Mr. A.B. Jog  
Chairman  
Uttar Bihar Gramin Bank  
Sharma Complex, Karambagh Chowk  
Muzaffarpur – 842 001  
Bihar, India  
Tel: +621 2242996  

Multi–donor Trust Fund Grant for Consultative Group to Assist the Poor  
(CGAP Grant No.TF094170)  
Analysis of an Improved Management Information System Project  
Additional Instructions: Disbursement

Dear Mr. Jog:

I refer to the Letter Agreement ("Agreement") between the International Bank for Reconstruction and Development and the International Development Association (collectively, "World Bank"), acting as administrator of grant funds provided under the Multi Donor Trust Fund for Consultative Group to Assist the Poor ("CGAP"), and the Uttar Bihar Gramin Bank ("Recipient") for the above-referenced project ("Project"). The Agreement provides that the World Bank may specify by notice to the Recipient additional instructions regarding the withdrawal of the grant proceeds for CGAP Grant No. TF094170 ("Grant"). This letter ("Disbursement Letter"), as revised from time to time, constitutes the additional instructions.

The attached World Bank Disbursement Guidelines for Projects, dated May 1, 2006, ("Disbursement Guidelines") (Attachment 1), are an integral part of the Disbursement Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter and the Agreement, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

I. Disbursement Arrangements

(i) Disbursement Methods (section 2). The following Disbursement Method may be used under the Grant: Reimbursement.

(ii) Disbursement Deadline Date (subsection 3.7). The Disbursement Deadline Date is four months after the Closing Date specified in the Grant Agreement. Any changes to this date will be specified by notice to the Recipient from the World Bank.

II. Withdrawal of Grant Proceeds

(i) Authorized Signatures (subsection 3.1). The Recipient’s official authorized to sign Applications is the official specified as the Recipient’s Representative in Section 4.01 of the Agreement and whose
countersignature appears on the Agreement. The countersignature fulfills the Disbursement Guidelines’ requirement for a specimen signature.

(ii) Applications (subsections 3.2 - 3.3). Please provide completed and signed Applications, in the form attached, together with supporting documents, to the address indicated below:

CGAP
The World Bank
MSN P3-300
1818 H Street, NW
Washington DC 20433
United States of America

Attention: Lauren Reese

III. Reporting on Use of Grant Proceeds

(i) Supporting Documentation (section 4). Supporting documentation should be provided with each Application, as follows: records evidencing eligible expenditures (e.g., copies of receipts, supplier invoices)

IV. Other Important Information

If you have any queries in relation to the above, please contact Lauren Reese at lreese@worldbank.org using the above reference.

Yours sincerely,

/s/ Elizabeth Littlefield
Chief Executive Officer and Director
CGAP

Attachments
2. Application form

Cc with copies: LOA-TF, Project Lawyer
# REQUEST FOR GRANT DISBURSEMENT - CGAP AWARDS PROGRAMS

To: LOADM  
From: CGAP

## A. General Information

1. **Project Name:** Uttar Bihar Gramin Bank  
2. **CGAP Grant Number:** TF094170  
3. **Application Type:** Reimbursement  
4. **Application Number:**

## B. Recipient Information

5. **Full name of Recipient Organization:** Uttar Bihar Gramin Bank  
6. **Address:**  
   - Sharma Complex, Karambagh Chowk  
   - Muzaffarpur – 842 001  
7. **Name and Title of Contact person:** Mr. A.B. Jog, Chairman  
8. **Telephone Number:** ++621 2242996  
9. **Fax Number:**  
10. **Email Address:** ubgb@rediffmail.com

## C. Payment Instructions

11. **Application Currency:** USD  
12. **Application Amount:** $11,541  
13. **Application Amount in words:** USD Eleven Thousand Five Hundred Forty One  
14. **Recipient’s name:** Uttar Bihar Gramin Bank  
15. **Recipient’s Bank name:**  
   - Address:  
   - SWIFT:  
   - Account number:  
16. **Intermediary Bank name:**  
   - Address:  
   - SWIFT:  
   - ABA:  
   - Account number:

## D. Recipient Assertion and Signature

The undersigned certifies that (1) the expenditures covered by the application are eligible for financing out of the proceeds of the grant in accordance with the terms of the related legal agreement and (2) the undersigned has not and will not request financing for these expenditures from any other source in the future.

<table>
<thead>
<tr>
<th>Name &amp; Title</th>
<th>Signature</th>
<th>Date</th>
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## E. CGAP Authorization and Assertion

The undersigned certifies that the expenditures covered by the application are eligible for financing out of the proceeds of the CGAP Grant in accordance with the terms of the related legal agreement.

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<thead>
<tr>
<th>Name &amp; Title</th>
<th>Signature</th>
<th>Date</th>
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1. Submit original completed signed form to [CGAP contact person], signed by the Recipient’s Representative who has countersigned the legal agreement, together with a copy of the Recipient’s invoice. Keep copies for your records.

2. * Submit original completed signed form together with a copy of grantee’s invoice to MSN MC 7-714. Keep copies for your records.