Mr. S. G. Dastidar  
Controller of Aid Accounts and Audit  
Department of Economic Affairs  
Ministry of Finance  
Government of India  
B Wing, 5th Floor, Janpath Bhawan  
New Delhi - 110001

Dear Mr. Dastidar:

Strengthening of Flood Modelling Capacity in Water Resources Department, Government of Bihar  
SAWI Grant No.TF0A1269

Additional Instructions: Disbursement Letter

I refer to the Letter Agreement ("Agreement") between India ("Recipient") and the International Bank for Reconstruction and Development ("World Bank"), acting as administrator of grant funds provided by funds provided by various donors ("Donors") under the South Asia Water Initiative Multi-Donor Trust Fund, for the above-referenced project, dated January 21, 2016. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant TF0A1269 ("Grant"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Grant:

- Reimbursement
- Advance
- Direct Payment

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is four (4) months after the Closing Date specified in the Grant Agreement. Any changes to this date will be notified by the World Bank.

(iii) Disbursement Conditions (subsection 3.8). Please refer to the Withdrawal Condition(s) in Section 3.02 of the Grant Agreement.
II. Withdrawal of Grant Proceeds

(i) Authorized Signatures (subsection 3.1). A letter in the form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the names and specimen signature(s) of the official(s) authorized to sign applications:

The World Bank  
P.O. Box 416  
New Delhi 110 001, India  
Attention: Mr. Onno Ruhl, Country Director, India

(ii) Applications (subsections 3.2-3.3). Please provide completed applications for withdrawal, together with supporting documents, through the World Bank’s Client Connection, web-based portal, following the instructions for electronic delivery. In the case the recipient does not have internet access, the World Bank may permit the delivery of applications for withdrawal, together with supporting documents, in accordance with subsection 3.3, to the following address:

The World Bank  
No. 11, Taramani Main Road  
Taramani, Chennai 600 113  
India  
Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4) The World Bank may permit the Recipient to electronically deliver to the Association Applications (with supporting documents) through the Association’s Client Connection, web-based portal. The option to deliver Applications to the World Bank by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the World Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the World Bank agrees, the World Bank will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The World Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.

(iv) Terms and Conditions of Use of SIDC to Process Applications. By designating officials to accept SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation (“Terms and Conditions of Use of SIDC”) provided in Attachment [3]; and (b) to deliver the Terms and Conditions of Use of SIDC to each such official and to cause such official to abide by those terms and conditions.

(v) Minimum Value of Applications (subsection 3.5). The Minimum Value of Applications for Reimbursements and Direct Payments is USD 100,000
(vi) Advances (sections 5 and 6)

- **Type of Designated Account (Subsection 5.3):** Segregated
- **Currency of Designated Account (subsection 5.4):** USD
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** Reserve Bank of India
- **Ceiling (subsection 6.1)** USD100,000. Actual advance will be based on the needs of the project up to a ceiling of USD 100,000 and such advance will be adjusted from the final claims.

III. Reporting on Use of Grant Proceeds

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Interim Financial report in the form attached.

- **For reporting eligible expenditures paid from the Designated Account:**
  - Interim Financial report in the form attached
  - Designated Account Reconciliation Statement (Attachment 5) with a copy of the bank statements;

- **For requests for Direct Payment:** records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** The period set out in the letter agreement for provision of Interim Financial Reports (i.e.) Quarterly.

IV. Other Important Information


From the Client Connection website, you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information.

If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website (https://clientconnection.worldbank.org). From this website you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial,
and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be affected. For more information about the website and registration arrangements, please contact the World Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact WFALD-TF by sending an email to WFALD-tf@worldbank.org and using the trust fund number as a reference.

Very truly yours,

By

Onno Ruhl
Country Director, India

Attachments

2. Form for Authorized Signatures
4. Interim Financial reports
5. Designated Account Reconciliation Statement
Form of Authorized Signatory letter

[Letterhead]

Ministry of Finance
[Street address]
[City] [Country]

[DATE]

The World Bank
P.O. Box 416
New Delhi 110 001, India

Attention: Mr. Onno Ruhl, Country Director, India

Dear Mr. Ruhl:

Re: SAWI Grant No.TF0A1269 Strengthening of Flood Modelling Capacity in Water Resources
Department, Government of Bihar

Additional Instructions: Disbursement Letter

I refer to the Letter Agreement (“Agreement”) between India (“Recipient”) and the International Bank for
Reconstruction and Development (“World Bank”), acting as administrator of grant funds provided
by various

donors (“Donors”) under the South Asia Water Initiative Multi-Donor Trust Fund for the above-referenced
project, dated __________. For the purposes of Section 3.04 (b) of the Standard Conditions, as defined in the
Agreement, any [1]one of the persons whose authenticated specimen signatures appear below is authorized
on behalf of the Recipient to sign applications for withdrawal under this Grant.

For the purpose of delivering Applications to the World Bank, [2][each] of the persons whose
authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting
[3][individually] [4][jointly], to deliver Applications, and evidence in support thereof on the terms and
conditions specified by the World Bank.

[5][This confirms that the Recipient is authorizing such persons to accept Secure Identification
Credentials (SIDC) and to deliver the Applications and supporting documents to the World Bank by
electronic means. In full recognition that the World Bank shall rely upon such representations and

1 Instruction to the Recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign
Applications, and how many or which positions, and if any thresholds apply. Please delete this footnote in final letter that is sent
to the World Bank.

2 Instruction to the Recipient: Stipulate if more than one person needs to jointly sign Applications, if so, please indicate the
actual number. Please delete this footnote in final letter that is sent to the World Bank.

3 Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please
delete. Please delete this footnote in final letter that is sent to the World Bank.

4 Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not
applicable, please delete. Please delete this footnote in final letter that is sent to the World Bank.

5 Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Tokens and
to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. Please delete this footnote in
final letter that is sent to the World Bank.
warranties, including without limitation, the representations and warranties contained in the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the World Bank that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the World Bank records with respect to this Agreement.

[Name], [position]  Specimen Signature: __________________________

[Name], [position]  Specimen Signature: __________________________

[Name], [position]  Specimen Signature: __________________________

Yours truly,

/ signed /

________________________
[Position]
Terms and Conditions of Use of Secure Identification Credentials
in connection with Use of Electronic Means
to Process Applications
and Supporting Documentation

March 1, 2013

The World Bank (Bank)\textsuperscript{6} will provide secure identification credentials (SIDC) to permit the Borrower\textsuperscript{7} to deliver applications for withdrawal and applications for special commitments under the Agreement(s) and supporting documentation (such applications and supporting documentation together referred to in these Terms and Conditions of Use as Applications) to the Bank electronically, on the terms and conditions of use specified herein.

SIDC can be either: (a) hardware-based (Physical Token), or (b) software-based (Soft Token). The Bank reserves the right to determine which type of SIDC is most appropriate.

A. Identification of Users.

1. The Borrower will be required to identify in a completed Authorized Signatory Letter (ASL) duly delivered to and received by the Bank each person who will be authorized to deliver Applications. The Bank will provide SIDC to each person identified in the ASL (Signatory), as provided below. The Borrower shall also immediately notify the Bank if a Signatory is no longer authorized by the Borrower to act as a Signatory.

2. Each Signatory must register as a user on the Bank’s Client Connection (CC) website (https://clientconnection.worldbank.org) prior to receipt of his/her SIDC. Registration on CC will require that the Signatory establish a CC password (CC Password). The Signatory shall not reveal his/her CC Password to anyone or store or record the CC Password in written or other form. Upon registration as a CC user, the Signatory will be assigned a unique identifying account name.

B. Initialization of SIDC.

1. Prior to initialization of SIDC by a Signatory, the Signatory will acknowledge having read, understood and agreed to be bound by these Terms and Conditions of Use.

2. Where a Physical Token is to be used, promptly upon receipt of the Physical Token, the Signatory will access CC using his/her account name and CC Password and register his/her Physical Token and set a personal identification number (PIN) to be used in connection with the use of his/her Physical Token, after which the Physical Token will be initialized for use by the Signatory exclusively for purposes of delivering Applications. Where a Soft Token is to be used, the Signatory will access CC using his/her account name and CC Password and set a personal identification number.

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\textsuperscript{6} “Bank” includes IBRD and IDA.
\textsuperscript{7} “Borrower” includes the borrower of an IBRD loan, IDA credit, or Project Preparation Facility advance and the recipient of a grant.
identification number (PIN) to be used in connection with the use of his/her Soft Token, after which
the Soft Token will be initialized for use by the Signatory exclusively for purposes of delivering
Applications. Upon initialization of the SIDC, the Signatory will be a "SIDC User". The Bank will
maintain in its database a user account (Account) for each SIDC User for purposes of managing
the SIDC of the SIDC User. Neither the Borrower nor the SIDC User will have any access to the
Account.

3. Prior to first use of the SIDC by the SIDC User, the Borrower shall ensure that the SIDC User has
received training materials provided by the Bank in use of the SIDC.

3. Use of SIDC.

Use of the SIDC is strictly limited to use in the delivery of Applications by the SIDC User in the
manner prescribed by the Bank in the Agreement(s) and these Terms and Conditions. Any other
use of the SIDC is prohibited.

The Bank assumes no responsibility or liability whatsoever for any misuse of the SIDC by the
SIDC User, other representatives of the Borrower, or third parties.

The Borrower undertakes to ensure, and represents and warrants to the Bank (such representation
and warranty being expressly relied upon by the Bank in granting SIDC) that each SIDC User
understands and will abide by, these Terms and Conditions of Use, including without limitation the
following:

4. Security

4.1. The SIDC User shall not reveal his/her PIN to anyone or store or record the PIN in written
or other form.

4.2. The SIDC User shall not allow anyone else to utilize his/her SIDC to deliver an Application
to the Bank.

4.3. The SIDC User shall always logout from CC when not using the system. Failure to logout
properly can create a route into the system that is unprotected.

4.4. If the SIDC User believes a third party has learned his/her PIN or has lost his/her Physical
Token he/she shall immediately notify clientconnection@worldbank.org.

4.5. The Borrower shall immediately notify the Bank at clientconnectiongworldbank.org of any
lost, stolen or compromised SIDC, and take other reasonable steps to ensure such SIDC are disabled
immediately.

5. Reservation of Right to Disable SIDC

5.1. The Borrower shall reserve the right to revoke the authorization of a SIDC User to use a
SIDC for any reason.

5.2. The Bank reserves the right, in its sole discretion, to temporarily or permanently disable a
SIDC, de-activate a SIDC User’s Account or both.
6. **Care of Physical Tokens**

6.1. Physical Tokens will remain the property of the Bank.

6.2. The Bank will physically deliver a Physical Token to each Signatory designated to receive one in a manner to be determined by and satisfactory to the Bank.

6.3. Physical Tokens contain delicate and sophisticated instrumentation and therefore should be handled with due care, and should not be immersed in liquids, exposed to extreme temperatures, crushed or bent. Also, Physical Tokens should be kept more than five (5) cm from devices that generate electromagnetic radiation (EMR), such as mobile phones, phone-enabled PDAs, smart phones and other similar devices. Physical Tokens should be carried and stored separate from any EMR device. At close range (less than 5 cm), these devices can output high levels of EMR that can interfere with the proper operation of electronic equipment, including the Physical Token.

6.4. Without derogating from these Terms and Conditions of Use, other technical instructions on the proper use and care of Physical Tokens are available at http://www.rsa.com.

7. **Replacement**

7.1. Lost, damaged, compromised (in terms of 4.5, above) or destroyed Physical Tokens will be replaced at the expense of the Borrower.

7.2. The Bank reserves the right, in its sole discretion, not to replace any Physical Token in the case of misuse, or not to reactivate a SIDC User's Account.
## Bihar FMIS - Phase II
### Financial Monitoring Report for Quarter Ended 

#### Sources of funds
- Opening Balance (project funds with WALMI)
- Advance with field offices (imprest)
- Project Funds received from GoB
- Interest & Other Income if any

### Application of funds
1. Civil Works
2. Goods & Equipment
3. Consultancy & Studies
4. Training
5. Operating Costs

### Closing Balance:
- Funds with WALMI *
- Advance with field Office (imprest)

### Expenditure Eligible for reimbursement

<table>
<thead>
<tr>
<th>Activity</th>
<th>Ref</th>
<th>For the Quarter</th>
<th>Cumulative YTD</th>
<th>Cumulative- Project</th>
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<td>Plan</td>
<td>Actual</td>
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<td>Sources of funds</td>
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<td>Application of funds</td>
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<td>Closing Balance:</td>
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<td>Expenditure Eligible for reimbursement</td>
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* to be submitted along with a bank reconciliation statement

This is to certify that the above expenditure is in agreement with the books of accounts maintained at WALMI and all the supporting documents (invoices, contract documents, payment receipts, sanctions, vouchers etc) are retained in WALMI

Accountant: WALMI  
Project Coordinator: Bihar FMIS  
Dt: Dt
### Bihar FMIS - Phase II
### Financial Monitoring Report for Quarter Ended ........................

<table>
<thead>
<tr>
<th>Component</th>
<th>Expenditure by Components</th>
<th>For the Quarter</th>
<th>Cumulative YTD</th>
<th>Cumulative - Project</th>
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<td>Plan</td>
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<td>A</td>
<td>Institutional Strengthening for Flood Management</td>
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<td>A1</td>
<td>Capacity Building &amp; training</td>
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<td>A2</td>
<td>Flood Mgt Strategy &amp; Planning</td>
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<td>B</td>
<td>Development of Flood Management Information Systems</td>
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<td>B1</td>
<td>Improve knowledge base for Flood Mgt</td>
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<td>B2</td>
<td>Improve modelling / Analysis for Flood warning</td>
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<td>B3</td>
<td>Establish Embankment Asset Mgt System</td>
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<td>C</td>
<td>Community-Based Flood Risk Management in Targeted Areas</td>
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<td>C1</td>
<td>Planning Community Outreach for Flood Mgt</td>
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<td>C2</td>
<td>Enhancing Community participation for Flood Mgt</td>
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<td><strong>Total</strong></td>
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* to agree with application of funds in IFR 1 a

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Accountant
WALMI
Dt

Project Coordinator
Bihar FMIS
Dt
Bihar FMIS - Phase II
Interim Unaudited Financial Report for the period ............
Expenditure on Prior Review Contracts

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<tr>
<th>S.No</th>
<th>Contract No</th>
<th>Date</th>
<th>Contractors Name</th>
<th>Category</th>
<th>Contract value</th>
<th>Expenditure during the Quarter</th>
<th>Cumm. Expenditure</th>
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<th>Project activity</th>
<th>Sub Activity</th>
<th>Procurement Category</th>
<th>Procurement mode</th>
<th>Estimated value (Rs. lakhs)</th>
<th>Estimated value ('000 US $)</th>
<th>Target date for contract award</th>
<th>Procurement Category</th>
<th>Procurement mode</th>
<th>Contract value (Rs. lakhs)</th>
<th>Contract value ('000 US $)</th>
<th>Date of Award</th>
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</table>
DESIGNATED ACCOUNT RECONCILIATION STATEMENT

TRUST FUND NUMBER ________________
ACCOUNT NUMBER ________________ WITH (BANK) ________________

1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCER) $ ________________

2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK - $ ________________

3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE DESIGNATED ACCOUNT (NUMBER 1 LESS NUMBER 2) = $ ________________

4. BALANCE OF DESIGNATED ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE ______________________ $ ________________

5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. ________________ + $ ________________ *

6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: ________________________ + $ ________________ *

7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS

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<thead>
<tr>
<th>APPLICATION NO.</th>
<th>AMOUNT *</th>
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SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED + $ ________________

8. MINUS: INTEREST EARNED - $ ________________ *

9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) = $ ________________

10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9:

__________________________________________________________________________________

11. DATE: ________________________ SIGNATURE: ________________________
TITLE: ________________________ *

ALL ITEMS SHOULD BE INDICATED ON THE BANK STATEMENT