Monday, September 30, 2013

Carlos Alberto Garavelli
Director of the Regional Action Center in the Southern Cone
Ibero-American Social Security Organization
Sarmiento 1136
Buenos Aires,
Argentina

Dear Sir:

Re: Regional: IDF Grant for Institutional Capacity Building of the Ibero-American Road Safety Observatory Project IDF Grant No. TF014563
Additional Instructions: Disbursement Letter

I refer to the Letter Agreement ("Agreement") between the International Bank for Reconstruction and Development ("World Bank"), and the Ibero-American Social Security Organization represented by the Director of the Regional Action Center in the Southern Cone ("OISS" or "Recipient") for the above-referenced project, dated September 30, 2013. The Agreement provides that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant TF014563 ("Grant"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Methods may be used under the Grant:

- Reimbursement
- Advance
- Direct Payment
(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is 4 months after the Closing Date specified in the Agreement. Any changes to this date will be notified by the World Bank.

II. Withdrawal of Grant Proceeds

(i) Authorized Signatures (subsection 3.1).
A letter in the Form attached (Attachment 2) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America
Attention: Ede Jorge Ijjasz-Vasquez, Sector Director
Sustainable Development, Latin America and the Caribbean Region

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed applications for withdrawal, together with supporting documents, to the address indicated below:

Banco Mundial
Sector Comercial Norte,
Quadra 02, Lote A
Edificio Corporate Finance Center
7º andar
70712-900 Brasilia, D.F.
Brazil
Attention: Loan Department

(iii) Electronic Delivery (subsection 3.4) The World Bank may permit the Recipient to electronically deliver to the World Bank Applications (with supporting documents) through the World Bank’s Client Connection, web-based portal. The option to deliver Applications to the World Bank by electronic means may be effected if: (a) the Recipient has designated in writing, pursuant to the terms of subparagraph (i) of this Section, its officials who are authorized to sign and deliver Applications and to receive secure identification credentials (“SIDC”) from the World Bank for the purpose of delivering such Applications by electronic means; and (b) all such officials designated by the Recipient have registered as users of Client Connection. If the World Bank agrees, the World Bank will provide the Recipient with SIDC for the designated officials. Following which, the designated officials may deliver Applications electronically by completing Form 2380, which is accessible through Client Connection (https://clientconnection.worldbank.org). The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The World Bank reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient.
(iv) **Terms and Conditions of Use of SIDC to Process Applications.** By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the **Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation** ("Terms and Conditions of Use of SIDC") provided in Attachment 3; and (b) to cause such official to abide by those terms and conditions.

(v) **Minimum Value of Applications (subsection 3.5).** The Minimum Value of Applications is USD 50,000, for reimbursements and direct payments.

(vi) **Advances (sections 5 and 6).**

- **Type of Designated Account (subsection 5.3):** Segregated
- **Currency of Designated Account (subsection 5.4):** United States Dollars.
- **Financial Institution at which the Designated Account Will Be Opened (subsection 5.5):** a commercial bank/financial institution acceptable to the World Bank
- **Ceiling (subsection 6.1):** USD 120,000

III. Reporting on Use of Grant Proceeds

(i) **Supporting Documentation (section 4).** Supporting documentation should be provided with each application for withdrawal as set out below:

- **For requests for Reimbursement:**
  - Statements of Expenditure (Attachment 4) with supporting documents evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts valued at USD 50,000 or more;
  - Statements of Expenditure (Attachment 4) for all other expenditures/contracts; and
  - List of payments against contracts that are subject to the World Bank’s prior review.

- **For reporting eligible expenditures paid from the Designated Account:**
  - Statements of Expenditure (Attachment 4) with supporting documents evidencing eligible expenditures (e.g., copies of receipts, supplier invoices) for payments against contracts valued at USD 50,000 or more;
  - Statements of Expenditure (Attachment 4) for all other expenditures/contracts;
- Designated Account Activity Statement and copy of the Designated Account Bank Statement; and
- List of payments against contracts that are subject to the World Bank’s prior review.

* For requests for Direct Payment: records evidencing eligible expenditures, e.g., copies of receipts, supplier invoices.

(ii) **Frequency of Reporting Eligible Expenditures Paid from the Designated Account (subsection 6.3):** Minimum frequency: quarterly

**IV. Other Important Information**


If you have not already done so, the World Bank recommends that you register as a user of the Client Connection website ([https://clientconnection.worldbank.org](https://clientconnection.worldbank.org)). From this website you will be able to download Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. All Recipient officials authorized to sign and deliver Applications by electronic means are required to register with Client Connection before electronic delivery can be effected. For more information about the website and registration arrangements, please contact the World Bank by email at <clientconnection@worldbank.org>.

If you have any queries in relation to the above, please contact a Finance Officer at CTRLD-TF@worldbank.org, using the above reference.

Yours sincerely,

Ede Jorge Iijas-Vasquez
Sector Director
Sustainable Development
Latin America and the Caribbean Region
Attachments
1. World Bank Disbursement Guidelines for Projects, dated May 1, 2006
2. Form for Authorized Signatures
4. Statements of Expenditure
5. Designated Account activity statement

Cc with copies: Lic. Felipe Rodriguez Laguens
President of the Ibero-American Road Safety Observatory (OISEVI)
Av. Brasil 55Buenos Aires,
Argentina

Prepared by: Natalia Bavio, Loan Department
Cleared with and cc: Maria Pia Cravero, Local Counsel
Veronica Raffo, TTL