Mr. Manoj Juneja  
Finance Officer  
World Food Programme  
Via Cesare Giulio Viola, 68/70  
Rome 00148  
Italy

Dear Sir,

Re: REPUBLIC OF GUINEA-BISSAU FPCR TF017872  
(Second Emergency Food Security Support Project)  
Disbursement Letter

Pursuant to Section IV.A.4 of the Schedule 2 to the Trust Fund Grant Agreement ("Agreement") of same date herewith, this letter gives instructions on withdrawal of proceeds from the Grant made by the International Development Association (the "Association") acting as Trustee of the Food Price Crisis Response Trust Fund to the World Food Programme (the "Recipient") for the Food Response Project (Grant Number TF017872). A copy of the Agreement is attached (Attachment 1). This letter and its attachments should be copied to all staff involved in the preparation of applications for withdrawal. Sample applications are attached, and additional forms may be obtained online through our Web site, "Client Connection" (see paragraph below).

Following are the specific disbursement arrangements for the Emergency Food Security Support Project (Grant Number TF017872). These arrangements may be revised by the Association from time to time in consultation with the Recipient.

I. Withdrawal from the Grant Account and Supporting Documentation

(a) Withdrawals from the Grant Account will be made on the basis of the Standard Project Reports submitted in accordance with Section II.A.1 of Schedule 2 to the Agreement and in accordance with the periodicity specified at Section II.B.5 of Schedule 2 to the Agreement.

(b) Withdrawals shall be made as follows:

(i) In the case of the first request for an advance, the Recipient shall submit to the Association an authorized application for withdrawal of an advance, supported by a WFP funding proposal containing a forecast of expenditures for the first twelve-month period of the Project. (format attached - Attachment 3).

(ii) In the case of subsequent requests for advances, the Recipient shall submit an authorized application for withdrawal of an advance, supported by the Standard Project Reports reflecting the resources and expenditures related to the project for the period ended December 31 (format included as Schedule 3 to the Agreement) and the Interim Consumption Report, reflecting resources and expenditures related to the project for the six-month period ended June 30 (format attached - Attachment 4), together with a WFP funding proposal for the next twelve-month period starting July 1 and ending June 30.
(iii) Upon receipt of each application for withdrawal of an amount of the Grant, the Association shall, on behalf of the Recipient, withdraw from the Grant Account and advance an amount equal to the lesser of: (i) the amount so requested; and (ii) the amount which the Association has determined, based on the funding proposal and Interim Consumption Report submitted with such application, is required to be advanced in order to finance eligible expenditures to be incurred during the next twelve-month period.

II. Advances of Grant Proceeds

(a) All advances made by the Association pursuant to section I above will be deposited into an official WFP bank account in accordance with the provisions of Financial Regulation 11.1 of the Financial Regulations of the World Food Programme, 2008 Edition, as revised to the date of this Agreement

(b) The Association shall not be required to make further advances:

(i) If the Recipient shall have failed to furnish to the Association, within the period of time specified in the Financial Management Framework Agreement, any of the audited financial statements required to be furnished to the Association;

(ii) If, at any time, the Association shall have notified the Recipient of its intention to suspend in whole or in part the right of the Recipient to make withdrawals from the Grant Account pursuant to the provisions of Article IV of the Agreement; or

(iii) If the Association, at any time, is not satisfied that the Interim Consumption Reports and Standard Project Reports submitted by the Recipient adequately provide the information required to support disbursements.

Thereafter, withdrawals from the Grant Account of the remaining un-withdrawn amount of the Grant shall follow such procedures as the Association shall specify by notice to the Recipient. Such further withdrawals shall be made only after and to the extent that the Association shall have been satisfied that all such outstanding advances as of the date of such notice will be used to make payments for eligible expenditures.

III. Refunds

(a) Subject to paragraph III. (e) below, if the Association shall have determined at any time that any withdrawal of the proceeds of the Grant: (a) was made for an expenditure or in an amount not eligible pursuant to the Agreement; or (b) was not justified by the evidence furnished to the Association, the Recipient shall, promptly upon notice from the Association refund to the Association an amount equal to the amount of such payment or the portion thereof that was not eligible or justified. Unless the Association shall otherwise agree, no further advances shall be made by the Association until the Recipient has made such refund.

(b) If the Association shall have determined at any time that any outstanding advances will not be required to cover further payments for eligible expenditures, the Recipient shall, promptly upon notice from the Association, refund to the Association such outstanding amount.

(c) The Recipient may, upon notice to the Association, refund to the Association all or any outstanding advances.

(d) Refunds to the Association made pursuant to subparagraph (a), (b) or (c) of this paragraph shall be credited to the Grant Account for subsequent withdrawal or for cancellation in accordance with the provisions of the Agreement.
(e) Without prejudice to WFP's right to withhold refunds if the request for refund from the IDA is deemed unreasonable, all of the above remedies require prior adherence to and exhaustion of the procedures laid out in sections 7 to 9 of the Financial Framework Agreement between the United Nations and the World Bank.

IV. Other

**Authorized Signatures.** Please refer to Section IV.A.3 of Schedule 2 to the Agreement. A letter in the form attached (Attachment 2) should be furnished to the Association at the address below providing the name(s) and specimen signature(s) of the official(s) authorized to sign applications for withdrawal:

The World Bank  
1818 H Street, N.W.  
Washington, DC 20433  
United States of America  
Attention: Martin Serrano, Senior Counsel,  
Africa Practice Group, Legal Department,

**Client Connection Web Site.** From the World Bank's secure Web site, "Client Connection" (http://clientconnection.worldbank.org), you will be able to download applications for withdrawal, monitor the near real-time status of the grant, and retrieve related policy, financial, and procurement information. For more information about the Web site and registration arrangements, please see the Client Connection kit enclosed with this letter.

Any non compliance with the provisions in this letter may result in the Association's application of the remedies provided for in Article IV of Agreement.

Please contact us if you have any questions about withdrawal procedures, quoting Grant TF017873-GB as your reference.

Yours sincerely,

Vera Songwe  
Country Director for Guinea-Bissau  
Africa Region

Attachments:
1. Grant Agreement  
2. Form for Authorized Signatures  
3. Form of "WFP Funding Proposal"  
4. Form of "Interim Consumption Report"

Aissatou Diallo

Cc: Ngor Sene, (AFTFM), Vidya Narasimhan(CTRLD)
[Letterhead]
World Food Programme

[DATE]
The World Bank Office
xxxxxxxx

Attention: Country Lawyer’s Name

Dear [Country Lawyer]:

Re: Grant No TF017872
(Emergency Food Security Support Project)

I refer to the Grant Agreement ("Agreement") between the World Food Programme (the "Recipient") and International Development Association ("World Bank"), acting as Trustee of the Food Price Crisis Response Trust Fund, dated ______, providing the above Grant. For the purposes of Section IV.A.3 of Schedule 2 to the Agreement, any ['one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal under this Grant:

[Name], [position] Specimen Signature: __________________________

[Name], [position] Specimen Signature: __________________________

[Name], [position] Specimen Signature: __________________________

Yours truly,

/ signed /

[Position]

1 Instruction to the recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply.
**Interim Consumption Report**  
Project Name: Emergency Food Security Support Project for Guinea-Bissau  
Statement of Account for the Period __________ to __________  
[Amounts in US dollars]

### I - School Feeding Program

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<th>Direct Project Costs</th>
<th>Approved Budget</th>
<th>Confirmed Contributions</th>
<th>Expenditures</th>
<th>Balance of Contributions</th>
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