMurni; Outstanding; SBUN)
- The World Bank
- Other Donor/lender

### Total Sources of Fund

### Uses of Funds (by Category)

1...

2...

3...

Sub Total

- **Non Bank Financed (Rupiah Murni)**

### Total Uses of Fund

---

**NOTE:**

1. **Sources of Fund**
   - Actual: include WB portions and GOI counterpart funds
   - Planned: to be completed with the approved budget; especially for the current quarter this must be completed with the previous quarter's cash forecast

2. **Uses of Fund**
   - Actual: project expenditures by categories for the WB portions plus GOI counterpart funds
   - Planned: "Year to date" to be completed with the approved budget (DIPA); "Cumulative to date" to be completed with amount in PAD

3. "Current Quarter" covers the expenditures claimed to be eligible reported in the quarter

4. "Year to Date" covers accumulative expenditures during the year

5. "Cumulative to Date" covers expenditures since the beginning of the project until the current quarter

6. "Non Bank Financed" covers GOI expenditures related to the project other than the GOI counterpart funds
### IFR-2

**PNPM URBAN 2012-2015**

**Project Uses of Funds by Category**

for the quarter ending ...........

### Expenditures in the Current Quarter

<table>
<thead>
<tr>
<th>Uses of Funds (by Category)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
</tr>
<tr>
<td>Rp</td>
</tr>
</tbody>
</table>

### Expenditures in Year to Date

<table>
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### Cumulative Expenditures to Date

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</tbody>
</table>

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*Please have a separate line item if the WB' financing percentage is different*