Son Excellence Monsieur Jude Alix Patrick Salomon  
Ministre de l'Economie et des Finances  
Ministère de l'Economie et des Finances  
Palais des Ministères  
5, Ave Charles Sumner/Turgeau  
Port-au-Prince  
République d'Haiti  

Re: HAITI: IDA Grant No. H864-0-HT  
HRITF Grant TF014474  
(Improving Maternal and Child Health through Integrated Social Services Project)  

Additional Instructions: Disbursement Letter – Second Amendment and Restatement

Excellency:

I refer to the Agreement Providing for the Amendment and Restatement of Financing Agreement ("Agreement") between the International Development Association (the "Association") and Republic of Haiti (the "Recipient") for the above-referenced project, dated May 3, 2017 and the Agreement Providing for the Amendment and Restatement of Multi Donor Trust Fund for Health Results Innovation Grant Agreement ("Agreement") dated May 3, 2017. The Agreement provides that the Association may issue additional instructions regarding the withdrawal of the proceeds of Grant H-864-0-HT and HRITF Grant TF014474. This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

This letter is the Second Amendment and Restatement of the Disbursement Letter dated June 14, 2013 to: (i) to combine the Disbursement Letters of IDA H-864-0HT and TF014474 into this new Amended and Restated Disbursement Letter, (ii) to introduce new instructions with regard to the management of the Designated Account, (iii) to allow for UN Advance to UNFPA and, (iv) to introduce instructions for disbursement related to the CER component. This Amended and Restated Disbursement Letter replace and supersedes (i) the Disbursement Letter of IDA H-864-0-HT dated June 14, 2013, (ii) the First Amended Disbursement Letter of IDA H-864-0-HT dated October 31, 2016 and, (iii) the Disbursement Letter of TF014474 dated June 14, 2013.
The attached World Bank\(^1\) Disbursement Guidelines for Projects, dated February 2017, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) **Disbursement Methods** *(section 2).* The following Disbursement Methods may be used under the Grant:

- Reimbursement
- Advance
- Direct Payment
- Special Commitment

(ii) **Disbursement Deadline Date** *(subsection 3.7).* The Disbursement Deadline Date is four (4) months after the Closing Date specified in Section IV.B.2 of Schedule 2 to the Financing Agreement. Any changes to this date will be notified by the Association.

(iii) **Disbursement Conditions** *(subsection 3.8).* Please refer to the Disbursement Conditions in Section IV.B.1. of Schedule 2 to the Financing Agreement.

II. Withdrawal of Grant Proceeds

(i) **Authorized Signatures** *(subsection 3.1).* An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank  
1818 H Street, N. W.  
Washington, DC 20433  
United States of America  
Attention: Mary Barton-Dock  
Special Envoy to Haiti  
Latin America and the Caribbean Region

\(^1\) "World Bank" includes The International Bank for Reconstruction and Development (IBRD) and International Development Association (IDA).
(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank  
Disbursement Management Group  
CTRLA-Regional Center Zagreb  
The World Bank  
Radnicka 80/9, 10 000 Zagreb, Croatia

(iii) Electronic Delivery (subsection 3.4) The Association may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the Association by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the Association for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the Association agrees, the Association will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of SIDC”) provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

Ministère de la Santé Publique et de la Population (MSPP)
Eligible expenditures corresponding to Categories 2, 6 and 7 of Section IV.A.2 of Schedule 2 of the IDA Financing Agreement providing for the Amendment and Restatement of the Financing Agreement and Categories 1 and 2 of Section IV.A.2 of Schedule 2 of the Agreement providing for the Amendment and Restatement of the HRITF Grant Agreement

(v) Minimum Value of Applications (subsection 3.5). The minimum value of applications for Reimbursement, Direct Payment and Special Commitment will be United States Dollars (USD) $50,000.

(vi) Advances (sections 5 and 6): Designated Account A for Categories 2, 6 and 7 of Section IV.A.2 of Schedule 2 of the Agreement providing for the Amendment and Restatement of the
Financing Agreement and Categories 1 and 2 of Section IV.A.2 of Schedule 2 of the Agreement providing for the Amendment and Restatement of the Grant Agreement.

- Type of Designated Account (subsection 5.3): Segregated
- Currency of Designated Account (subsection 5.4): United States Dollars (USD)
- Financial Institution at which the Designated Account Will Be Opened (subsection 5.5): BRH - Banque de la République d’Haïti
- Ceiling (subsection 6.1): USD $14,000,000.

Fonds d'Assistance Economique et Sociale (FAES)
Eligible expenditures corresponding to Category 8 of Section IV.A.2 of Schedule 2 of the IDA Financing Agreement providing for the Amendment and Restatement of the Financing Agreement

(vii) Minimum Value of Applications (subsection 3.5). The minimum value of applications for Reimbursement, Direct Payment and Special Commitment will be United States Dollars (USD) $50,000.

(viii) Advances (sections 5 and 6): Designated Account B for Category 8 of Section IV.A.2 of Schedule 2 of the Agreement providing for the Amendment and Restatement of the Financing Agreement.

- Type of Designated Account (subsection 5.3): Segregated
- Currency of Designated Account (subsection 5.4): United States Dollars (USD)
- Financial Institution at which the Designated Account Will Be Opened (subsection 5.5): BRH - Banque de la République d’Haïti
- Ceiling (subsection 6.1): USD $4,000,000.

Institut Haïtien des Statistiques et de l’Informatique (IHSI)
Eligible expenditures corresponding to Category 5 of Section IV.A.2 of Schedule 2 of the Agreement providing for the Amendment and Restatement of the Financing Agreement

- Type of Designated Account (subsection 5.3): Advances made to UNFPA by the Association pursuant to Category 5 of section IV.A.2 of Schedule 2 of the Financing Agreement will be deposited into an official UNFPA Bank Account, using the Blanket Commitment form, in accordance with the provisions of the Financial Regulations of the related UN Agency, as revised to the date of this Agreement.
- Currency of Designated Account (subsection 5.4): USD
- Financial Institution at which the Designated Account Will Be Opened (subsection 5.5): NA
- Ceiling (subsection 6.1): For advances to UNFPA under Category 1 of section IV.A.2 of Schedule 2 of the Agreement, a UN Advance account with commitment will be established to facilitate disbursements that are consistent with the UN Agency cash flow
requirements. The Ceiling of the UN Advance Account could be up to the equivalent of 100 percent of the contract amount.

III. Reporting on Use of Grant Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each application for withdrawal as set out below:

- For reporting eligible expenditures paid from the Designated Account:
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for (1) payments for Goods and Works for contracts valued at USD $200,000 equivalent or more; (2) payments for Consulting Firms for contracts valued at USD $100,000 equivalent or more; and (3) payments for Individual Consultant services against contracts valued at USD $50,000 equivalent or more (Attachment 4A) under the following parts of the project:
    - A.1(a), (b) and (d)
    - A.2
    - B.1.
    - B.2.
  - Statement of Expenditure in the form attached (Attachment 4B) for all other expenditures/contracts below the thresholds indicated in the previous subparagraph, and for Non-consulting services, Training and Operating Cost;
  - Customized Statement of Expenditure in the form attached (Attachment 4C) for expenditures under Part A.1(c) of the Project - Results-Based Payments;
  - List of payments against contracts that are subject to the Association's prior review, in the form attached (Attachment 5); and
  - An activity reconciliation statement (Attachment 6) and bank statement for Designated Account.

- For requests for Reimbursement of eligible expenditures:
  - Records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for (1) payments for Goods and Works for contracts valued at USD $200,000 equivalent or more; (2) payments for Consulting Firms for contracts valued at USD $100,000 equivalent or more; and (3) payments for Individual Consultant services against contracts valued at USD $50,000 equivalent or more (Attachment 4A) under the following parts of the project:
    - A.1(a) and (b)
    - A.2
    - B.1.
    - B.2.
  - Statement of Expenditure in the form attached (Attachment 4B) for all other expenditures/contracts below the thresholds indicated in the previous subparagraph, and for Non-consulting services, Training and Operating Cost;
Customized Statement of Expenditure in the form attached (Attachment 4C) for expenditures under Part A.1(c) of the Project - Results-Based Payments; and
List of payments against contracts that are subject to the Association's prior review, in the form attached (Attachment 5).

- For reporting eligible expenditures paid from the UNFPA Advance Account:
  - Utilization Report (Attachment 4); and
  - Letter from Recipient approving the Utilization Report.

- For requests for Direct Payment: records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices.


IV. Other Disbursement Instructions

Disbursements under Category 3 of Section IV.A.2 of Schedule 2 of the Financing Agreement (Part A.3 of the Project - Contingent Emergency Response Component (CERC)) will be subject to the conditions precedent to accessing the CERC funds, namely that the Recipient has provided, and the Bank has accepted, evidence of the occurrence of an eligible crisis or emergency and the Recipient has prepared and adopted/adhered to the CERC Operations Manual. Disbursements under this component will follow procedures described in the CERC Manual including supporting documentation; provided that this disbursement letter will first need to be amended and reinstated at a later date to reflect those specific arrangements. In order to provide necessary liquidity for fast response, the ceiling of the Advance under the CERC could be up to 100% of the amount allocated to the CERC category.

V. Other Important Information


If you have not already done so, the Association recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Financing, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the Association by email at <clientconnection@worldbank.org>.
If you have any queries in relation to the above, please contact Faly Diallo Finance Officer at fdiallo1@worldbank.org using the above reference.

Yours sincerely,

Mary Barton-Dock
Special Envoy to Haiti
Latin America and the Caribbean Region

Attachments

2 - Form: Authorized Signatures
3 - Terms and Conditions of Use of Secure Identification Devices in connection with Use of Electronic Means to Process Applications and Supporting Documentation, dated January 20, 2010
4 - Utilization Report
4A - Form: Statement of Expenditure with supporting documents (above SOE thresholds)
4B - Form: Statement of Expenditure without supporting documents (below SOE thresholds)
4C - Form: Customized Statement of Expenditure for Results-Based Payments
4D - Form: Customized Statement of Expenditure for Conditional Cash Transfer Grants
5 - Form: Payments against Contracts Subject to the Association’s Prior Review
6 - Format of Activity Reconciliation Statement for Designated Account

Cc with copy: Monsieur Fritz William Michel
Chef de Cabinet du Ministère de l’Economie et des Finances

Son Excellence Marie Greta Roy Clement
Ministre
Ministère de la Santé Publique et de la Population

Monsieur Charles Ernest Chatelier
Directeur Général
Fonds d’Assistance Economique et Sociale (FAES)

Madame Danilia Altidor
Directrice Générale
Institut Haïtien des Statistiques et de l’Informatique