PROCUREMENT PLAN (Textual Part)

Project information: COMESA: Great Lakes Trade Facilitation project P151083[country]
[Project name] [P-number]

Project Implementation agency: [insert legal name]COMESA Secretariat

Date of the Procurement Plan: [insert date]14 June 2016

Period covered by this Procurement Plan: [insert from – to period]1 July 2016 – December 31, 2017

Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank’s Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in COMESA Procurement Implementation Rules of November 2005 (as amended by the Council and 2007), such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations and the following conditions.

1. Rule of origin of the goods: requires that all goods, works and services procured by the COMESA Secretariat shall originate in COMESA and requires tenderers to provide evidence of this through provisions of a certificate of origin duly made out by the competent authority of the supplier’s country of origin. Exceptions require written approval by the COMESA Secretary General. Under bank financed activities this will not apply

2. Participation in bidding: Open competition will be the default method of bidding. Restrictions whereby the Secretariat may deny bidders participation based on restriction
for bidding to bidders being nationals of any non-Member States own or controlled bidders or to bidders who have substantial business activities in the territory of the Member State under whose laws it is constituted will not apply. Neither will restriction based on region.

3. **Conditions for Use of Restricted Tendering:** The restriction by COMESA under restricts tendering process whereby to only those bidders invited by the Secretariat will not apply under Bank financing;

4. **Fraudulent practice:** COMESA provisions on Fraud and Corruption will be modified to conform with the Banks definition of fraud and corruption which includes cross debarment.

5. **Tender Security:** Tender security will not be restricted to the use of bid security from commercial banks and or bid bonds from insurance firms. At the option of the COMESA Secretariat, use may be made of Bid securing declaration in lieu of requests for provisions of bid security.

6. **Selection of consultants:** Selection of consultant services based on methods and selection process as contained in the Banks Consultants Guidelines will apply in the selection of consultants services.

7. **Standard Bidding Documents:** COMESA will use where possible the banks Standard Bidding documents in cases where COMESA does not have its own standard bidding documents. Where use is made of COMESA’s own Standard Bidding documents, the Bank will review and clear these to ensure they include minimum Banks policy for procurement and selection of consultants.

List only the applicable conditions required to ensure consistency with paragraph 5.4 of the Procurement Regulations. If no conditions apply, delete the phrase “and the following conditions”.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

**Leased Assets:** as specified under paragraph 5.10 of the Procurement Regulations: Leasing may be used for those contracts identified in the Procurement Plan tables. Otherwise state “Not Applicable”.

**Procurement of Second Hand Goods:** as specified under paragraph 5.11 of the Procurement Regulations – is allowed for those contracts identified in the Procurement Plan tables Otherwise state “Not Applicable”.
**Domestic preference** as specified under paragraph 5.51 of the Procurement Regulations *(Goods and Works)*. Specify for each

Goods: [is not applicable/is applicable for those contracts identified in the Procurement Plan tables];

Works: [is not applicable/is applicable for those contracts identified in the Procurement Plan tables].

**Hands-on Expanded Implementation Support (HEIS)** as specified under paragraphs 3.10 and 3.11 of the Procurement Regulations is Applicable. *Include this sentence only if the Bank has formally agreed to provide the Borrower with HEIS. Otherwise delete*

**Other Relevant Procurement Information.**

*Provide any other relevant procurement information such as procedures for CDD components, Procurement in Situations of Urgent Need of Assistance or Capacity Constraints etc.*

Contracts selected on basis of CQS, LCS and FBS may not exceed cost estimate of US$200,000 equivalent.

1. **Terms of Reference (TOR):** TOR for all consulting assignments (firms and individual consultants) irrespective of selection method or value will be subject to prior review by the Bank.

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than US$100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines. In the case of this COMESA implemented project, the national consultants at the option of COMESA may be consultants from one member country or from the entire group of COMESA countries.
** PROCUREMENT**

**Africa : AFR-RG-Lake Trade Facilitation**

** General Information**

Country: *Africa*

** Bank’s Approval Date of the Original Procurement Plan:** 2017-02-22

** Revised Plan Date(s) Increase Authorized, Leave Blank if Not:** 2018-05-25

** Project ID:** PI10581

** GPFN Date:** 2018-12-06

** Project Name:** AFR-RG-Lake Trade Facilitation

** Loan / Credit No:** IDA / QF0730, IDA / Z0880, IDA / 57280

** Executing Agencies:** COMESA

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### Works

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### Additional Information

- **Project ID:** PI10581
- **GPFN Date:** 2018-12-06
- **Project Name:** AFR-RG-Lake Trade Facilitation
- **Loan / Credit No:** IDA / QF0730, IDA / Z0880, IDA / 57280
- **Executing Agencies:** COMESA

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### Notes

- The table above lists the procurement activities and their status, including decision dates and actual dates.
- **Country:** Africa
- **Bank's Approval Date:** 2017-02-22
- **Revised Plan Date(s):** Increase Authorized, Leave Blank if Not 2018-05-25
- **Project ID:** PI10581
- **GPFN Date:** 2018-12-06
- **Project Name:** AFR-RG-Lake Trade Facilitation
- **Loan / Credit No:** IDA / QF0730, IDA / Z0880, IDA / 57280
- **Executing Agencies:** COMESA
### RFQs

**ZM-COMESA**

- **RFQ** for Procurement of Staff of Office Equipment for the project staff.
  - **Tender No.:** ZM-COMESA / 2017-0102-00001
  - **Tender Type:** Single Stage - One Envelope
  - **Status:** Completed
  - **Completed:** 2017-01-01

- **RFQ** for Purchasing of banners, formats, and advertisement.
  - **Tender No.:** ZM-COMESA / 2017-0102-00002
  - **Tender Type:** Single Stage - One Envelope
  - **Status:** Completed
  - **Completed:** 2017-01-01

- **RFQ** for Procurement of paper, formats, and advertisement.
  - **Tender No.:** ZM-COMESA / 2017-0102-00003
  - **Tender Type:** Single Stage - One Envelope
  - **Status:** Completed
  - **Completed:** 2017-01-01

- **RFQ** for Purchasing of Office Equipment - Logs.
  - **Tender No.:** ZM-COMESA / 2017-0102-00004
  - **Tender Type:** Single Stage - One Envelope
  - **Status:** Completed
  - **Completed:** 2017-01-01

- **RFQ** for Procurement of Office Equipment - Logs.
  - **Tender No.:** ZM-COMESA / 2017-0102-00005
  - **Tender Type:** Single Stage - One Envelope
  - **Status:** Completed
  - **Completed:** 2017-01-01

- **RFQ** for Procurement of Office Equipment - Logs.
  - **Tender No.:** ZM-COMESA / 2017-0102-00006
  - **Tender Type:** Single Stage - One Envelope
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### Procurement Process

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**CONSULTING FIRMS**

**INDIVIDUAL CONSULTANTS**