Administration Arrangement between the United States Agency for International Development and the
International Bank for Reconstruction and Development and the International Development Association
concerning the Rwanda Feeder Roads Development Multi-Donor Trust Fund (No. TF072348)

1. The International Bank for Reconstruction and Development and the International Development
Association (collectively, the “Bank”) acknowledge that the United States Agency for International
Development (“USAID”) (the “Donor”), and together with the Bank, the “Parties” and each a “Party”) has
decided to provide the sum of fifty million United States Dollars (U.S $50,000,000) (the “Contribution”) for
the Multi-Donor Trust Fund for the Rwanda Feeder Road Development, No. TF072348 (the “Trust Fund”) in
accordance with the terms of this Administration Arrangement. The Donor’s purpose in making the
Contribution is to stimulate large, multi-donor effort necessary to undertake feeder road development in
Rwanda by encouraging other donors to contribute to the Trust Fund on the terms and conditions specified in
the Annexes to this Administration Arrangement. This purpose is met upon the Donor’s disbursement of the
Contribution to the Bank.

2. The Contribution will be used to finance the activities set forth in the “Rwanda Feeder Roads
Development Multi-Donor Trust Fund Description” attached hereto as Annex 1, and will be administered by
the Bank on behalf of the Donor in accordance with the terms of this Administration Arrangement, including
the “Standard Provisions” attached hereto as Annex 2 and “Governance” attached hereto as Annex 3.

3. The Donor will deposit the Contribution promptly following countersignature in the full amount and
currency (“Contribution Currency”) specified in Section 1 above into such bank account designated by the
Bank upon submission of a payment request by the Bank (such deposit being a “one-time Installment”).

4. When making any deposit, the Donor will instruct its bank to include in its deposit details
information (remittance advice) field of its SWIFT deposit message, information indicating: the amount
deposited, that the deposit is made by the Donor for the TF072348 (Rwanda Feeder Roads Development
Multi-Donor Trust Fund), and the date of the deposit (the “Deposit Instructions”). In addition, the Donor
will provide a copy of the Deposit Instructions to the Bank’s Accounting Trust Funds Division by e-mail sent
to tfremitadvice@worldbank.org or by fax sent to +1 (202) 614-1315.

5. Except with respect to the Deposit Instructions, any notice, request or other communication to be
given or made under this Administration Arrangement will be in writing and delivered by mail, fax or e-mail
to the respective Party’s address specified below or at such other address as such Party notifies in writing to
the other Party from time to time:

[remainder of page intentionally left blank]
For the Bank (the “Bank Contact”):

Muhammad Zulfiquar Ahmed  
Task Team Leader  
GTIDR  
The World Bank  
1818 H Street, NW  
Washington, DC 20433, USA

Tel: +1-202-458-4035  
Fax: +1-202-522-3298  
E-mail: zulfiquar@worldbank.org

For the Donor (the “Donor Contact”):

Joseph Lessard  
Director, Economic Growth Office  
USAID/Rwanda  
2657 Avenue de la Gendarmerie  
Kacyiru, Kigali  
Rwanda

Tel: 250-252-596-400 Ext. 2459  
202 216-6238 Ext, 2459  
E-mail: jlessard@usaid.gov

6. In the event any amounts are to be returned to the Donor under this Administration Arrangement, the Bank will transfer such amounts to the Donor’s applicable donor balance account with the Bank, unless otherwise agreed with the Bank.

7. All annexes hereto constitute an integral part of this Administration Arrangement, whose terms taken together will constitute the entire agreement and understanding between the Donor and the Bank. Unless otherwise specified in an annex hereto, this Administration Arrangement may be amended only by written amendment between the Bank and the Donor; provided, however, that any annexes to this Administration Arrangement may be amended only by written amendment of all donors contributing to the Trust Fund.

8. It is understood that this Administration Arrangement, including any annexes, is not an international treaty. It is an administrative arrangement between the Trustee and the Donor. All references made in the Annexes to “shall” and “agreement” will have the same meaning as the terms “will” and “arrangement” herein. Each of the undersigned represents, by confirming its acceptance below, that it is authorized to enter into this Administration Arrangement and act in accordance with its provisions. The Bank and the Donor are each requested to sign and date this Administration Arrangement, and upon possession by the Bank of this fully signed Administration Arrangement, this Administration Arrangement will become carried out as of the date of the last signature.

[remainder of page intentionally left blank]
INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

By: 

Name: CAROLYN TURK
Title: COUNTRY MANAGER
Date: April 8, 2015

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT

By: 

Name: Peter Mauget
Title: Mission Director
Date: April 8, 2015
Rwanda Feeder Roads Development Multi-Donor Trust Fund Description

This Annex shall be applicable to and form an integral part of all administration agreements for the Trust Fund (collectively, the “Administration Agreements” and each an “Administration Agreement”) between the Bank and any entities that provide any funds to the Trust Fund (collectively, the “Donors”).

1. **Objective**

The objective of the Project is to enhance all season road connectivity to agricultural market centers in the Recipient’s selected districts.

The Trust Fund is being established to co-finance the rehabilitation and maintenance of feeder roads. It will be used for expanding the activities of the World Bank Feeder Roads Development Project (FRDP) in the original and additional districts of the Republic of Rwanda, following the same implementation approach outlined in the Project Appraisal Document of the FRDP. These districts share similar characteristics of a terrain with the four districts indicated in the World Bank FRDP Project Appraisal Document. The selection of additional districts and the target number of kilometers will be done at a later date based on further assessment and in consultation with the government.

This additional financing will scale up the development effectiveness of the ongoing World Bank financed FRDP in the Republic of Rwanda and will finance specific activities similar to those described in the FRDP Project Appraisal Document. It will also finance additional technical assistance outputs targeted to allow the preparation of the project additional financing as well as enhance supervision and mitigating risks.

2. **Activities**

The activities (which may be described as “components” of activities) to be financed by the Trust Fund are:

2.1 Bank-executed activities, for which the Bank has implementation responsibility:

   A. Bank Project preparation.
   B. Bank Project supervision.
   C. Technical supervision support studies.

2.2 Recipient-executed activities, for which one or more Recipients (as defined in Annex 2) have implementation responsibility:

   A. **Component 1: Rehabilitation, Upgrading and Maintenance of Selected Feeder Roads**

      1. Rehabilitating, upgrading and maintenance of selected feeder roads in the original and additional districts.

      2. Maintenance of selected feeder roads in the original and additional districts.
B. Component 2: Strategy development for rural access and transport mobility improvement and institutional development support.

1. Preparation of a national feeder roads development strategy and program.

2. Preparation of District business plans for feeder roads development and transport services improvement.

3. Building capacity of participating Districts in rural feeder roads management including provision of technical assistance to support District staff in Project implementation.

4. Strengthening the capacity of MINAGRI and RTDA in feeder roads development, maintenance, planning and monitoring.

5. Providing office and field inspection equipment to MINAGRI, RTDA and the participating Districts.

6. Building the capacity of the Road Maintenance Fund for the financing of the roads network.

7. Preparing follow-up feeder roads investment operations, including carrying out design and feasibility studies on selected feeder roads, and preparation of associated environmental and social safeguard instruments.

8. Training and organization of local community associations.

C. Component 3: Project management support.

1. Providing advisory services and technical assistance for financial management, monitoring and evaluation, and engineering aspects to MINAGRI.

2. Providing technical assistance for environmental, social, technical and financial audits.

3. Supporting the monitoring and evaluation of the Project.


3. Eligible Expenditures

3.1 For Bank-executed activities, the Trust Fund funds may be used to finance:

(a) Associated overheads
(b) Consultant fees individuals with indirect cost and firms
(c) Contractual services
(d) Extended terms consultants with indirect costs
(e) Field assignment benefits
(f) Media, workshop, conference and meeting
(g) Staff costs with indirect costs
(h) Temporary support staff costs with indirect costs
(i) Travel expenses

3.2 For Recipient-executed activities, the Trust Fund funds may be used to finance:

(a) Civil Works
(b) Consulting Services
(c) Goods
(d) Operating Costs
(e) Training

4. Taxes

4.1 The foregoing activities and categories of expenditures exclude the financing of taxes.

[remainder of page intentionally left blank]
Standard Provisions

This Annex shall be applicable to and form an integral part of all Administration Agreements between the Bank and the respective Donors.

1. Administration of the Contributions

1.1 The Bank shall be responsible only for performing those functions specifically set forth in this Administration Agreement and shall not be subject to any other duties or responsibilities to the Donors, including, without limitation, any duties or obligations that might otherwise apply to a fiduciary or trustee under general principles of trust or fiduciary law. Nothing in this Administration Agreement shall be considered a waiver of any privileges or immunities of the Bank under its Articles of Agreement or any applicable law, all of which are expressly reserved.

1.2 Each Donor’s Contribution (collectively, the “Contributions”) shall be administered in accordance with the Bank’s applicable policies and procedures, as the same may be amended from time to time, including its procurement, financial management, disbursement and safeguard policies, its framework to prevent and combat fraud and corruption and its screening procedures to prevent the use of Bank resources to finance terrorist activity, in line with the Bank’s obligations to give effect to the relevant decisions of the Security Council taken under Chapter VII of the Charter of the United Nations. The Donors acknowledge that this provision does not create any obligations of the Bank under the anti-terrorist financing and asset control laws, regulations, rules and executive orders of an individual member country that may apply to a Donor.

2. Management of the Contributions

2.1 The funds deposited in the Trust Fund shall be accounted for as a single trust fund and shall be kept separate and apart from the funds of the Bank. The funds deposited in the Trust Fund may be commingled with other trust fund assets maintained by the Bank. The Bank, in its capacity as trustee, has legal title to the funds deposited in the Trust Fund.

2.2 The currency in which the funds in the Trust Fund shall be held is United States Dollars the “Holding Currency”).

2.3 Donors agree to deposit their Contributions in the Contribution Currency stated in their respective Administration Agreements. In the case of deposits received in a Contribution Currency other than the Holding Currency, promptly upon the receipt of such amounts and the accompanying Deposit Instructions, the Bank shall convert such amounts into the Holding Currency at the exchange rate obtained by the Bank on the date of the conversion. Where deposits prove to be insufficient to complete activities as a result of exchange rate fluctuations, neither the Bank nor the Donor shall bear any responsibility for providing any additional financing.

2.4 The funds deposited in the Trust Fund may be freely exchanged by the Bank into other currencies as may facilitate their disbursement at the exchange rate obtained by the Bank on the date of the conversion.

2.5 The Bank shall invest and reinvest the funds deposited in the Trust Fund pending their disbursement in accordance with the Bank’s applicable policies and procedures for the investment of trust funds administered by the Bank. The Bank shall credit all income from such investment to the Trust Fund to be used for the same purposes as the Contributions.
3. **Trust Fund Fees and Costs**

3.1 The Bank shall deduct and retain for its own account, as a deduction from each Installment, an amount equal to two percent (2%) per Installment as an administrative fee for the Trust Fund.

3.2 In addition, costs incurred by the Bank for other expenses, such as for management and Trust Fund administration, that are (i) not covered by the percentage deduction specified above as an administrative fee; and (ii) not included under Annex 1 of the Administration Agreements in accordance with the Bank’s applicable policies and procedures shall be charged to the Trust Fund on an actual basis up to a maximum of zero point fifty nine percent (.59%) and a maximum of 3.6% for preparation, supervision and technical assistance of the total Contributions under all Administration Agreements.

3.3 Each Donor acknowledges and agrees that the percentage deductions for fees in this Trust Fund Fees and Costs section are estimated on the basis of anticipated Contributions. If actual Contributions significantly differ from what was originally anticipated at the time of signature of the first Administration Agreement, or if other circumstances affecting Trust Fund fees or costs change, the Bank reserves the right to request a change to the terms of this Trust Fund Fees and Costs section, which would be effected by amendments made to the Administration Agreements of all Donors and which would thereafter be applicable to all new Contributions that are provided either as amendments to supplement existing Administration Agreements or from new Donors under new Administration Agreements.

4. **Accounting and Financial Reporting**

4.1 The Bank shall maintain separate records and ledger accounts in respect of the funds deposited in the Trust Fund and disbursements made therefrom.

4.2 The Bank shall furnish to the Donors current financial information relating to receipts, disbursements and fund balance in the Holding Currency with respect to the Contributions via the World Bank’s Trust Funds Donor Center secure website. Within six (6) months after all commitments and liabilities under the Trust Fund have been satisfied and the Trust Fund has been closed, the final financial information relating to receipts, disbursements and fund balance in the Holding Currency with respect to the Contributions shall be made available to the Donors via the World Bank’s Trust Funds Donor Center secure website.

4.3 The Bank shall provide to the Donors via the World Bank’s Trust Fund Donor Center secure website, within six (6) months following the end of each Bank fiscal year, an annual single audit report, comprising (i) a management assertion together with an attestation from the Bank’s external auditors concerning the adequacy of internal control over cash-based financial reporting for all cash-based trust funds as a whole; and (ii) a combined financial statement for all cash-based trust funds together with the Bank’s external auditor’s opinion thereon. The cost of the single audit shall be borne by the Bank.

4.4 If a Donor wishes to request, on an exceptional basis, a financial statement audit by the Bank’s external auditors of the Trust Fund, the Donor and the Bank shall first consult as to whether such an external audit is necessary. The Bank and the Donor shall agree on the appropriate scope and terms of reference of such audit. Following agreement on the scope and terms of reference, the Bank shall arrange for such external audit. The costs of any such audit, including the internal costs of the Bank with respect to such audit, shall be borne by the requesting Donor.

4.5 The Bank shall make available to the Donors copies of all financial statements and auditors’ reports received by the Bank from Recipients pursuant to any Grant Agreements (as defined below) in accordance with the Bank’s Access to Information Policy.
5. **Progress Reporting**

5.1 The Bank shall provide the Donors with annual reports on the progress of activities financed by the Contributions. Within six (6) months of the End Disbursement Date (as defined below), the Bank shall furnish to the Donors a final report on the activities financed by the Trust Fund.

5.2 Any Donor may review or evaluate activities financed by the Trust Fund at any time up to six (6) months following the End Disbursement Date. The Donor and the Bank shall agree on the scope and conduct of such review or evaluation, and the Bank shall provide all relevant information within the limits of the Bank’s applicable policies and procedures. All associated costs, including any costs incurred by the Bank, shall be borne by the Donor. It is understood that any such review or evaluation will not constitute a financial, compliance or other audit of the Trust Fund.

6. **Disbursement; Cancellation; Refund**

6.1 It is expected that the funds deposited in the Trust Fund will be fully disbursed by the Bank by June 30, 2023 (the “End Disbursement Date”). The Bank shall only disburse funds deposited in the Trust Fund for the purposes of this Administration Agreement (other than returns to Donors) after such date to the extent such date is changed in accordance with amendments made to the Administration Agreements of all the Donors. Following the End Disbursement Date, the Bank shall return any remaining balance of the Trust Fund to each Donor in the Holding Currency in the manner specified in its respective Administration Agreement on a pro rata basis with regard to the total funds deposited in the Trust Fund by such Donor relative to the total funds deposited in the Trust Fund by all Donors, all calculated as Holding Currency amounts.

6.2 Any Donor may cancel all or part of such Donor’s pro rata share, and the Bank may cancel all or any Donors’ pro rata shares, upon three (3) months’ prior written notice, of any Contributions (paid and not yet paid) that are not committed pursuant to any agreements entered into between the Bank and any consultants and/or other third parties for the purposes of this Administration Agreement, including any Grant Agreements, prior to the receipt of such notice. In the event of a cancellation, the Bank shall return to the Donor its pro rata share in the Holding Currency as specified in the Administration Agreement; unless otherwise agreed between the Bank and the Donor.

7. **Disclosure; Dispute Resolution**

7.1 The Bank shall disclose the Administration Agreements and related information on this Trust Fund in accordance with the Bank’s Policy on Access to Information. By entering into Administration Agreements, the Donors consent to such disclosure of their respective Administration Agreements and such related information.

7.2 The Donors and the Bank shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of or relating to the Administration Agreements.
8. **Grants to Recipients**

8.1 The Bank shall, as administrator of the Trust Fund on behalf of the Donors, enter into one or more grant agreements (the “Grant Agreements”) with recipients (the “Recipients”) consistent with the purposes of this Administration Agreement and on the terms and conditions set forth in the Grant Agreements. Grant Agreements may be entered into up to the maximum amount of the Contributions that all Donors have agreed to make available under the Administration Agreements between the Bank and the Donors.

8.2 The Bank shall be responsible for the supervision of the activities financed under any Grant Agreements. Subject to the consent of any relevant Recipients, representatives of the Donors may be invited by the Bank to participate in Bank supervision missions related to the Trust Fund.

8.3 The Bank shall promptly inform the Donors of any significant modification to the terms of any Grant Agreements and of any contractual remedies that are exercised by the Bank under any Grant Agreements. To the extent practicable, the Bank shall afford the Donors the opportunity to exchange views before effecting any such modification or exercising any such remedy.

[remainder of page intentionally left blank]
Governance

This Annex shall be applicable to and form an integral part of all Administration Agreements between the Bank and the respective Donors.

The Trust Fund will follow Bank procedures. The Task Team Leader of the on-going World Bank Project will supervise the additional financing project funded from the trust fund and will invite the donor to participate in preparation and supervision missions and share project and mission supervision documents and financial management reports prepared by the Recipient. For Bank-executed activities, project financial statements will be available on-line through the World Bank Donor Center.