

1. PROCUREMENT PLAN

Ministry of Education, Science and Technology SKILLS DEVELOPMENT PROJECT

GENERAL

PROJECT INFORMATION

Country: **Malawi**

Borrower: **Government of the Republic of Malawi**

Project Name: **Skills Development Project**

Loan/Credit No. : **5472 - MW**

Bank's approval Date of the procurement Plan: Original:

Date of General Procurement Notice:

Period covered by this procurement plan: 18 months

II. Goods and Works and non-consulting services.

Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement of Goods, Works and Non Consultant Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers - (January 2011):

	Procurement Method	Thresholds (US\$)	Comment- Prior Review
1.	ICB and LIB (Goods) and Non Consulting Services	1,000,000 and above	All Contracts
2.	NCB (Goods) and Non Consulting Services	Below 1,000,000 and above 200,000	None
3.	Shopping (Goods) and Non Consulting Services	Bellow 200,000	None
3.	ICB (Works)	5,000,000 and above	All Contracts
4.	NCB (Works)	Below 5, 000,000 and above 1,	First contract above

		000,000	US\$1 million
5.	Shopping (Works)	Below 1, 000,000	None
6.	Direct Contracting	All Values	All Contracts

Prequalification : Bidders for **N/A** shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.

- 3. Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines):** [Refer to the relevant CDD project implementation document approved by the Bank] Not Applicable
- 4. Reference to (if any) Project Operational/Procurement Manual: Not Applicable**
- 5. Any Other Special Procurement Arrangements:** [including advance procurement and retroactive financing, if applicable] : Not Applicable
- 6. Procurement Packages with Methods and Time Schedule**
[List the Packages which require Bank's prior review first and then the other packages] Not Applicable

I. Packages for Goods, Works and Non-Consulting Services

Sr./ No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (RFP, RFB, RFQ, DS etc.)	Evaluation Options (BAFO, Rated Criteria etc.)	Procurement Process: (Single/Multiple Stages; One/Two Envelopes etc)	Prequalification (Yes/ No)	Domestic Preference (Yes/No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
Goods											
1	Procurement of various ICT Equipment	50,000.00	Post	Limited	RFQ		Single	N	N	11/08/17	15/09/17
2	1 Printer (4 in 1)	500.00	Post	Limited	RFQ		Single	N	N		10/26/15
3	6 Laptops	7,000.00	Post	Limited	RFQ		Single	N	N		10/26/15
4	3 Desktops	3,000.00	Post	Limited	RFQ		Single	N	N		10/26/15
5	3 UPS'	300.00	Post	Limited	RFQ		Single	N	N		10/26/15
6	2 Projectors	2,550.00	Post	Limited	RFQ		Single	N	N		10/26/15
7	2 Presentation Pointers	150.00	Post	Limited	RFQ		Single	N	N		10/26/15
8	10 External Hard Drives	1,500.00	Post	Limited	RFQ		Single	N	N		10/26/15
9	Supply, delivery and Installation of Equipment for HEMIS at NCHE and in Participating Institutions including Training.	320,000.00	Post	O-N	RFB		Single	N	N	18/09/17	29/09/17
10	Procurement of NCHE Conferencing Equipment/System	33,500.00	Post	Limited	RFQ		Single	N	N	11/08/17	15/09/17
11	Procurement of Office Furniture at NCHE	54,400.00	Post	Limited	RFQ		Single	N	N	11/08/17	15/09/17
12	8 executive desks	4,700.00	Post	Limited	RFQ		Single	N	N		05/11/15
13	8 Executive swivel chairs	2,000.00	Post	Limited	RFQ		Single	N	N		05/11/15

Sr./ No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (RFP, RFB, RFQ, DS etc.)	Evaluation Options (BAFO, Rated Criteria etc.)	Procurement Process: (Single/Multiple Stages; One/Two Envelopes etc)	Prequalification (Yes/ No)	Domestic Preference (Yes/No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
14	24 Standard visitors	2,000.00	Post	Limited	RFQ		Single	N	N		05/11/15
15	7 Filing cabinets	1,500.00	Post	Limited	RFQ		Single	N	N		05/11/15
16	2 White boards	500.00	Post	Limited	RFQ		Single	N	N		05/11/15
17	8 office meeting tables	1,500.00	Post	Limited	RFQ		Single	N	N		05/11/15
18	Conference room set (10 tables with 30 chairs) and 20 visitors chairs	3,500.00	Post	Limited	RFQ		Single	N	N		22/09/16
19	5 executive desks and 5 executive chairs	4,900.00	Post	Limited	RFQ		Single	N	N		22/09/16
20	1 Coffee table and 3 book shelves	1,400.00	Post	Limited	RFQ		Single	N	N		16/08/16
21	Procurement of Wi-Fi Router	1,500.00	Post	Limited	RFQ		Single	N	N		12/09/16
22	Procurement of Dongles	500.00	Post	Limited	RFQ		Single	N	N		26/10/15
23	Procurement of Camera	1,200.00	Post	Limited	RFQ		Single	N	N		28/06/16
24	Procurement of Fridges	1,500.00	Post	Limited	RFQ		Single	N	N		30/10/15
25	Procurement of 2 Saloons	48,000.00	Post	O-N	RFB		Single	N	N		19/11/16
26	Procurement of 16 seater Minibus	28,000.00	Post	O-N	RFB		Single	N	N		29/4/16
27	Procurement of Motor Cycle	4,000.00	Post	O-N	RFB		Single	N	N		04/01/16
28	Procurement of 4X4 Double Cabin	60,000.00	Post	O-N	RFB		Single	N	N		08/07/16

Sr./ No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (RFP, RFB, RFQ, DS etc.)	Evaluation Options (BAFO, Rated Criteria etc.)	Procurement Process: (Single/Multiple Stages; One/Two Envelopes etc)	Prequalification (Yes/ No)	Domestic Preference (Yes/No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
29	Generator to address occasional power shortage	12,000.00	Post	Limited	RFQ		Single	N	N		12/09/16
30	Promotional Materials	57,294.00	Post	Limited	RFQ		Single	N	N	11/08/17	15/09/17
31	Promotional Materials	50,300.00	Post	Limited	RFQ		Single	N	N	11/08/18	15/09/18
32	Procurement of Sign Post	1,200.00	Post	Limited	RFQ		Single	N	N		14/09/16
33	400 golf shirts, 300 t-shirts, 30 organisers, 246 wall calendars	9,500.00	Post	Limited	RFQ		Single	N	N		14/09/16
34	2,000 standard pens, 500 executive pens, 1,000 lanyards, 500 writing pads, 100 A4 Diaries, 100 A5 Diaries, 100 Desk Blotters	19,000.00	Post	Limited	RFQ		Single	N	N		14/09/16
35	Equipment for Higher Education Student Finance Management System (database, server, heavy duty scanner, etc.)	116,000.00	Post	Limited	RFQ		Single	N	N	18/09/17	29/09/17
Works (N/A)											
Non-Consulting Services											

Sr./ No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/International Limited etc.)	Selection Method (RFP, RFB, RFQ, DS etc.)	Evaluation Options (BAFO, Rated Criteria etc.)	Procurement Process: (Single/Multiple Stages; One/Two Envelopes etc)	Prequalification (Yes/ No)	Domestic Preference (Yes/No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
1	Supply, upgrading and provision of internet services at NCHE 2015-2016, 2016-2017	20,000.00	Post	Open	RFQ		Single	N	N		23/11/15
2	Supply, upgrading and provision of internet services at NCHE 2017-2018, 2018-2019	25,000.00	Post	Open	RFQ		Single	N	N	08/09/17	20/10/17

II. Packages for Consulting Services

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers:

	Selection Method	Prior Review Threshold in US\$	Comment
1.	Competitive Methods (Firms)	200,000	All values
2.	Engineering & Contract Supervision	300,000	All Values
3.	Single Source (Firms and Individuals)	All Values	All Contracts
4	Individual Consultants	100,000	All Contracts

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$ 200,000 or equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

3. **Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable]:
None

Sr. No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (QCBS, FBBS, LCBS, QBS, CQS, DS etc.)	Shortlisting (Yes/ No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
1	Third Party Validation Agency	824,000.00	Prior	O-I	QCBS	Yes		25/04/16
2	Individual Consultant to facilitate Tracer Studies at NCHE and Participating Institutions	96,000.00	Post	O-I	INDV	Yes		12/04/16
3	Individual Consultant to facilitate Tracer Studies at NCHE and Participating Institutions	57,000.00	Prior	Limited	DS	No	21/06/17	18/07/17
4	Recruitment of a Project Coordinator	200,068.97	Prior	O-N	INDV	Yes	21/06/17	13/07/17

Sr. No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (QCBS, FBBS, LCBS, QBS, CQS, DS etc.)	Shortlisting (Yes/ No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
5	Recruitment of a Monitoring and Evaluation Specialist	233,103.45	Prior	O-N	INDV	Yes		5/12/16
6	Recruitment of a Project Assistant	109,241.38	Prior	O-N	INDV	Yes		1/5/16
7	Recruitment of a Project Accountant	66,000.00	Post	O-N	INDV	Yes		05/04/17
8	Recruitment of Internal Audit Assistant	51,000.00	Post	O-N	INDV	Yes		18/04/17
9	Recruitment of Procurement Assistant	51,000.00	Post	O-N	INDV	Yes		13/06/17
10	Recruitment of temporary Social Safeguards Specialist	25,000.00	Post	O-N	INDV	Yes	21/07/17	18/08/17
11	Recruitment of temporary M & E Specialist to develop NCHE M & E framework	20,000.00	Post	O-N	INDV	Yes	21/07/17	18/08/17
12	Consultancy services to develop NCHE Communication Strategy	10,000.00	Post	O-N	INDV	Yes	21/07/17	18/08/17
13	Consultancy for SDP External Auditors for NCHE 2014-2015	5,000.00	Prior	Limited	DS	No		7/1/16
14	Consultancy for SDP External Auditors for NCHE 2015-2016	7,000.00	Post	O-N	QBS	Yes		4/11/16
15	Consultancy for SDP External Auditors for NCHE 2016-2017, 2017-2018, 2018-2019	28,000.00	Post	O-N	QBS	Yes	12/07/17	28/07/17
16	Consultancy to develop HE	45,000.00	Post	O-I	QBS	Yes	22/09/17	20/10/17

Sr. No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (QCBS, FBBS, LCBS, QBS, CQS, DS etc.)	Shortlisting (Yes/ No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
	Qualifications Framework (to feed into the National Qualifications Framework).							
17	Consultancy to undertake Mid-term review for the project	50,000.00	Post	O-N	QBS	Yes		29/06/17
18	Consultancy to undertake End of Project review for the project	45,000.00	Post	O-N	QBS	Yes	22/03/19	20/04/19
19	Consultancy to Develop Quality Assurance Systems and Build Capacity in Quality Assurance at NCHE and MoEST	50,000.00	Post	O-I	INDV	Yes	22/09/17	20/10/17
20	Consultancy to facilitate development of student selection policy (Capacity building for MoEST/NCHE) and carry out a study on Equity and Access to Higher Education in Malawi (with a focus on Marginalised and Vulnerable Groups)	60,000.00	Post	O-I	QBS	No	21/07/17	22/08/17

Sr. No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (QCBS, FBBS, LCBS, QBS, CQS, DS etc.)	Shortlisting (Yes/ No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
21	Consultancy to review student financing mechanism in Malawi higher education and to design higher education student finance management system, including repayment mechanism (database, ICT, infrastructure etc.)	140,000.00	Post	O-I	QCBS	Yes		5/5/16
22	Consultancy for PPP (including help organise workshop)	45,000.00	Post	O-N	INDV	Yes		15/04/16
23	Consultancy for ODL specialist to advise ODL system	60,000.00	Post	O-N	INDV	Yes		30/10/15
24	Consultancy for reviewing apprenticeship system	28,000.00	Post	O-N	INDV	Yes		15/04/16
25	Consultancy to support institutions to prepare proposals to submit to TEVETA	65,000.00	Post	O-N	INDV	Yes		12/7/16
26	Consultancy to review the operations of the TEVET Fund and the Levy system	70,000.00	Post	O-N	INDV	Yes		7/9/15
27	Consultancy for Environmental and Social Impact Assessment	70,000.00	Post	O-N	INDV	Yes		05/12/15
28	Consultancy for Environmental and Social Impact Assessment	60,000.00	Prior	Limited	DS	No		25/4/16

MW-NCHE-19652-CS-QBS / Consultancy to facilitate development of student selection policy (Capacity building for MoEST/NCHE) and carry out a study on Equity and Access to Higher Education in Malawi (with a focus on Marginalised and Vulnerable Groups)	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Quality Based Selection	Open - International		60,000.00	0.00	Canceled	2017-07-07	2017-07-21	2017-08-05	2017-09-04	2017-09-05	2017-09-10	2017-10-06	2017-10-12
MW-NCHE-63543-CS-QCBS / Consultancy to undertake End of Project review for the project	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Quality And Cost-Based Selection	Open - National		50,000.00	0.00	Under Implementation	2018-12-17	2018-12-24	2019-01-28	2019-03-04	2019-03-14	2019-04-07	2019-04-22	2019-06-21
MW-NCHE-70465-CS-LCS / Procurement of External Services for 2017,2018 and 2018-2019	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Least Cost Selection	Open - National		16,000.00	43,181.17	Completed	2018-07-25	2018-07-25	2018-08-15	2018-08-18	2018-08-23	2018-09-02	2018-09-06	2018-09-30
MW-NCHE-74089-CS-QCBS / Procurement of consultancy services to develop a higher education quality assurance system for Malawi	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Quality And Cost-Based Selection	Open - National		40,000.00	35,100.00	Signed	2018-08-27	2018-09-10	2018-09-25	2018-10-25	2018-10-30	2018-11-14	2018-11-21	2019-03-21
MW-NCHE-19632-CS-QBS / Consultancy for SDP External Auditors for NCHE 2016-2017, 2017-2018, 2018-2019	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Quality Based Selection	Open - National		28,000.00	0.00	Canceled	2017-06-30	2017-07-02	2017-07-06	2017-07-21	2017-07-26	2017-07-29	2017-08-07	2017-09-06

INDIVIDUAL CONSULTANTS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MW-NCHE-19660-CS-INDV / Individual consultant to facilitate trace studies at College of Medicine and LIANABACE II	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Prior	Individual Consultant Selection	Direct		57,000.00	33,850.00	Signed	2017-06-30	2017-06-30	2017-07-14	2017-07-24	2017-08-23					
MW-NCHE-19663-CS-INDV / Recruitment of Project Coordinator	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Prior	Individual Consultant Selection	Open		200,068.97	89,292.42	Signed	2017-06-30	2017-07-21	2017-07-31	2017-08-15	2019-06-06					
MW-NCHE-19664-CS-INDV / Recruitment of temporary social safeguards Specialist	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Open		15,000.00	21,000.00	Terminated	2017-06-30	2017-07-28	2017-08-18	2017-09-07	2019-06-29					
MW-NCHE-19665-CS-INDV / Recruitment of temporary M & E Specialist to develop NCHE M & E Framework	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Open		18,000.00	24,588.72	Completed	2017-06-30	2017-07-31	2017-08-21	2017-09-05	2017-11-04					
MW-NCHE-19639-CS-INDV / Consultancy services to develop NCHE Communication Strategy	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Open		10,000.00	0.00	Canceled	2017-07-14	2017-08-16	2017-08-30	2017-09-23	2017-10-23					

MW.NCHE.63536-CS-INDV / Consultancy to develop HE Qualifications Framework (to feed into the National Qualifications Framework).	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Open		40,000.00	115,038.50	Signed	2018-05-28	2018-07-11	2018-07-26	2018-06-05	2019-02-01		
MW.NCHE.19635-CS-INDV / Consultancy to Develop Quality Assurance Systems and Build Capacity in Quality Assurance at NCHE and MoEST	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Open		40,000.00	0.00	Canceled	2018-04-26	2018-05-20	2018-06-10	2018-07-08	2018-09-06		
MW.NCHE.76581-CS-INDV / Recruitment of Procurement Assistant	IDA / 54720	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Limited		25,375.00	9,292.58	Signed	2018-09-05	2018-09-10	2018-09-20	2018-09-27	2019-06-24		
MW.NCHE.12251-CS-INDV / RECRUITMENT OF SDP PROJECT COORDINATOR	IDA / H9690	Technical Assistance for System Strengthening and policy reforms	Post	Individual Consultant Selection	Direct		22,847.05	25,285.89	Signed	2019-07-10	2019-07-10	2019-07-14	2019-07-15	2019-12-31		